

**TOWNSHIP COMMITTEE
OCTOBER 14, 2014 MINUTES**

The Tewksbury Township Committee met in a regular/work session on the above date at the Municipal Building, Mountainville, NJ.

The meeting was called to order at 7:30 PM, roll call held and a quorum established. Mayor Shaun Van Doren presided.

Other officials in attendance were Township Committee members Louis DiMare, Peter Melick and William Voyce.

Dana Desiderio was absent.

Jesse Landon, Township Administrator, Roberta Brassard, Municipal Clerk and Michael Selvaggi, Township Attorney were in attendance.

There were approximately four members of the public in attendance.

1. Open Public Meetings Statement

The Open Public Meetings Statement was read by Mayor Van Doren.

2. Flag Salute

Those present stood and pledged allegiance to the American flag.

3. Public Participation

4. Ordinance Public Hearing

○ **Ordinance #08-2014 Amending Tree Ordinance**

Dr. Voyce made a motion to open the Public Hearing on Ordinance #08-2014, seconded by Mr. DiMare. The motion was approved. Ayes: DiMare, Melick, Van Doren, Voyce. Nays: None. Absent: Desiderio.

Ms. Brassard noted that a proof of publication was not received from the Courier News. Pending confirmation of publication, the following action will be formalized. If the Ordinance was not published, it will need to be re-introduced.

There being no comments from the public, Dr. Voyce made a motion to close the Public Hearing on Ordinance #08-2014, seconded by Mr. DiMare. The motion was approved. Ayes: DiMare, Melick, Van Doren, Voyce. Nays: None. Absent: Desiderio.

Mr. Melick moved adoption of Ordinance #08-2014, seconded by Dr. Voyce.

A roll call vote was taken on the above noted motion and was approved. Ayes: DiMare, Melick, Van Doren, Voyce. Nays: None. Absent: Desiderio.

ORDINANCE 08-2014

**ORDINANCE AMENDING CHAPTER 16, SECTION 20, "TREE
CLEARING AND REMOVAL," OF THE CODE OF THE
TOWNSHIP OF TEWKSBURY, COUNTY OF HUNTERDON,**

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**STATE OF NEW JERSEY TO REVISE THE TREE REMOVAL
REGULATIONS.**

WHEREAS, the Chapter 16.20 of the Code of the Township of Tewksbury currently regulated the clearing and removal of trees within the municipality; however, this code section, in its current form, has been deemed by some residents as complicated and confusing; and

WHEREAS, despite the aforesaid, the Township Committee of the Township of Tewksbury believes that this section of its Code is still important as it is intended to prevent clear cutting and other tree removal that if not properly controlled could increase soil erosion, stream pollution and generally deteriorate the value of neighboring properties; and

WHEREAS, the Township Committee of the Township of Tewksbury wishes to amend Section 20, "Tree Removal and Clearing" thereby rendering it simpler for residents to understand and follow.

NOW THEREFORE IT BE ORDAINED by the Township Committee of the Township of Tewksbury that Chapter 16, Development Code," Section 20, "Tree Removal and Clearing," of the Code of the Township of Tewksbury, County of Hunterdon, State of New Jersey shall be deleted in its entirety and replaced with the following:

Section 1:

**Chapter 16.20
TREE CLEARING AND REMOVAL**

16.20.010 - Findings; purpose.

The Township Committee does herein decide and find that the uncontrolled destruction, removal and cutting of trees upon lots and tracts within the Township can result in increased municipal costs for drainage control and can increase soil erosion and stream pollution, decrease the fertility of soil, increase dust which will have a deleterious impact on property values and can further render land unfit and unsuitable for its most appropriate uses and has caused deterioration in the value of improved and unimproved real estate within the Township with a resulting adverse effect upon the health, safety and general well-being of the inhabitants. The aforesaid findings have caused the passage of this chapter to regulate and control the indiscriminate and excessive cutting of trees in the Township.

16.20.020 - Definitions.

As used in this chapter:

"Enforcement officer" shall mean the Tewksbury Township Zoning Officer or designee.

"Garden center" shall mean a retail business of which the principal sales are garden and landscaping related products.

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"Nursery" shall mean a tree farm and/or wholesale grower of deciduous and/or evergreen trees.

