

**TOWNSHIP COMMITTEE  
DECEMBER 11, 2012 MINUTES**

The Tewksbury Township Committee met in a regular/work session on the above date at the Municipal Building, Mountainville, NJ.

The meeting was called to order at 7:30 PM, roll call held and a quorum established. Mayor Dana Desiderio presided.

Other officials in attendance were Township Committee members Louis DiMare, Peter Melick, Shaun Van Doren and William Voyce.

Jesse Landon, Township Administrator, Roberta Brassard, Municipal Clerk and Michael Selvaggi, Township Attorney were in attendance.

There were approximately seven members of the public in attendance.

**1. Open Public Meetings Statement**

The Open Public Meetings Statement was read by Mayor Desiderio.

**2. Flag Salute**

Those present stood and pledged allegiance to the American flag.

**3. Public Participation**

Mary Fazzini spoke on behalf of the Forestry Advisory Board (FAB) giving the Committee a short history of the Board and posed questions and concerns related to the continuing work of the Board.

It was noted that the FAB was created so that Forestry Management Plans could be administered on behalf of the Township and the FAB has successfully submitted two 5 year plans. Having a FAB qualifies the Township for Tree City status, allows tree related seminars to be held, Arbor Day activities to be planned and woodland assessments to be conducted. It was noted that two middle school students were appointed to the FAB in 2012.

Mrs. Fazzini noted that the FAB is seeking guidance from the Committee on the following points.

- 1-How to interface with other appointed groups whose missions are related to the Township woodlands?
- 2- What the Township's obligation is to keep the open space properties purchased with Green Acres funding safe for all residents?
- 3-How to address the damage caused by the recent storms and the compromised condition of many of the trees?
- 4- Whether the FAB should apply for the 2013 Green Communities Grant that could include an assessment of woodlands and receive up to \$3000.00 in matching funds?
- 5-Should the FAB have a membership in the Shade Tree Federation and would the Committee appoint a specific liaison to the FAB?

In closing, Mrs. Fazzini stated that the FAB needs direction from the Committee as to what their expectations are; adding that the Township forests are important for many reasons and she hoped the Committee would be willing to pay to preserve the wooded areas of the Township.

Mr. Van Doren noted that he spoke with Norman Diegnan (FAB member) regarding membership in the Shade Tree Federation and did not envision a problem. He added that this

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could be further discussed during 2013 Budget meetings and added into the LUB Budget is deemed appropriate.

He noted that the Land Use subcommittee acts as the liaison to the FAB.

Discussion followed regarding whether the FAB should continue as a Township appointed entity.

Mr. Van Doren noted that the FAB did not have either a creating Resolution or Ordinance, but he felt they should continue to be the overseer of the Forestry Management Plan and should apply for grant funding to perform a survey to assess forested Township lands. He added that it would be beneficial to work with the Parks Committee.

Dr. Voyce agreed that it is beneficial to work and have interplay with other committees, but that the FAB should oversee the bulk of the work.

Mrs. Fazzini suggested calling a meeting of the FAB and invite the other groups to discuss improved communication.

Mr. Melick noted that applying for a grant is all well and good, but he would hate to see an approved application for \$3000.00 and substantial additional funds needed to complete a project. He cautioned that the FAB should "not get their hopes up."

Discussion followed regarding the work being done in the Township and specifically the parks by the FEMA contractors. Mr. Landon advised that the Township parks will be cleaned up by the FEMA contractors and all trails within the public spaces have been assessed.

Mrs. Fazzini will contact Mr. Landon directly with questions related to the work being done by the FEMA contractor.

In response to a question from John Zayanoski, it was stated that the storm clean up is being paid for by FEMA and the Township is not sending a check directly to the contractors. In response to an additional question, it was stated that the Township DPW will be cleaning up the streets of the smaller debris. Mr. Zayanoski stated that this should have been included in the contract so that Township funds were not expended.

Mr. Selvaggi explained that the contract was drafted by the State Attorney General and presented as a non negotiable contract to interested NJ municipalities.

