

**Tewksbury Township Historic Preservation Commission**  
**Meeting Minutes**  
**January 23, 2012**

The meeting of the Tewksbury Township Historic Preservation Commission was called to order at 7:30 pm in the Mountainville Meeting Hall by Secretary Benson. The members of the Commission present were Michael Scheier, Janet Clark, Rosemary Hartten, Karen Moriarty, Mary Elizabeth Young and Ruth Melchiorre. Randy Benson, Secretary, and Dennis Bertland, Historic Consultant, were also in attendance. Based on the members present, a quorum was established.

**OPEN PUBLIC MEETINGS ACT**

Secretary Benson read the opening statement that the Commission meeting being held that evening was in compliance with the Open Public Meetings Act of the State of New Jersey, and indicated where notices for that meeting were posted.

**Nomination of Officers**

**Chairman**

Secretary Benson opened the meeting for nominations for Chairman for 2012. Commissioner Clark nominated Commissioner Scheier seconded by Commissioner Melchiorre. All members present cast a unanimous vote to elect Commissioner Scheier as the 2012 Historic Preservation Commission Chairman

**Vice Chairman**

Commissioner Scheier opened the meeting up to nominations for Vice Chairman for 2012. Commissioner Clark made a motion, seconded by Commissioner Scheier to nominate Commissioner Moriarty as Vice Chairman. All members present cast a unanimous vote electing Commissioner Moriarty as Vice Chairman for 2012.

**Appointments**

**Secretary**

A motion was made by Commissioner Clark and seconded by Commissioner Moriarty to appoint Randall Benson as Secretary for 2012. All members present voted in favor of the motion.

**Historic Preservation Consultant**

A motion was made by Commissioner Clark seconded by Commissioner Moriarty to appoint Dennis Bertland as the Historic Preservation Consultant for 2012. All members present voted in favor of the motion.

## **Meeting Dates**

The Commission considered Resolution 12-01 for the meeting dates for 2012. On a motion by Commissioner Clark seconded by Commissioner Scheier the resolution was approved. All members present voted in favor of the resolution.

## **Minutes**

The minutes of November 28, 2011 were approved by motion of Commissioner Clark seconded by Commissioner Young to approve the minutes with the following corrections: On page 2 under Applications on line 8, add the word “growth” after the word “rings”. On the last line on page 2, remove the word “where”. On page 3 in the third sentence change the word “ask” to “asked”. The motion carried by the following roll call: Commissioner Scheier, Commissioner Clark, Commissioner Moriarty, Commissioner Hartten, Commissioner Young and Commissioner Melchiorre.

## **Claims**

There were no new claims.

## **Resolutions**

The Commission considered Resolution 2011-17 for Samuel and Judith Glasgow. A motion was made by Commissioner Young seconded by Commissioner Melchiorre to approve the resolution with one correction. Under Findings of Fact 3c, the sentence should be reworded to state “The Hardi Plank will be painted the color of the body of the house”. The motion carried by the following roll call: Commissioner Scheier, Commissioner Moriarty, Commissioner Hartten, Commissioner Young and Commissioner Melchiorre voted in favor of the resolution. Commissioner Clark voted against the resolution.

## **Applications**

Application 12-01 Stephen and Rose Yannotti  
Block 32, Lot 16 300 Main Street, Mountainville

Rose Yannotti was present and sworn in. Jeff Fowler, the contractor for the Yannotti’s, was also present and sworn in. Mrs. Yannotti said the building on her property commonly known as the Kitchen Caboodle, had flooded two years ago. The roof has been leaking and the building needs repairs. Mr. Fowler said the existing roof rafters were not up to current construction code and the roof was corrugated metal. The application proposes to replace the metal roof with a shingle roof. The color of the shingles would match the shingles on the antique shop portion of the building. Commissioner Scheier asked what kind of roof was originally on the building. Mr. Fowler said there were purloins which indicated the original roof was slate or cedar shakes. Dennis Bertland stated since the proposed shingles were on the upper roof he did

not believe they would have a negative impact on the historic district. The Commission discussed if double hung windows would be more appropriate. Mrs. Yannotti had some questions about replacing or adding windows to the building. Commissioner Scheier said they would have to submit a formal application. A motion was made by Commissioner Young seconded by Commissioner Moriarty to approve the application as submitted. All of the Commissioners present voted in favor of the application.

### **Correspondence**

There was no new correspondence.

### **Public Participation**

Jocelyn Blanc of 12 Joliet Street, Oldwick came before the Commission with questions about her neighbor's fence located at 10 Joliet Street. Ms. Blanc provided pictures of the fence and asked if the Commission would need to approve the fence. Secretary Benson said the new fence is less than then 40 feet and by definition in the DRO, a fence must be at least 40 feet long to be considered a fence. Ms. Blanc is concerned about the fence; it is six feet tall and is in front of the windows on the west side of her house because the house is only two or three feet from the property line. Ms. Blanc also stated the neighbor also put in a connection piece that attaches it to an existing fence. Secretary Benson said that now the fence would require a permit because the total fence would be longer than 40 feet. The neighbor would first have to seek approval through the Historic Preservation Commission before a permit can be issued. A notice of violation will go out to the property owner and he will either have to remove the fence or seek approval through the Commission. Commissioner Clark said to keep in contact with the Secretary to see when the property owner will go before the Commission.

### **Miscellaneous**

Mayor Dana Desiderio came before the Commission as the new mayor for 2012. Mayor Desiderio thanked the Commission for their service and stated if the Commission had any concerns or questions they should come before the Township Committee. If correspondence is sent it will usually not get acted on. Ms. Desiderio also stated she would like the Commission to say the pledge of allegiance before every meeting. The Commission had questions about possibly changing the requirements that may trigger the need for a Historic Preservation Commission approval. Ms. Desiderio said the Commission should put together a checklist for anything they want to discuss and schedule with the Clerk to come to a Township Committee meeting. The first meeting in March may be available. The Commission thanked the Mayor.

The Commission considered Resolution 12-01 thanking Cyril Beveridge for his years of service. A motion was made by Commissioner Clark seconded by Commissioner Moriarty to approve the resolution. All the Commissioners present voted in favor of the resolution.

## **Adjournment**

There being no further business to come before the Commission, a motion was made by Commissioner Clark and seconded by Commissioner Young to adjourn the meeting. A voice vote was taken and all of the Commission members present voted in favor of adjournment. The meeting was adjourned at 9:15 pm.

Respectfully submitted  
Randall Benson  
Secretary, Historic Preservation Commission