"Person" shall mean an individual, partnership, corporation, firm, association or any other entity recognized by law.

"Remove" shall mean to destroy, cut, chop, displace and shall also mean to perform any act of tree pruning or thinning, equipment operation, soil compaction or materials storage, soil removal or paving that results in tree destruction.

"Tree" shall mean any living deciduous tree having a trunk of a diameter greater than four inches, measured at a point 4 1/2 feet above the ground, or any living coniferous tree having a trunk of a diameter greater than four inches, measured at a point 4 1/2 feet above the ground, or a height greater than six feet. Nothing in this chapter is intended to conflict with or supersede the provisions of the Soil Erosion and Sediment Control Act of the State of New Jersey, Chapter 251 of the Public Laws of New Jersey. See N.J.S.A. 4:24-39 et seq.

16.20.030 - Unique and irreplaceable trees; tree in historic district.

A. Unique and irreplaceable trees. No person shall cut, remove or destroy upon any lands within the Township any tree considered to be unique and irreplaceable by reason of age, historical associations, or botanical rarity as determined by the Township Enforcement Official.

B. Trees in historic district. The goal is to preserve many large trees in the historic districts in order to retain the established character which they contribute to these areas. Property owners must obtain prior written approval from the Township's Historical Preservation Commission before any trees can be removed from properties located with the Historic Preservation District. Depending on the number and size of the tree removal proposed, the Historical Preservation Commission may require the property owner to submit a landscaping plan to providing for the number and species of replacement trees required.

16.20.040 - Prohibited activities.

No person shall cut or remove any tree upon any lands within the Township, unless such action accomplishes a useful purpose and is done in accordance with the regulations and provisions of this chapter.

16.20.050 - Exemptions.

Excepted from this chapter shall be:

- A. Any tree located on a tract or parcel of land 1 1/2 acres or less in size on which a residential dwelling is located.
- B. Any tree growing on property actually being used as a nursery, garden center, or orchard.

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- C. Any tree growing in a public right-of-way, private right-of-way, drainage or utility easement, as designated on the Tewksbury Township Tax Map.
- D. Any tree located on a tract or parcel of land in excess of 1 1/2 acres, to be cut for personal use as firewood by the owner of such property. Not more than five trees per acre shall be cut in any one year, and in no case shall more than 30% of the total number of trees located on such property be removed.
- E. Any tree dead or diseased as a result of natural causes, or other tree that is likely to endanger life or property.
- F. The removal or clearing is on property subject to an approved woodland management program pursuant to the Farmland Assessment Act of 1964, N.J.S.A. 54:4-23.1 et seq. or on property actively operated as a farm under the State's Right To Farm Act, which is removed to create fields for crops or pasture, or to construct a farm building.
- G. Any tree located on or within 20 feet of a proposed residential structure, its well, septic system or other accessory structures.
- H. Any tree located within 10 feet of the planned paved areas of a residential driveway, provided that the alignment of the driveway is planned to save as many trees as possible.
- I. The tree is required to be cut or removed in order to install or maintain public utilities (such as electricity, telephone, water or sewer lines).
- J. The trees to be removed are in accordance with a subdivision or site plan finally approved by the township land use board.
- K. Any trees located on township-owned property.

16.20.060 - Permit required.

- A. Application. Any person desiring to destroy, cut or remove any such tree which is not excepted under terms of Section 16.20.050 shall apply to the Township Enforcement Officer for a permit to remove such tree.

- B. Information.
 - (1) The applicant shall identify by block and lot the land upon which the tree is located and shall disclose the name and address of the owner, tenant or duly authorized agent of such owner or tenant, and the applicant shall also identify the species and generally designate the location of the tree sought to be cut, removed or destroyed.

 - (2) A tree removal permit, if required, shall be obtained prior to the approval of all minor and major subdivisions, site plans, building applications and certificates of occupancy on a map which shall include the following:
 - (a) Area of tract or parcel of land.
 - (b) General location of wooded areas and trees to be removed.
 - (c) Exact location of rare or historic trees as required by the Township enforcement officer.

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- (d) General topographic conditions of site as derived from USGS map of the Tewksbury area.

