

**TOWNSHIP COMMITTEE
JANUARY 8, 2013 MINUTES**

The Tewksbury Township Committee met in a regular session on the above date at the Municipal Building, Mountainville, NJ.

The meeting was called to order at 7:00 PM, roll call held and a quorum established. Mayor Louis DiMare presided.

Other officials in attendance were Township Committee members Peter Melick, Shaun Van Doren and William Voyce.

Ms. Desiderio arrived at 7:22 PM.

Jesse Landon, Township Administrator, Roberta Brassard, Municipal Clerk, Michael Selvaggi, Township Attorney And Andrew Holt, Township Engineer were in attendance.

There were approximately four members of the public in attendance.

1. Open Public Meetings Statement

The Open Public Meetings Statement was read by Mayor DiMare.

2. Executive Session

At 7:00 PM Mr. Van Doren moved adoption of the following Resolution, seconded by Dr. Voyce. The motion was approved. Ayes: DiMare, Melick, Van Doren, Voyce. Nays: None. Absent: Desiderio.

**RESOLUTION #29-2013
A RESOLUTION AUTHORIZING AN EXECUTIVE SESSION OF THE TEWKSBURY
TOWNSHIP COMMITTEE**

BE IT RESOLVED, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Tewksbury Township Committee hold a closed session to discuss Advice of Attorney and Personnel.

It is expected that the discussion undertaken in closed session can be made public at the time official action is taken.

Louis DiMare
Mayor

Ms. Desiderio arrived at 7:22 PM.

3. Reconvened

The meeting reconvened at 7:30 PM.

4. Flag Salute

Those present stood and pledged allegiance to the American flag.

5. Actions to be taken

- **Ordinance Introduction**

**TOWNSHIP COMMITTEE
JANUARY 8, 2013 MINUTES**

Mr. Van Doren made a motion to introduce Ordinance #01-2013, seconded by Dr. Voyce. The motion was approved. Ayes: Desiderio, DiMare, Melick, Van Doren, Voyce. Nays: None.

The Public Hearing is scheduled for 02-12-13 at the meeting commencing at 7:30PM.

ORDINANCE #01-2013

**CALENDAR YEAR 2013
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO
ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)**

➤ **Consent Agenda**

Mayor DiMare requested additional information regarding items L and S from the Correspondence List.

Mr. Van Doren requested that Resolution #33-2013 be removed from the Consent Agenda and voted on separately. He noted that the heading on the Executive Session minutes needs correction.

Dr. Voyce moved adoption of the Consent Agenda as amended, seconded by Ms. Desiderio. A roll call vote was taken and the motion was approved. Ayes: Desiderio, DiMare, Melick, Van Doren, Voyce. Nays: None.

**RESOLUTION #30-2012
CHARGES RELATED TO HUNTERS GLEN FORCED MAIN REPAIR**

WHEREAS improvements were made to the Hunter's Glen Sewer Utilities forced main; and

WHEREAS, the Township Committee of the Township of Tewksbury paid for the improvements with a capital ordinance; and

WHEREAS, the Hunter's Glen Homeowners Association have agreed to reimburse the costs of the improvements to the Township.

NOW THEREFORE BE IT RESOLVED that each home owner in the Hunter's Glen Homeowners Association will be charged, a fee of \$425.00 for the year 2013.

Louis DiMare
Mayor

**RESOLUTION #31-2013
CANCELLATION OF A RECEIVABLE**

**TOWNSHIP COMMITTEE
JANUARY 8, 2013 MINUTES**

BE IT RESOLVED, by the Township Committee of the Township of Tewksbury, County of Hunterdon, State of New Jersey that the Chief Financial Officer is hereby authorized to make the following cancellation of a receivable.

Juvenile Accountability Incentive Block Grant
Balance as of 12/31/10
\$1,727.00

Louis DiMare
Mayor

**RESOLUTION #32-2013
REFUND OF TAXES**

BE IT RESOLVED, by the Township Committee of the Township of Tewksbury, County of Hunterdon, State of New Jersey that the Chief Financial Officer is hereby authorized to make the following refund of 2012 tax.