Mr. Zayanoski questioned what the Committee plans to do with regard to JCP&L service to the residents of Tewksbury during the recent storms.

Mr. Van Doren explained that a Resolution was passed at the last Committee meeting, the BPU has held meetings for public comment and the local legislators have been apprised of the matter.

Mr. Selvaggi explained that the municipality has no authority to revoke JCP&L's franchise agreement: that has to be done at the State level.

Mr. Zayanoski stated that he spoke with Senator Doherty and was told that he, Congressman Lance and Governor Christie would come to an upcoming Township Committee meeting to discuss the matter with the residents of Tewksbury. He stressed that the Committee would have to "twist some arms" to get anything done.

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George Cassa stated his appreciation with the work done by the FEMA contractors adding that their work saved him a substantial amount of money due to the large number of trees he lost.

**4. Actions to be taken**

➤ **Ordinance Public Hearing**

Mr. Van Doren made a motion to open the Public Hearing on Ordinance #14-2012, seconded by Dr. Voyce. The motion was approved. Ayes: Desiderio, DiMare, Melick, Van Doren, Voyce. Nays: None.

Ms. Brassard provided proof of publication from the 11-29-12 Courier News.

There being no comments from the public, Mr. Melick made a motion to close the Public Hearing on Ordinance #14-2012, seconded by Mr. Van Doren. The motion was approved. Ayes: Desiderio, DiMare, Melick, Van Doren, Voyce. Nays: None.

Mr. Van Doren moved adoption of Ordinance #14-2012, seconded by Dr. Voyce. A roll call vote was taken and the motion was approved. Ayes: Desiderio, DiMare, Melick, Van Doren, Voyce. Nays: None.

**ORDINANCE NO. 14-2012**

**AN ORDINANCE APPROVING THE CESSATION OF THE REGULAR MUNICIPAL COURT CASE FUNCTIONS OF THE NORTH HUNTERDON MUNICIPAL COURT AND APPROVING THE SHARED SERVICES AGREEMENT TO PROVIDE FOR THE STORAGE, SECURITY AND ADMINISTRATION OF THE MUNICIPAL COURT OF NORTH HUNTERDON'S CASE FILES AND RECORDS AND THE CONTINUATION OF BUSINESS AS REQUIRED AFTER CESSATION OF REGULAR MUNICIPAL COURT CASE FUNCTIONS**

**WHEREAS**, the Municipal Court of North Hunterdon, 1322 Route 31 North, Suite 23, Annandale, New Jersey 08801, (hereinafter referred to as "**MCNH**"), will cease accepting new matters occurring after December 31, 2012 and will cease the active scheduling and trial of cases as of February 28, 2013; and,

**WHEREAS**, it is necessary to provide for the storage, security, servicing and administering of MCNH case files and records and for the continuation of MCNH business, as required, after the cessation of scheduling and adjudication of active cases; and,

**WHEREAS**, the Township of Clinton, (hereinafter referred to as "**Custodian Town**"), is in the position to store, service and administer the MCNH's case files and records and to continue MCNH's business, as required as of March 1, 2013 and as set forth in Appendix "A", attached; and,

**WHEREAS**, the Town of Clinton, Townships of Franklin, Lebanon, Tewksbury and Union, and the Boroughs of Glen Gardner, High Bridge, Bloomsbury, Califon Hampton and Lebanon, desire to establish a Shared Services Agreement for the administrative and financial

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terms by which the Custodian Town will assume the obligations of the MCNH as of March 1, 2013; and,

**WHEREAS**, the Shared Services Agreement shall be governed by the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq.,

**NOW, THEREFORE, BE AND IT IS HEREBY ORDAINED** by the Mayor and Township Committee of the Township of Tewksbury, County of Hunterdon, as follows:

1. The MCNH will cease accepting new matters occurring after December 31, 2012.
2. The MCNH will cease the scheduling and adjudication of all matters after February 28, 2013. Between January 1, 2013 and February 28, 2013, the MCNH will continue to process and adjudicate its existing caseload which was generated prior to January 1, 2013, at its current court facility located at 1322 Route 31 North, Suite 23, Annandale, New Jersey 08801.
3. The storage, security, servicing and administering of all MCNH case files and records and the continuation of all other MCHN business shall be addressed pursuant to a Shared Services Agreement with the Township of Clinton, Hunterdon County, New Jersey, assuming the responsibility for all MCHN case files, records and business.
4. Subject to the approval and by Order of the New Jersey Superior Court, Vicinage 13 Assignment Judge, as of March 1, 2013, the MCNH will be located at and administered by the Clinton Township Municipal Court.
5. The Shared Services Agreement provides for the storage, security and administration of the Municipal Court of North Hunterdon's case files and records and the continuation of business, as required after cessation of actual municipal court functions is hereby approved.
6. The Mayor and Municipal Clerk are hereby authorized to execute the agreement on behalf of the Township and to execute any further documents and to take any further action to accomplish the purpose of the Agreement.
7. The Municipal Clerk shall forward two executed copies of the Agreement and a certified true copy of this Ordinance to John R. Lanza, Esquire, 5 Main Street, P.O. Box 2520, Flemington, New Jersey 08822.
8. The Municipal Clerk shall maintain a true copy of the fully executed agreement with the records of her office, for inspection, during normal business hours.
9. The Ordinance shall be effective immediately to meet the MCNH's timetable for the orderly transfer of its files, records and business.

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Dana Desiderio, Mayor

**APPENDIX A –**

**Responsibilities to be performed by Clinton Township Municipal Court on behalf of the  
Municipal Court of North Hunterdon:**

The following list is not exhaustive, but merely illustrative of the responsibilities to be performed by the Clinton Township Municipal Court on behalf of the Municipal Court of North Hunterdon.

- Notify - via memo and publication - law enforcement, members of the bar, public, Law Journal, Lawyers Diary, county directories, etc., that the Municipal Court of North Hunterdon is being operated by the Clinton Township Municipal Court as of March 1, 2013 – including address and phone number.
- Store and maintain court files and administrative records in locked filing cabinets or in a secure room that has access by court staff only.
- Schedule cases, manage case flow and adjudicate matters accordingly.
- Run, order and process all daily, weekly and monthly Page Center and Reports on Demand reports. This includes but is not limited to notices of delinquent time payments and proposed suspensions.
- Process other reports which include executed warrants, expungements, cases eligible for dismissal (parking) and cases on appeal reports.
- Request Failures to Appear, as appropriate.
- Request Driver License Suspensions, as appropriate.
- Issue warrants, appropriate.
- Accept payments in person, by mail, phone or web; this includes credit card payments.
- On a daily basis, balance out daily financial intake; print daily journal report & attach to bank deposit slips.
- Run and process cashbook and all related reports for financial account reconciliation on a monthly basis. This includes processing disbursements, overpayments, restitution, uncashed checks, and miscellaneous bank fees.
- On a monthly basis, balance and reconcile both general and bail accounts.
- Upon receipt of payment, notify defendant of new address for any future payments submitted.

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- Backload pre-ATS/ACS tickets/complaints into ATS/ACS system when old case is re-opened.
- Process conditional discharge notices received from Probation Department.
- Process cases returned from Prosecutor’s Office accordingly. Maintain all prior and recent reports and other court records in accordance with the retention schedule.
- Complete Judiciary records retention and destruction list accordingly.
- Follow expungement procedures accordingly.
- Perform any and all other duties and responsibilities as required to effectively and efficiently run a municipal court in Vicinage 13 of the State of New Jersey.

Due to the length of time since the inception of the Municipal Court of North Hunterdon, there are thousands of cases that will continue to need administration and/or adjudication. They include, but are not limited to: active cases in inventory that must be scheduled and adjudicated; adjudicated cases in time payment status; closed, but non-adjudicated, cases where the court has issued a warrant for the defendant’s arrest; closed, but non-adjudicated, cases where the court has requested that the defendant’s driver license be suspended by the Motor Vehicle Commission; fully adjudicated cases awaiting the lapse of a certain time period and Judiciary authorization for destruction or appropriate records retention; cases pending conditional discharge; cases pending Pre-Sentence Investigations; cases pending Probation review; cases sent to mediation that were neither settled nor adjudicated; and all other cases that need processing and were generated in the jurisdictions of the Municipal Court of North Hunterdon prior to January 1, 2013.