C. Fees. All applications shall be accompanied by the proper fee as set forth in Section 16.20.70. No application shall be deemed complete until all fees are paid in full.

16.20.070 - Permit application fee.

Upon application for a permit, the applicant shall pay to the Township the following fees:

- A. For any application consisting of five acres or less: \$25.
- B. For each additional acre: \$5.
- C. There is no maximum permit fee.

16.20.080 - Criteria for determination of permitted tree removal.

As a basis for determining permitted tree removal, the duly appointed officer shall give due consideration to the following:

- A. For purposes other than commercial lumbering. The lands covered by each application shall be inspected by the Township Enforcement Officer who shall issue a permit upon a finding that the destruction or removal to be permitted would not impair the growth and development of the remaining trees on the applicant's property or adjacent properties, would not cause soil erosion, would not impair existing drainage patterns, would not lessen property values in the neighborhood and would not impair substantially the aesthetic values of the area. The Township Enforcement Officer shall have the authority to affix reasonable conditions to the approval of a permit required by this chapter.
- B. For the purposes of commercial lumbering in accordance with the following restrictions:
 - (1) The lumbering company or individual owner of the property in question shall file with the duly appointed officer a forest management plan approved by the New Jersey Department of Environmental Protection, Bureau of Forestry, or other professional forester. Such plan shall be subject to the approval of or disapproval of the Township Enforcement Officer. Any deviation taken from this plan shall be considered a violation of this chapter.
 - (2) In no case shall more than 30% of the total number of trees be removed from the entire tract.

16.20.090 - Time period to approve or deny application.

The enforcement officer shall act upon a complete application for tree removal or clearing within ten (10) business days, unless the applicant has consented to an extension of such time period.

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Failure of the enforcement officer to act within this time period shall not constitute an automatic approval; however, the applicant may contact the Township Administrator who shall act, or cause the enforcement officer, on the application within 5 business days. Failure to act within this time period shall be deemed an automatic approval.

16.20.100 - Replacement of non-exempt trees and reforestation required.

Any person who removes any non-exempt tree without having first obtained a permit or does so in violation of any condition of such a permit, shall replace the removed tree(s) on the property at a one-to-one ratio. As an example, if a thirty (30) inch caliper public tree is removed, trees having a combined diameter of thirty (30) inches shall be planted in its place. All new trees planted shall be in accordance with Sections 630 B.2 and 3 of the Tewksbury Township Development Regulations Ordinance (2000) or successor ordinance. In the event such replacement or restoration cannot reasonably be accomplished on the property where the removal or clearing occurred, with the approval of the enforcement officer, the person who effected the removal or clearing without a permit or in violation of any condition of the permit may deposit a sum equivalent to the value of the replacement trees required hereunder and the cost of their planting as determined by the enforcement officer, using the wholesale prices of a local nursery as multiplied by a factor of two and one-half (2½), in an account maintained and used by the township for purpose of tree planting and reforestation. The township may institute a civil action to compel replacement, as herein provided, if the person who effected the tree removal or clearing does not complete the herein-required tree replacement or make the herein described money deposit.

16.20.110 - Issuance of construction permit.

Whenever a construction permit is requested for a structure which will require the removal of trees as herein protected, the enforcement officer shall decline to issue local clearance for the construction official to issue any such construction permit until a tree removal permit, where required, is applied for and issued. The construction official shall not issue a construction permit or certificate of occupancy for any building on any site, parcel or tract for which there is an outstanding complaint pursuant to this chapter.

16.20.120 - Appeal of enforcement officer's decision

The applicant shall have the right to appeal the decision of the Township Enforcement Officer to the Township Administrator within 10 days of receipt of such decision. The appeal shall be by written notice to appeal. The Township Administrator shall proceed to hear such appeal upon notice to the applicant within 30 days after the filing of such notice of appeal. The Township Administrator may, in his discretion and upon complete review of the application, and after hearing the testimony of the Township Enforcement Official and the applicant, reverse, modify or affirm the aforesaid decision

16.20.130 - Violations and penalties.

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Each tree that is removed or cleared in violation of this section shall constitute a separate violation.

Any person convicted of a violation of any portion of this chapter shall be punishable by a fine not exceeding two thousand dollars (\$2,000.00), by imprisonment for a term not exceeding ninety (90) days or by a period of community service not exceeding ninety (90) days or by both such find and imprisonment or community service.

