

**TEWKSBURY EQUESTRIAN COMMITTEE MEETING MINUTES  
For Thursday, January 8, 2015**

The Tewksbury Township Equestrian Committee met on the above date in the Municipal Meeting Hall, 60 Water Street, Mountainville, New Jersey. The meeting was called to order at 7:30 PM, a roll call was held and a quorum was established.

**Present:** Loren Spiotta-DiMare (LSD), Melissa Caikoski (MC) and Louisa Sargent (LS)  
MC agreed to take the minutes of the meeting.

**Absent:** Patti Clucas (PC) and Brittany Desiderio (BD)

**Public:** No one from the public was in attendance.

**OPEN PUBLIC MEETING ACT STATEMENT**

LSD opened the meeting by announcing that adequate notice of the meeting had been provided, by posting a copy thereof on the Police/Administration Building bulletin board, that a copy was faxed to the Hunterdon Review and the Hunterdon County Democrat, and that it was filed with the Municipal Clerk.

**Flag Salute**

Those present stood and pledged allegiance to the American flag.

**Brochure**

Releases for photos are still outstanding. LSD said she would follow up on those so at the next meeting the brochure can go to print.

**Budget**

The amount of the budget is undetermined but will include the printing of brochures, plastic holders, welcome buckets and possibly a banner for a table to represent the TEC at events

**Welcome Buckets/Welcome Letter**

1 or 2 welcome buckets are to be distributed to newly purchased horse properties. LS will purchase the items. LSD noted that there has been a delighted response from recipients.

**CART/Equine Emergencies**

LSD will call her contact to see if they made any progress in being able to attend one of our meetings.

**Meeting Schedule for the Upcoming Year:**

It was agreed that the TEC would continue to meet on the first Thursday of every month.

**NEW BUSINESS**

Some new topics or projects for this year include:

**New Members:** They are encouraged and we will ask some people we know if they are interested in joining.

**Email/Text Messaging System**

LS would like to rekindle this topic. The system would be used as an alert to the public on emergencies, or on situations happening that may affect their equines. Presenting this at a township meeting was discussed.

**The Notebook**

LS is looking at a notebook that was put together by a former TEC member that compiles what other Equestrian Committees across the United States are doing, to get any ideas for new projects.

**Election of Officers:**

Chair – Loren Spiotta-DiMare

Vice Chair – Melissa Caikoski

Secretary – Brittany Desiderio

\We discussed proper protocol for drafting and adopting minutes of meetings.

The next scheduled Equestrian Committee Meeting will be held on Thursday, February 5, 2015 at 7:30 PM

**ADJOURNMENT**

There being no further business, the meeting adjourned at 8:10 by motion of LSD. All were in favor.

Respectfully Submitted,

Melissa Caikoski

Tewksbury Township Equestrian Committee