➤ **Consent Agenda**

Mr. Melick requested that Resolution #96-2012 be removed from the Consent Agenda.

Dr. Voyce moved adoption of the Consent Agenda as amended, seconded by Mr. Van Doren. A roll call vote was taken and the motion was approved. Ayes: Desiderio, DiMare, Melick, Van Doren, Voyce. Nays: None.

**RESOLUTION #97-2012  
TRANSFERS AND CANCELLATIONS**

**BE IT RESOLVED**, by the Township Committee of the Township of Tewksbury, County of Hunterdon, State of New Jersey that the Chief Financial Officer is hereby authorized to make the following transfers and cancellations.

**2012 Current Fund Appropriations Transfers**

<b><i>From:</i></b>		<b><i>To:</i></b>	
Christy Bartles OE	25,000.00	Public Bldg & Grounds	4,490.00
		Engineering Services	10,000.00

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Group Health Insurance	2,000.00
Other Insurances	5,500.00
Telephone	1,000.00
Lease of Equipment	2,000.00
Municipal Prosecutor	10.00

<b>Total</b>	<b>25,000.00</b>	<b>Total</b>	<b>25,000.00</b>
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**2012 Current Fund Appropriations Cancellations**

<i><b>From:</b></i>		<i><b>To:</b></i>	
A&E OE	8,000.00	Fund Balance	578,887.26
A&E S&W	4,000.00		
Township Committee OE	4,000.00		
Financial Administration S&W	2,000.00		
Financial Administration OE	1,000.00		
Tax Collector S&W	3,000.00		
Land Use S&W	2,500.00		
Land Use OE	12,000.00		
Land Use Special Projects	6,000.00		
Police PBA Contract Benefits	10,000.00		
Uniform Fire Safety S&W	2,000.00		
Public Works S&W	80,000.00		
Public Works OE	35,000.00		
Board of Health S&W	1,700.00		
Seniors	2,000.00		
Computerized Data Processing	10,000.00		

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Electricity	8,000.00		
Water & Hydrants	3,000.00		
Garbage & Trash Removal	11,000.00		
Natural Gas	3,000.00		
Telecommunications	3,000.00		
Gasoline & Diesel	10,000.00		
Code Enforcement S&W	4,500.00		
Code Enforcement OE	7,500.00		
Califon Interlocal Agreement	67,592.85		
Statutory Exp, ER SS & Medicare	10,000.00		
Affordable Housing OE	3,000.00		
ER Share of Deferred Comp	9,500.00		
Clinton Interlocal Agreement	7,082.00		
Payment of BAN & Capt Notes	248,258.00		
Interest on Bonds	0.24		
Wastewater Trust Loan Principle	254.17		
<b>Total</b>	<b>578,887.26</b>	<b>Total</b>	<b>578,887.26</b>

**2011 Current Fund Budget**

<b><i>From:</i></b>		<b><i>To:</i></b>	
Police S&W Approp. Reserves	34,926.34	Reserve for Police S&W	34,926.34
<b>Total</b>	<b>34,926.34</b>	<b>Total</b>	<b>34,926.34</b>

**2012 Oldwick Sewer Utility Appropriations Cancellations**

<b><i>From:</i></b>		<b><i>To:</i></b>	
Oldwick Sewer S&W		Fund Balance	12,000.00

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	4,000.00		
Oldwick Sewer OE	8,000.00		
<b>Total</b>	<b>12,000.00</b>	<b>Total</b>	<b>12,000.00</b>

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Dana Desiderio  
Mayor

**RESOLUTION #98-2012**

**BANKING OF ALLOCATED FUNDS FROM HUNTERDON COUNTY OPEN SPACE TRUST  
FOR FISCAL YEAR 2012**

**WHEREAS**, the County of Hunterdon has established the Hunterdon County Open Space, Recreation, Farmland and Historic Preservation Trust Fund and has made municipal grant funding available to each municipality; and

**WHEREAS**, the funds available to the Township of Tewksbury for Fiscal year 2012 are \$535,338.33.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Tewksbury that the County of Hunterdon is requested to reserve and bank the allotment for Fiscal Year 2012.