Section 2:

Continuation. In all other respects, the Development of the Township of Tewksbury shall remain unchanged.

Section 3:

Severability. If any portion of this Ordinance is for any reason held to be unconstitutional or invalid by a court of competent jurisdiction, such decision shall not affect the validity of the Development Code as a whole, or any other part thereof.

Section 4.

Repealer. All ordinances or parts of ordinances which are inconsistent with the provisions of this Ordinance are hereby repealed to the extent of such inconsistency only.

Section 5.

Enactment. This Ordinance shall take effect after final passage, adoption, and publication by the Township Clerk of the Township of Tewksbury in the manner prescribed by law.

Shaun C. Van Doren
Mayor

○ **Ordinance #09-2014** **Vacating Flint Hill Road**

Mr. Melick made a motion to open the Public Hearing on Ordinance #09-2014, seconded by Dr. Voyce. The motion was approved. Ayes: DiMare, Melick, Van Doren, Voyce. Nays: None. Absent: Desiderio.

Ms. Brassard provided proof of publication from the 09-15-14 Courier News.

John Ursin, an attorney from Schenck Price Smith & King was present representing the Johnson family who are the land owners adjacent to the property under discussion. Mr. Ursin noted that the metes and bounds description of the property needs to be corrected as there is a 3 foot section with an unknown property owner that needs to be delineated more clearly. Discussion followed regarding the fact that the corrected metes and bounds will not affect the intent of the Ordinance as presented.

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It was stated that the Township Engineer and the Engineer for the Johnson family should work together so that the description is accurate. Within sixty (60) days of the effective date of the adopted Ordinance, a certified copy needs to be filed with the County Clerk.

There being no additional comments from the public, Mr. Melick made a motion to close the Public Hearing on Ordinance #09-2014, seconded by Mr. DiMare. The motion was approved. Ayes: DiMare, Melick, Van Doren, Voyce. Nays: None. Absent: Desiderio.

Mr. Melick moved adoption of Ordinance #09-2014 subject to the corrected metes and bounds information being submitted by the Township Engineer, seconded by Dr. Voyce.

A roll call vote was taken on the above noted motion and was approved. Ayes: DiMare, Melick, Van Doren, Voyce. Nays: None. Absent: Desiderio.

ORDINANCE NO. 09 -2014

**AN ORDINANCE OF THE TOWNSHIP OF TEWKSBURY, COUNTY OF HUNTERDON,
STATE OF NEW JERSEY, VACATING A
ROADWAY KNOWN AS "FLINT HILL ROAD"**

WHEREAS, there exists in the Township of Tewksbury ("Township") a public roadway known as Flint Hill Road; and

WHEREAS, there has been a request to have the Township vacate said roadway in its entirety, which is described in accordance with the description set forth in Schedule A, annexed hereto; and

WHEREAS, the matter has been referred to the Township Engineer who has recommended that the Township proceed with the vacation since the roadway is not needed by the Township for public purposes; and

WHEREAS, the Township Committee does hereby determine that the aforementioned roadway as set forth in the description attached hereto as Schedule "A" is no longer needed for public purposes; and

WHEREAS, N.J.S.A. 40:67-19 authorizes the municipality to release and extinguish the public's rights arising from a dedication of a roadway; and

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Tewksbury, County of Hunterdon, State of New Jersey, as follows:

SECTION A

1. The rights of the public and the Township of Tewksbury in and to Flint Hill Road as described in the attached Schedule "A" are hereby extinguished and vacated.
2. At least one week prior to the time fixed for the consideration of this Ordinance for final passage, a copy thereof, together with a notice of the introduction thereof and the time and place when and where the Ordinance will be further considered for final passage, shall be

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mailed to every person whose land may be affected by this Ordinance so far as may be ascertained. Said notices shall be mailed by the Township Clerk in accordance with the provisions of N.J.S.A. 40:49-6.

3. The Township Clerk shall, within sixty (60) days of the effective date of this Ordinance, file a copy of this Ordinance certified by her under the seal of the municipality, to be a true copy thereof, together with proof of publication thereof, in the office of the Clerk of the County of Hunterdon in accordance with the provisions of N.J.S.A. 40:67-21.

