

**Tewksbury Township Historic Preservation Commission
Meeting Minutes
January 24, 2011**

The meeting of the Tewksbury Township Historic Preservation Commission was called to order at 7:30 pm in the Mountainville Meeting Hall by Secretary Benson. The members of the Commission present were Michael Scheier, Cyril Beveridge, Janet Clark, Rosemary Hartten, Karen Moriarty (arrived at 7:45), Mary Elizabeth Young and Ruth Melchiorre. Randy Benson, the Secretary, and Dennis Bertland, the Historic Consultant, were also in attendance. Based on the members present, a quorum was established.

OPEN PUBLIC MEETINGS ACT

Secretary Benson read the opening statement that the Commission meeting being held that evening was in compliance with the Open Public Meetings Act of the State of New Jersey, and indicated where notices for that meeting were posted.

Nomination of Officers

Chairman

Secretary Benson opened the meeting up to nominations for Chairman for 2011. Commissioner Clark nominated Commissioner Scheier seconded by Commissioner Beveridge. All members present cast a unanimous vote to elect Commissioner Scheier as the 2011 Historic Preservation Commission Chairman

Vice Chairman

Commissioner Scheier opened the meeting up to nominations for Vice Chairman for 2010. Commissioner Clark made a motion seconded by Commissioner Hartten to nominate Commissioner Beveridge as Vice Chairman. All members present cast a unanimous vote electing Commissioner Beveridge as Vice Chairman for 2011.

Appointments

Secretary

A motion was made by Commissioner Clark and seconded by Commissioner Young to appoint Randall Benson as Secretary for 2011. All members present voted in favor of the motion.

Historic Preservation Consultant

A motion was made by Commissioner Scheier seconded by Commissioner Clark to appoint Dennis Bertland as the Historic Preservation Consultant for 2011. All members present voted in favor of the motion.

Meeting Dates

The Commission considered Resolution 11-01 for the meeting dates for 2011. On a motion by Commissioner Clark seconded by Commissioner Scheier the resolution was approved. All six Commissioners voted in favor of the resolution.

Minutes

The minutes of November 22, 2010 were approved with corrections. On page 2 under miscellaneous, add the word “and” after the word “districts”. A motion was made by Commissioner Clark seconded by Commissioner Young to approve the minutes with the correction. The following Commissioners voted in favor of the motion: Commissioner Scheier, Commissioner Beveridge, Commissioner Clark, Commissioner Hartten, Commissioner Young and Commissioner Melchiorre.

Claims

The following claim was submitted for payment:

Dennis Bertland Associates – Invoice #10-70-1.9.1 for attendance at the 10/25/10 and 11/22/10 meetings and review of applications. \$360.00

On a motion by Commissioner Clark, seconded by Commissioner Melchiorre, the claim was approved as submitted. The following Commissioners voted in favor of the motion: Commissioner Scheier, Commissioner Beveridge, Commissioner Clark, Commissioner Hartten, Commissioner Young and Commissioner Melchiorre.

Resolutions

The Commission considered Resolution 2010-15 for Sterling and Jennifer Pierson. A motion was made by Commissioner Clark seconded by Commissioner Young to approve the resolution as submitted. The five Commissioners eligible, Commissioner Scheier, Commissioner Beveridge, Commissioner Clark, Commissioner Hartten and Commissioner Melchiorre voted in favor of the resolution.

Applications

Application 11-01 Harold & Jennifer Berry
Block 31, Lot 21 49 Water Street, Mountainville

Jennifer Berry was present and sworn in. Mrs. Berry stated that she and her husband had appeared before the Commission informally in May of 2010 to show a second story expansion and enclosing part of the front porch. At the time Mr. and Mrs. Berry were looking for input from the Commission on the proposed additions. The Commission had expressed concerns of the style of the second story addition and the multiple dormers that were being proposed. The Commission felt a shed roof dormer would be more appropriate on the house. Mrs. Berry stated the architectural plans have been revised

taking into consideration the Historic Preservation Commission's comments at the May meeting. The house will now have telescoping roofs with the two original roofs and a new roof with the shed dormer. The applicant would like to install a standing seam roof but if it is not financially feasible then they would like to install a shingle roof.

Commissioner Clark asked if they were reusing the front door. The applicant said they were and it was discussed if the door could be moved to line up with the window on the second floor. The Commission decided it was not really an issue. Dennis Bertland asked why the new roof did not come all the way down on the west side of the dormer. Mrs. Berry said it was an issue because of the intersection of the two roofs and the dormer on the back. Mrs. Berry said they would be enclosing two window bays on the front porch. The windows on the enclosed porch would be casement windows with six lites. The rest of the house will have two over two windows. The Commission discussed if double hung windows would be more appropriate. Commissioner Beveridge stated he felt the casement windows would be fine. Mrs. Berry stated they would be using wood clapboards for the house and the existing porch posts would be reused. There will be a pergola on the western part of the south side as shown on the plans by Thomas Fitzgerald, architect dated 1/13/11. The Commission asked about the color of the metal roof if it were used. Mrs. Berry said the color would be gray or khaki. The half moon decorations over the windows will be removed. A motion was made by Commissioner Scheier seconded by Commissioner Clark to approve the application with the following conditions. All windows on the porch will be six lite casements. The main roof will have shingles or metal roof. The new clapboards will match the existing siding and the porch posts will be reused or replaced with identical posts. All of the Commissioners present voted in favor of the application with the conditions.

Correspondence

Public Participation

Miscellaneous

Commissioner Clark questioned the minutes from the November meeting and asked if a letter has been sent to the Township Committee requesting they consider adding Historic Districts and Landmarks as proposed in the 2004 Township Master Plan. The Secretary said it had not been done yet but it will be sent.

Adjournment

There being no further business to come before the Commission, a motion was made by Commissioner Clark and seconded by Commissioner Young to adjourn the meeting. A voice vote was taken and all of the Commission members present voted in favor of adjournment. The meeting was adjourned at 8:48 pm.

Respectfully submitted
Randall Benson
Secretary, Historic Preservation Commission