Block	Lot		Year	Amount
26	2.06	Lynn D & Debra Reed PO Box 297 Annandale, NJ 08801	2012	2783.09

Louis DiMare
Mayor

MISCELLANEOUS

- Claims as submitted by the CFO
- Correspondence List
- Regular and e/s minutes of 12-11-12

ITEMS REMOVED FROM THE CONSENT AGENDA

Mr. Van Doren questioned the annual increase related to the contract for the Fairmount Fire Company. It was noted that the percentage will not exceed the 2% cap. Further comments were made regarding insurance matters related to possible Township liability coverage.

Mr. Van Doren moved adoption of Resolution #33-2013, seconded by Ms. Desiderio. A roll call vote was taken and the motion was approved. Ayes: Desiderio, DiMare, Melick, Van Doren, Voyce. Nays: None.

RESOLUTION # 33-2013

**TOWNSHIP COMMITTEE
JANUARY 8, 2013 MINUTES**

**AUTHORIZING THE EXECUTION OF THE CONTRACT BETWEEN THE TOWNSHIP OF
WASHINGTON AND THE TOWNSHIP OF TEWKSBURY**

WHEREAS, the Township of Washington (Morris County) and the Township of Tewksbury (Hunterdon) wish to continue the Intermunicipal Agreement for fire fighting services with the Fairmount Volunteer Fire Company for an additional four (4) year period effective 01/01/2013 – 12/31/2016.

NOW, THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Tewksbury, County of Hunterdon, State of New Jersey hereby authorizes the Mayor to sign the Intermunicipal Agreement between the Township of Washington (Morris County) and the Township of Tewksbury (Hunterdon) for services related to the Fairmount Volunteer Fire Company.

Louis DiMare
Mayor

Discussion followed regarding a letter received from Marlboro Township regarding JCP&L rate increases.

Mr. Van Doren noted that he spoke with Bill Dressel, Executive Director of the NJ State League of Municipalities regarding the problems many municipalities have had with JCP&L during recent storms. He stressed the need for Tewksbury to follow through with the BPU and JCP&L and to remain current with attending meetings and writing to Legislators. He added that he would be willing to go to meetings regarding the matter.

Mr. Melick noted that there is no concrete evidence that PSE&G performed markedly better than JCP&L during recent storms.

Mayor DiMare noted that the letter from Marlboro Township's Mayor dealt specifically with a rate increase and he suggested that the Administrator contact the Mayor to determine if there was any cost or liability associated with joining Marlboro in their petition to the BPU.

Mr. Selvaggi noted that the decision for the Committee to join should be reached after discussion with the Marlboro's Mayor and Attorney.

Mr. Van Doren made a motion to have the Administrator contact the Mayor of the Township of Marlboro to determine if any municipal funds are needed to join in the petition regarding JCP&L rate increases, seconded by Dr. Voyce. . The motion was approved. Ayes: Desiderio, DiMare, Melick, Van Doren, Voyce. Nays: None.

It was noted that Proclamations should be prepared for the 02-12-13 meeting for the two Township residents receiving their Eagle Scout awards.

6. Appointments

Mayor DiMare appointed all of the members from the 2012 Mayor's ad-hoc Emergency Communications Committee to a new one year term through 12-31-13.

**TOWNSHIP COMMITTEE
JANUARY 8, 2013 MINUTES**

Mr. Van Doren made a motion to appoint Paul Silverthorne as the Emergency Shelter Coordinator for a one year term through 12-31-13, seconded by Mr. Melick. The motion was approved. Ayes: Desiderio, DiMare, Melick, Van Doren, Voyce. Nays: None.

Mayor DiMare appointed Chris Teasdale as Chairman of the Environmental Commission for a one year term through 12-31-13.

Mayor DiMare appointed Chris Teasdale as a regular member of the Environmental Commission for a three year term through 12-31-15.

Mayor DiMare corrected the Township Committee liaison appointments made at the reorganization meeting.

Mr. Melick will be the lead Committee liaison for Public Works.

Dr. Voyce will be the lead Committee liaison for Education.

Mr. Van Doren made a motion to appoint Loren Spiotta DiMare as a regular member of the Equestrian Committee for a three year term through 12-31-15, seconded by Mr. Melick. The motion was approved. Ayes: Desiderio, Melick, Van Doren, Voyce. Nays: None. Recused: DiMare.