SECTION B

All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistencies.

SECTION C

If any article, section, subsection, paragraph, phrase or sentence is, for any reason, held to be unconstitutional or invalid, said article, section, subsection, paragraph, phrase or sentence shall be deemed severable.

NOW, THEREFORE, BE IT FURTHER ORDAINED by the Township Committee of the Township of Tewksbury, in the County of Hunterdon, State of New Jersey, that the aforesaid Ordinance shall take effect immediately upon passage and publication.

Shaun C. Van Doren
Mayor

Ordinance Introduction

○ **10-2014 Refunding Bond Ordinance**

It was explained that the Bond Ordinance that was previously adopted needs to be reintroduced as the publication was in a newspaper that is not published in Hunterdon County.

Dr. Voyce made a motion to introduce Ordinance #10-2014, seconded by Mr. DiMare. The motion was approved. Ayes: DiMare, Melick, Van Doren, Voyce. Nays: None. Absent: Desiderio.

The Public Hearing is scheduled for 10-28-14 at 7:30 PM in the Mountainville Meeting Hall.

ORDINANCE #10-2014

**REFUNDING BOND ORDINANCE PROVIDING FOR THE
REFUNDING OF CERTAIN GENERAL OBLIGATION BONDS
OF THE TOWNSHIP OF TEWKSBURY, STATE OF NEW
JERSEY, APPROPRIATING \$4,800,000 THEREFOR AND
AUTHORIZING THE ISSUANCE OF \$4,800,000 BONDS OR
NOTES OF THE TOWNSHIP FOR FINANCING THE COST
THEREOF.**

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Consent Agenda

Dr. Voyce requested that the minutes of 9/23/14 be removed from the Consent Agenda and voted on separately.

Mr. Melick moved adoption of the Consent Agenda as amended, seconded by Dr. Voyce. A roll call vote was taken and the motion was approved. Ayes: DiMare, Melick, Van Doren, Voyce. Nays: None. Absent: Desiderio.

RESOLUTION #102-2014

**TO ACKNOWLEDGE RECEIPT OF AN ANONYMOUS \$5000.00 DONATION TO THE
TEWKSBURY POLICE DEPARTMENT**

WHEREAS, an anonymous donation of \$5000.00 was made to the Tewksbury Police Department.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Tewksbury, County of Hunterdon, State of New Jersey that this donation has been gratefully acknowledged and the monies will be used to purchase equipment.

Shaun Van Doren
Mayor

RESOLUTION # 103-2014

A RESOLUTION APPOINTING CERTAIN TOWNSHIP PROFESSIONALS

WHEREAS, there exists a need for various Township Professionals;

WHEREAS, the local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids must be publicly advertised;

WHEREAS, the following awards are for contracts that are not in excess of \$17,500, as certified by the Chief Financial officer of the Township of Tewksbury, and, pursuant to N.J.S.A. 19:44A-20.4, may be awarded by the Township Committee;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Tewksbury, County of Hunterdon, New Jersey as follows:

1.The Mayor and Clerk are hereby authorized to execute an agreement with the following for the terms indicated:

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Heather Litzebauer of Northwest Financial Group LLC to complete an audit to insure compliance for the Secondary Bond Market Continuing Disclosure requirements with the Electronic Municipal Market Access (EMMA).

The rate would be \$150.00 an hour not to exceed \$1,000.00.

2. This contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because these are recognized professions licensed and regulated by law and it is not feasible to obtain competitive bids.

3. A copy of this resolution shall be published in the Hunterdon Review and Hunterdon County Democrat as required by law, within ten days of its passage.

Shaun Van Doren
Mayor

MISCELLANEOUS

- Claims as submitted by the CFO
- Correspondence List
- Authorization to have Clerk sign Social Affair Permit for 11-08-14 Printmaking Center of NJ event at Oldwick Manor
- To review and authorize Best Practices 2013

ITEMS REMOVED FROM THE CONSENT AGENDA

Mr. Melick moved adoption of the minutes of 09-23-14, seconded by Mr. DiMare. The motion was approved. Ayes: DiMare, Melick, Van Doren, Voyce. Nays: None. Absent: Desiderio.

