

**TOWNSHIP COMMITTEE
NOVEMBER 25, 2014 MINUTES**

The Tewksbury Township Committee met in a work session on the above date at the Municipal Building, Mountainville, NJ.

The meeting was called to order at 7:00 PM, roll call held and a quorum established. Mayor Shaun Van Doren presided.

Other officials in attendance were Township Committee members Dana Desiderio, Louis DiMare, Peter Melick and William Voyce.

Jesse Landon, Township Administrator, Roberta Brassard, Municipal Clerk and Andrew Holt, Township Engineer were in attendance.

There were approximately sixteen members of the public in attendance.

1. Open Public Meetings Statement

The Open Public Meetings Statement was read by Mayor Van Doren.

2. Executive Session

At 7:00 PM Mr. Melick moved adoption of the following Resolution, seconded by Ms. Desiderio. The motion was approved. Ayes: Desiderio, DiMare, Melick, Van Doren. Nays: None. Absent: Voyce.

**RESOLUTION #117a-2014
A RESOLUTION AUTHORIZING AN EXECUTIVE SESSION OF THE TEWKSBURY
TOWNSHIP COMMITTEE**

BE IT RESOLVED, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Tewksbury Township Committee hold a closed session to discuss Personnel.

It is expected that the discussion undertaken in closed session can be made public at the time official action is taken.

Shaun Van Doren
Mayor

William Voyce arrived at 7:10 PM.

3. Reconvened

The meeting reconvened at 7:30 PM.

4. Flag Salute

Those present stood and pledged allegiance to the American flag.

5. Public Participation

There were no comments heard from the public.

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6. Actions to be taken

➤ **Ordinance Introduction**

Dr. Voyce made a motion to introduce Ordinance #11-2014, seconded by Ms. Desiderio. The motion was approved. Ayes: Desiderio, DiMare, Melick, Van Doren, Voyce. Nays: None.

The Public Hearing is scheduled for 12-09-14 at 7:30 PM.

Mayor Van Doren explained that the rate increase will be \$12.50 per quarter and the funds will be used to replenish the surplus. He added that the Hunters Glen rate will not increase.

**TOWNSHIP OF TEWKSBURY
COUNTY OF HUNTERDON
ORDINANCE NO.11-2014**

**AN ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP OF TEWKSBURY BY
REVISING CERTAIN PROVISIONS OF CHAPTER 13.04, ENTITLED "SEWER SERVICE
SYSTEM"**

➤ **Appointments**

Mayor Van Doren made the following appointments.

Ed d'Armiento Land Use Board Class 4 Alt #1 through 12/31/14
to complete the unexpired term of Robert Becker

Kurt Rahenkamp Land Use Board Class 4 Alt #2 through 12/31/15
to complete the unexpired term of Ed d'Armiento

Glenn Stein Land Use Board Class 4 Alt #3 through 12/31/15
To complete the unexpired term of Kurt Rahenkamp

It was noted that Mr. Stein's seat on the Environmental Commission will be vacant as he is not eligible to sit on two boards.

➤ **Consent Agenda**

Mr. DiMare noted a correction to the minutes of 11-10-14.

Mr. DiMare moved adoption of the Consent Agenda as amended, seconded by Dr. Voyce. A roll call vote was taken and the motion was approved. Ayes: Desiderio, DiMare, Melick, Van Doren, Voyce. Nays: None.

RESOLUTION #117-2014

**BANKING OF ALLOCATED FUNDS FROM HUNTERDON COUNTY OPEN SPACE TRUST
FOR FISCAL YEAR 2014**

WHEREAS, the County of Hunterdon has established the Hunterdon County Open Space, Recreation, Farmland and Historic Preservation Trust Fund and has made municipal grant funding available to each municipality; and

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WHEREAS, the funds available to the Township of Tewksbury for Fiscal year 2014 are \$495,041.40.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Tewksbury that the County of Hunterdon is requested to reserve and bank the allotment for Fiscal Year 2014.

Shaun Van Doren
Mayor

RESOLUTION #118-2014

A RESOLUTION SETTING THE 2014 SALARIES AND WAGES FOR OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF TEWKSBURY

BE IT RESOLVED by the Township Committee of the Township of Tewksbury, County of Hunterdon, State of New Jersey that the following salary and wage for the employee so stated is hereby set for the year 2014.

PUBLIC WORKS		
Adam Bergman	Police Officer Patrolman 9 th Class	\$44,827.00 Effective 11-03-14

Shaun Van Doren
Mayor

**RESOLUTION #119-2014
REFUND FOR OVERPAYMENT OF TAXES**

BE IT RESOLVED, by the Township Committee of the Township of Tewksbury, County of Hunterdon, State of New Jersey that the Chief Financial Officer is hereby authorized to make the following payments for the refund of overpaid taxes from a tax appeal.