7. Reports

➤ **Township Committee Sub Committees & Township Committee Comments**

Dr. Voyce noted that a meeting will be held next week to discuss emergency shelter matters. He noted that the County has implemented new procedures with regard to call out times for emergency vehicles and the time parameters are somewhat “demoralizing.”

Ms. Desiderio noted she will be serving as the Chair of the HC Planning Board again this year.

Mr. Melick noted that the matter of trees in streams needs to be addressed and perhaps a sub committee could be appointed to deal with the issues.

Mr. Van Doren noted that 2012 ended on a positive note with regard to budget matters and spending policies will remain the same for 2013. He noted that the year end reports from the Construction Office with particular attention paid to fees waived related to storm damage.

Mayor DiMare noted that he would attend the meeting scheduled for 01-11-13 to discuss emergency shelter matters.

➤ **Township Engineer**

Mr. Holt stated that he has met with Hayden Hull two times recently to discuss the capital road plan and drainage issues specifically for Fox Hill Road. He noted that the Johnson subdivision is being perfected at the Land Use Board level.

➤ **Township Administrator**

Mr. Landon noted the following items from his report.

- A meeting will be held to discuss funding for the Oldwick Fire Company.

**TOWNSHIP COMMITTEE
JANUARY 8, 2013 MINUTES**

- Two Police Special candidates will be interviewed next week.
- The DEP has advised that the Bellemead sewage treatment plant is not being actively discussed at the moment.
- The Johnson helistop matter is now in the hands of the FAA and no immediate information is available.
- The FEMA clean-up is close to completion and trees in utility wires are being removed. The DEP will find a site for the woodchips.
- A request from a resident to have the Township take ownership of a conservation easement located on Sblendorio Way was noted. It was the consensus of the Committee that they were not interested and Mr. Landon will advise the resident who initially contact the Construction Official.
- A request from an employee who is contemplating retirement came in to allow him to be paid for his two months worth of vacation. . It was the consensus of the Committee to allow this request.
- A resignation has been tendered from the Technical Assistant from the Construction Office. An ad will be placed on the League of Municipalities website.
- A resolution for salary and wages for the Court personnel will be included on the 01-22-13 agenda.

➤ **Township Attorney**

Mr. Selvaggi noted that the Friends of the Historic Cold Brook District have filed a motion which will be heard with regard to the Johnson helistop.

➤ **Township Committee (continued)**

Mr. Van Doren noted that the two new LUB members will have to take classes and there will be one offered on 02-23-13 at Voorhees High School. Discussion followed regarding having in house classes offered and to include funding in the 2013 LUB budget.

8. Executive Session

At 8:10 PM Mr. Van Doren moved adoption of the following Resolution, seconded by Ms. Desiderio. The motion was approved. Ayes: Desiderio, DiMare, Melick, Van Doren, Voyce. Nays: None.

**RESOLUTION #34-2013
A RESOLUTION AUTHORIZING AN EXECUTIVE SESSION OF THE TEWKSBURY
TOWNSHIP COMMITTEE**

BE IT RESOLVED, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Tewksbury Township Committee hold a closed session to discuss Litigation, Advice of Attorney and Personnel.

It is expected that the discussion undertaken in closed session can be made public at the time official action is taken.

Louis DiMare
Mayor

9. Reconvened

**TOWNSHIP COMMITTEE
JANUARY 8, 2013 MINUTES**

Ms. Desiderio left the meeting during the Executive Session discussion.

The meeting reconvened at 8:43 PM.

Mr. Van Doren made a motion authorizing the Attorney to draft an Ordinance for introduction at the 02-12-13 meeting regarding the vacating of the property as discussed in executive session, seconded by Dr. Voyce. The motion was approved. Ayes: DiMare, Melick, Van Doren, Voyce. Nays: None. Absent: Desiderio.

Mr. Landon was instructed to send a letter to the employee regarding the grievance filed. The employee will come to the 01-22-13 meeting to discuss the matter in Executive Session after the regularly scheduled meeting.

10. Adjournment

There being no further business, the meeting was adjourned at 8:45 PM.

Roberta A. Brassard
Municipal Clerk