- Regular minutes of 09-23-14

ADDITIONAL ITEM FOR APPROVAL

The following Resolution was presented for approval. Mr. Selvaggi explained that the Resolution will formalize the discussion previously conducted regarding the detention basin.

Dr. Voyce made a motion to adopt Resolution #104-2014, seconded by Mr. DiMare. A roll call vote was taken and the motion was approved. Ayes: DiMare, Melick, Van Doren, Voyce. Nays: None. Absent: Desiderio.

RESOLUTION NO. 104-2014

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF TEWKSBURY, COUNTY OF HUNTERDON,
STATE OF NEW JERSEY, REFUSING TO ACCEPT**

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**RESPONSIBILITY FOR OWNERSHIP AND MAINTENANCE OF
A CERTAIN DETENTION BASIN**

WHEREAS, there exists a detention basin that was constructed as part of a subdivision along Halsey Farm Road; and

WHEREAS, said detention basin is owned by the current developer, Lanesley Partners; and

WHEREAS, the Tewksbury Township Land Use Board upon approving the subdivision in 1998 included a condition in Resolution # 98-30 that afforded the governing body for Tewksbury Township the option of accepting ownership and maintenance responsibility for said detention basin; and

WHEREAS, if the governing body for the Township declined to accept ownership and responsibility for maintaining the basin, then in that event, the basin was to be merged with Lot 7.18 in Block 32; and

WHEREAS, the developer did make a request of the governing body asking it to accept ownership and maintenance responsibility for the basin.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Tewksbury, County of Hunterdon, New Jersey, declines to accept the ownership and/or responsibility to maintain the subject detention basin located along Halsey Farm Road.

Shaun C. Van Doren
Mayor

5. Reports

➤ **Township Committee Sub Committees & Township Committee Comments**

Mr. Melick stated that he is pleased to have Flint Hill Road removed from the listing of Township maintained roads.

Dr. Voyce noted that Hunterdon County Communications and the CDC have a protocol in place with regard to the Ebola matter.

Mayor Van Doren noted that a finance subcommittee needs to be coordinated to discuss the status of fourth quarter finances.

He suggested the following schedule for upcoming township Committee meetings.

10-28-14	Chuck McGroarty should attend to discuss Highlands matters
11-10-14	possible introduction of Highlands Ordinance(s)
11-25-14	Review of professionals and road related matters
12-09-14	Final meeting of 2014

➤ **Township Attorney**

A meeting needs to be scheduled for further discuss the DPW Union matter.

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➤ **Township Administrator**

Mr. Landon reported on the following items from his report.

1. Met with the Auditor and CFO to review the budget and bond matters.
2. COAH inspections are commencing. There are currently two one bedroom rentals and one two bedroom sale unit available.
3. Discussion followed regarding the concept of a property maintenance ordinance and the difficulty that could arise dealing with title searches, ownership and mortgage matters. The matter will be further discussed at the upcoming Township Committee meeting.
4. A meeting with representatives from Lebanon, Readington and Clinton Townships was held to discuss shared maintenance work on Potterstown Road. It was noted that work on Cokesbury Califon Road should commence in 2015.
5. Hunterdon County O.E.M. had an exercise that proved educational and timely.
6. The CFO is working on EMMA (Electronic Municipal Market Access) procedures.

6. Executive Session

At 8:04 PM Dr. Voyce moved adoption of the following Resolution, seconded by Mr. Melick. The motion was approved. Ayes: DiMare, Melick, Van Doren, Voyce. Nays: None. Absent: Desiderio.

**RESOLUTION #105-2014
A RESOLUTION AUTHORIZING AN EXECUTIVE SESSION OF THE TEWKSBURY
TOWNSHIP COMMITTEE**

BE IT RESOLVED, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Tewksbury Township Committee hold a closed session to discuss Advice of Attorney, Contract Negotiations and Personnel.

It is expected that the discussion undertaken in closed session can be made public at the time official action is taken.

Shaun Van Doren
Mayor

7. Reconvened

The meeting reconvened at 8:24 PM.

8. Adjournment

There being no further business, the meeting was adjourned at 8:25 PM.

Roberta A. Brassard
Municipal Clerk

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