Block	Lot	Name	Year	Amount
34	19.02	Michael I. Schneck, Trustee for LFT Holdings LLC 301 South Livingston Ave. Suite 105 Livingston NJ 07039	2013 2014	3,408.77 <u>3,489.83</u> 6,898.60

BE IT RESOLVED, by the Township Committee of the Township of Tewksbury, County of Hunterdon, State of New Jersey that the Chief Financial Officer is hereby authorized to make the following payment for the refund of overpaid taxes from a real estate closing.

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27	19	Richard & Susan Popper C/O Marcia P. Zalewski 64 North Bridge St. Somerville, NJ 08876	2014	3,143.25
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Shaun Van Doren
Mayor

MISCELLANEOUS

- Claims as submitted by the CFO
- Regular minutes of 11-10-14
- Authorization to have Mayor sign Municipal Alliance Subgrant Agreement

➤ **Swearing in of Officer Adam Bergman**

Mayor Van Doren swore in Patrolman 9th Class Adam J. Bergman.

7. Work Session Topics

Andrew Holt, Township Engineer was present to discuss road plans for Township roads and to follow up on the discussion related to the road tour taken in September of 2014.

Specific comments were made regarding the DOT grant for which the Township is applying for work to be done on Potterstown Road. Mayor Van Doren stated that he would be writing a letter to the DOT urging them to look into grant funding for municipalities applying for interlocal road work.

Additional comments were made regarding the following roads.

- The shared roadway - Califon Cokesbury Road
- The need to complete work on Bissell Road
- Drainage issues associated with Deer Hill Road
- McCann Mill Road and monies available from the developer to apply to work on the headwall

Mr. Holt presented a preliminary capital budget roadway improvement worksheet to the Committee for review and discussion. Fourteen roads were listed on the worksheet with a total recommended budget of \$4,330,261.00.

Discussion followed which included the amount, how it could be funded and how more bids could come in for the work due to the economies of scale.

Further discussion followed regarding the 5-7 year cycle for completing road work on the 84 miles of Township roads.

The chip and seal program was discussed with regard to the available window for road preparation and application.

Mr. DiMare stated that he would like to see Mr. Holt speak directly with the Superintendent of Public Works, Hayden Hull regarding drainage issues and other road matters. Mr. Holt noted that they speak frequently and tend to agree on most issues.

Mr. Melick noted that is the Committee's ultimate decision as to which roads take priority.

Mayor Van Doren noted that the issue of manpower is an ongoing concern within the DPW.

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Mr. Landon questioned if the Committee wishes to discuss bonding the entire amount (of the proposed plan) as rates are currently low.

The five year road plan was again noted along with the areas in the Township receiving the chip and seal work. Mr. Holt noted that chip and seal is done in the same geographical area of the Township at one time for ease of application and to cause minimal inconvenience to the residents.

It was noted that Field Lane was not listed on Mr. Holt's report and there was consensus that it should be added to the listing.

Mayor Van Doren stated that he would like to see mapping to delineate what roads will be repaired/chip and sealed/repaved during the upcoming 5-7 year cycle.

In response to a question related to culverts on Rockaway Road, it was stated that this work needs to be coordinated with the County.

George Cassa of the Scenic Roads and Bridges Commission stated his concern that roads will be widened during road work. He added that when road work is done in house by the DPW, the road width and character is maintained. Mr. Holt noted that a member of the DPW and/or a representative from his firm are on site during major road work. He added that when a DOT grant is received, the roadway has to be repaired in a consistent fashion and this may mean that a roadway width is changed.

Mayor Van Doren noted that he would not like to see any triangles removed from Township roads as they add to the character of the Township.

8. Reports

➤ **Township Committee Comments**

Mr. Melick wished everyone a Happy Thanksgiving and warned those present to be safe on the roads.

Dr. Voyce noted that matters pertaining to the Ebola crisis have become less prevalent.

Mayor Van Doren expressed his condolences to Dr. Voyce on the recent passing of his father in law.

He stated that review of professionals needs to be discussed in Executive Session. A caucus will be conducted after Executive Session to discuss appointments for 2015.

Mr. Landon noted that he received a brief from the Johnson family regarding the heliport.

9. Executive Session

At 8:20 PM Mr. DiMare moved adoption of the following Resolution, seconded by Dr. Voyce. The motion was approved. Ayes: Desiderio, DiMare, Melick, Van Doren, Voyce. Nays: None.

**RESOLUTION #120-2014
A RESOLUTION AUTHORIZING AN EXECUTIVE SESSION OF THE TEWKSBURY
TOWNSHIP COMMITTEE**

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Shaun Van Doren
Mayor

7. Reconvened

The meeting reconvened at 8:38 PM.

8. Adjournment

There being no further business, the meeting was adjourned at 8:39 PM.

Roberta A. Brassard
Municipal Clerk