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Dana Desiderio  
Mayor

**RESOLUTION 99-2012  
CANCELLATION OF TAXES**

BE IT RESOLVED, by the Township Committee of the Township of Tewksbury, County of Hunterdon, State of New Jersey that the Chief Financial Officer is hereby authorized to make the following cancellation of taxes.

<u>Block</u>	<u>Lot</u>	<u>Year</u>	<u>Amount</u>
6.01	24.04	2012	26.22
12	11.01	2012	11.10
27	71.01	2012	13.52
31	7.05	2012	41.24
33	16	2012	11.75

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39     9

2012

14.75  
118.58

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Dana Desiderio  
Mayor

**MISCELLANEOUS**

- Claims as submitted by the CFO
- Correspondence List
- Regular minutes of 11-27-12

**ITEMS REMOVED FROM THE CONSENT AGENDA**

Dr. Voyce moved adoption of Resolution #96-2012, seconded by Mayor Desiderio. The motion was approved. Ayes: Desiderio, DiMare, Voyce. Nays: None. Abstain: Melick. Recused: Van Doren.

**TOWNSHIP OF TEWKSBURY  
HUNTERDON COUNTY, NEW JERSEY**

**RESOLUTION # 96-2012**

**RESOLUTION GRANTING QUARRY LICENSE FOR THE YEAR 2013  
SUBJECT TO CERTAIN CONDITIONS**

**WHEREAS**, on June 27, 2000, the Township of Tewksbury ("Township") adopted an ordinance ("Ordinance") regulating quarrying and requiring a license to conduct that activity which Ordinance was amended in 2007 and again in 2009; and

**WHEREAS**, Stavola Quarries, LLC, 175 Drift Road, Tinton Falls, New Jersey ("Stavola") is the owner of a quarry known as the Oldwick Materials Quarry, Oldwick, New Jersey ("Quarry"); and

**WHEREAS**, Stavola has submitted a Quarry License Application for the year 2013 which has been reviewed by the Township Engineer who has found it to be generally consistent with the requirements of the Ordinance, subject to Stavola addressing certain conditions set forth in the Township Engineer's letter dated December 7, 2012; and

**WHEREAS**, the Quarry License Application includes, but is not limited to, all documents filed with the Township by Stavola as part of its 2013 Quarry License Application, the documents reviewed and/or referenced by the Township Engineer as identified in a letter dated December 7, 2012, and any correspondence on file with the Township from the Township Engineer commenting on the 2013 Quarry License Application (all such documents hereinafter collectively referred to as the "Quarry License Application"); and

**WHEREAS**, Stavola must fully comply with all requirements of the Township Engineer in accordance with any deadlines established, or the Township shall revoke Stavola's Plenary

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License as set forth in this Resolution because of concerns by the Township that failure to comply will endanger the health and welfare of the residents of the Township and others.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Tewksbury, Hunterdon County, New Jersey, that a Quarry License is hereby granted to Stavola Quarries, LLC, for the year 2013, subject to the following terms and conditions:

1. All operations of the Quarry shall be conducted, and permitted only in accordance with the Ordinance, the Quarry License Application and the terms and conditions set forth in a letter from Robert C. Bogart, P.E. to Jesse Landon, Township Administrator, dated June 7, 2001 ("Bogart Letter"), and the terms of this License. The Quarry License Application, prior Quarry License applications, the Bogart Letter and the documents listed therein are incorporated herein by reference.

2. Stavola may use up to three portable crushers on site in order to carry out the processing of the already shot rock. The type of crusher(s) to be used shall be approved in writing in advance by the Township Engineer. Stavola agrees to use portable crushers that incorporate the best available technology to reduce dust and noise from their operations. The crushers may only be used in such locations as are approved by the Township Engineer in accordance with the Bogart Letter.

3. Except for local deliveries within one mile of this exit, Stavola shall prohibit all dump trucks and vehicles having a gross weight in excess of four tons from making a right-hand turn onto Rockaway Road when exiting the Quarry. Stavola will post adequate signage at the exit of the Quarry to notify truck drivers of this restriction.

4. The submission of a quarterly report from the Township Engineer finding that (1) the operation of the Quarry has been in conformance with the Quarry's NJPDES permit; (2) the operation of the Quarry has not measurably impacted, in any aspect, the Rockaway Creek; (3) storm water runoff emanating from Block 44, Lot 24, and Block 46, Lot 18 on the Tax Maps of the Township of Tewksbury ("Property") has been adequately handled before discharge to Rockaway Creek such that no measurable impact, in any aspect to the Creek, has occurred as a result of such discharge; (4) ground water levels have not been adversely impacted by the operation of the Quarry and (5) Stavola has complied with all environmental reports and correspondence prior to the date hereof. The Quarry shall timely submit to the Township Engineer such reports and information from reputable professionals, in the form established by the Township Engineer, as reasonably necessary for him to prepare the reports to the Township required by this paragraph. In the event that the Township Engineer's report does not provide an affirmative finding for any of the above, the Quarry will take reasonable and prompt steps to rectify the conditions responsible for the lack of such affirmative finding(s). In the event that the Quarry is unsuccessful in doing so, the Township reserves the right, upon five (5) days notice to the Quarry, to revoke the license granted herein. The Quarry may challenge any such action in accordance with the law.

5. Stavola shall continue to submit water quantity and quality monitoring reports from a local ground and surface water testing agency identified by Stavola and agreed to by the Township, which reports shall be consistent with the requirements of the Township Engineer's letter dated December 7, 2012. Stavola shall pay directly the costs and fees charged the water

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testing agency.

6. The granting of this Quarry License does not eliminate or replace the need for Stavola to comply with all requirements of all other applicable ordinances of the Township.

7. In the event that the Township Engineer determines that there is a discernable impact upon a resident's person or property from blasting, Stavola shall take steps to respond to the resident's concern, including, but not limited to, considering whether the sequence, timing, size or location of future blasts can be altered to diminish the impact upon the resident. In the event that Stavola either refuses to or cannot come up with a viable solution to the resident's problem, then the municipality, at its option and upon recommendation of its Township Engineer, may hire a blasting expert, to be paid pursuant to the escrow agreement, to determine what additional steps may be available to deal with this situation and to make such recommendations as the expert sees fit. In the event that Stavola is not willing to carry out the recommendations of the municipal blasting expert, then the Township may pursue such options as are available to it at law.

8. Stavola shall comply with the terms and conditions of letters, dated January 5, March 9, June 11, 2007 and March 24, 2008 from Andrew Holt, P.E., P.P., C.M.E., Township Engineer, incorporated herein by reference.

9. Stavola shall continue to comply with the comments of the Tewksbury Township Planning Board, dated February 21, 2002, attached to prior Licenses.

10. If not already provided, this Quarry License shall not become effective until Stavola submits, in a form and amount acceptable to the Township Engineer, a Performance Bond as required by the Ordinance.

11. If not already provided, Stavola shall comply with and supply to the Township within ten (10) days of the date hereof, copies of all county, state and federal approvals necessary or incidental to quarrying operations at the Quarry for the year 2013. Throughout the term of this license, Stavola shall provide Township with a copy of all correspondence to and from any regulatory agencies which regulate quarry activities in the Township.

12. The granting of this license does not endorse the design, lot or road layout, drainage or any other matter contained in the Reclamation Plan Narrative, Reclamation Alternatives or Mining Plan, and prior to commencing reclamation activities at the Quarry, Stavola shall obtain any necessary development approvals from the appropriate Township board or agency.

13. The granting of this license applies only to quarrying activities as defined by the Ordinance and does not approve any other operations on site.

14. The granting of this license is without prejudice and does not grant to Stavola any "grandfather rights" to operate or carry on any quarry operations of any type for any years subsequent to the year 2013.

15. Stavola shall, if it has not already done so, pay any outstanding taxes due on the

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Property.

16. Stavola will maintain sufficient balance in its escrow account to reimburse all Township professionals for their services in connection with review of quarry operations, licensing and applications. If Stavola wishes to challenge the escrow billing of any professional engaged by the Township, it may do so in accordance with the procedure established pursuant to *N.J.S.A. 40:55D-53.1*.

17. The grant of the license of the year 2013 is without prejudice to any claims made by the Township that Stavola is in violation of any ordinances of the Township or any state or federal regulations or other law.

18. The grant of the license of the year 2013 is without prejudice to any claims made by the Township that Stavola is in violation of any wetland lands regulations of the State of New Jersey.

19. The Mayor and Committee specifically reserve the right to revoke this Plenary License at any time on 5 days written notice to the Quarry if it fails to fulfill the requirements of Paragraphs 4 and 5 of this Resolution or any other term of this Plenary License if that violation presents an immediate threat to health and safety of the residents of the Township or others.

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Dana Desiderio  
Mayor

**5. Reports**

➤ **Township Committee Sub Committees & Township Committee Comments**

Mr. Van Doren stated that he would like to have material prior to a Township Committee meeting in a timely fashion as it is difficult to review and prepare if information is only available one day prior.

Mr. Melick noted that the search for a School Superintendent is ongoing.

Dr. Voyce noted a recent OEM meeting that was outlined in the Administrator's report. He added that needs to do a better job in future storms.

Mr. DiMare noted that the first ad-hoc emergency communications committee went well and was well attended. There were many ideas and different subjects discussed. It was noted that each member has requested a copy of the current Emergency Management Plan and Mr. Landon will provide same on CD prior to the 1/3/12 meeting.

Mayor Desiderio noted that the meeting was well attended and it was a room "full of talent". She thanked Officers Hanft and Beam for their input, adding that the group will work to make things better during times of emergency in the Township. She added that if new members wish to attend, they are welcome at meetings which will be held on the first Thursday of the month at 7:00 pm in Mountainville.

➤ **Township Administrator**

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Mr. Landon noted that the Resolution on the Consent Agenda is for end of the year transfers and cancellations. He noted that work for the 2013 Budget has started.

➤ **Township Attorney**

Mr. Selvaggi noted that the Steinberg and O'Neill matters are resolved and may be removed from his report.

Mayor Desiderio noted that this will be her last public meeting as the Mayor and thanked her fellow Committee members for a wonderful year. She stated that it was the "highlight of her life" and was honored to serve the residents of Tewksbury Township.

**6. Executive Session**

At 8:05 PM Mr. Van Doren moved adoption of the following Resolution, seconded by Dr. Voyce. The motion was approved. Ayes: Desiderio, DiMare, Melick, Van Doren, Voyce. Nays: None.

**RESOLUTION #100-2012  
A RESOLUTION AUTHORIZING AN EXECUTIVE SESSION OF THE TEWKSBURY  
TOWNSHIP COMMITTEE**

**BE IT RESOLVED**, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Tewksbury Township Committee hold a closed session to discuss Advice of Attorney and Personnel.

It is expected that the discussion undertaken in closed session can be made public at the time official action is taken.

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Dana Desiderio  
Mayor

**7. Reconvened**

The meeting reconvened at 8:50 PM.

Dr. Voyce made a motion to cancel the Township Committee scheduled for 12/26/12, seconded by Mr. DiMare. The motion was approved. Ayes: Desiderio, DiMare, Melick, Van Doren, Voyce. Nays: None.

It was the consensus of the Committee to have a holiday party on 1/11/13 from 3-6 PM at the TRS.

**8. Adjournment**

There being no further business, the meeting was adjourned at 8:52 PM.

Roberta A. Brassard  
Municipal Clerk