

**BOARD OF HEALTH
REORGANIZATION METING
MINUTES OF FEBRUARY 3, 2015**

The Tewksbury Township Board of Health met in regular session at 7:30 P.M. on the above date, in the Police Administration Building, 169 Old Turnpike Road.

Present were Anthony Formica, Jennifer Kraft, Janet Masterton and alternate Anthony Miele.

Shirley Czajkowski and Anna Maria Miele, Board members elect were also present.

1. Open Public Meetings Statement

The Open Public Meetings Statement was read by Ms. Masterton.

2. Flag Salute

Those present stood and pledges allegiance to the American flag.

3. Swearing in of Board of Health Members

Shirley Czajkowski was sworn in as a regular member to a three year term to the Board of Health.

Anna Maria Miele was sworn in as a regular member to a three year term to the Board of Health.

4. Appointment of Secretary

Ms. Masterton made a motion to appoint Roberta Brassard as Board of Health Secretary for the year 2015, seconded by Ms. Kraft. The motion was approved. Ayes: Czajkowski, Formica, Kraft, Masterton, Miele, Miele. Nays: none. Absent: Burruezo.

5. Election of Officers

Mrs. Czajkowski made a motion to appoint Janet Masterton as Chair of the Board of Health for the year 2015, seconded by Mrs. Miele. The motion was approved. Ayes: Czajkowski, Formica, Kraft, Masterton, Miele, Miele. Nays: none. Absent: Burruezo.

Ms. Masterton made a motion to appoint Shirley Czajkowski as Vice Chair of the Board of Health for the year 2015, seconded by Mrs. Miele. The motion was approved. Ayes: Czajkowski, Formica, Kraft, Masterton, Miele, Miele. Nays: none. Absent: Burruezo.

6. Action to be Taken

Ms. Masterton made a motion to adopt Resolution #01-2015, seconded by Mrs. Miele. The motion was approved. Ayes: Czajkowski, Formica, Kraft, Masterton, Miele, Miele. Nays: none. Absent: Burruezo.

BOARD OF HEALTH

RESOLUTION #01-2015

SETTING THE REGULAR MEETING DATES FOR THE YEAR 2015

WHEREAS, the Open Public Meeting Act, Chapter 231, P.L. 1975, requires that certain notices of meetings be submitted to the press and other interested persons.

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NOW, THEREFORE, BE IT RESOLVED, by the Board of Health of the Township of Tewksbury, County of Hunterdon, State of New Jersey as follows:

1. The schedule of regular meetings of the Tewksbury Township Board of Health for 2015 is hereby approved. All meetings will convene at 7:30 PM in the Municipal Meeting Hall located at 60 Water Street (except those designated with an *, which will convene at 7:30 PM in the Police Administration Building – 169 Old Turnpike Road).
2. The Board Secretary is designated as the person responsible for making the following list of regular meetings and those other than regular meetings available to those persons and newspapers that request same:

March	3
April	7
May	5
June	1*
July	7
August	4
September	1
October	6
November	2*
December	1

3. The Board Secretary is also designated as the person responsible for posting the list of regular meetings and notice of any other meetings on the bulletin board at the Police/Administration Building and filing same in the Office of the Municipal Clerk.
4. The Hunterdon Review and the Hunterdon County Democrat are hereby designated to receive all notices of meetings as required under this Act, as it is determined that these are newspapers which would fulfill the requirements of the Act.
5. Requests for notice made by interested persons and the news media shall be granted without cost.
6. This Resolution shall take effect immediately.

Janet Masterton
Chair

7. **Correspondence**
 - a. From HC Division of Public Health – information re: Management of Domestic Animal Rabies Exposures
8. **Minutes**

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Mrs. Miele made a motion to accept the minutes of 12/02/14, seconded by Mrs. Czajkowski. The motion was approved. Ayes: Czajkowski, Formica, Miele, Miele. Nays: none. Absent: Burruezo. Abstain: Kraft, Masterton.

- Minutes of 12-02-14

9. Reports

Animal Control Officer Report

December 2014

Animal Bite Report

Robert Kelly Cat Bite 12-02-14

Suspected Hazardous Substance Discharge Notification

60 Sutton Road removal of UST
33 Philhower Road removal of UST

10. Board Member Comments

Discussion followed regarding scheduling the upcoming Rabies Clinic that is historically held on the first Saturday in October.

Ms. Brassard stated that Mrs. Reddy, Dog Registrar had mentioned changing the date of the rabies clinic to either November or December so that the issuing of the annual license would correspond with the duration of a three year rabies vaccine.

Ms. Brassard will check the Township Ordinance and State regulations to determine if this is necessary.

Further discussion followed regarding the vaccine, when and how often it needs to be given and the above noted correspondence from the County Division of Public Health regarding the Management of Domestic Animal Rabies Exposures. Further comments were made regarding information received from the State pertaining to rabies vaccines that were utilized at public clinics in 2014 that caused health problem in animals (to whom it was administered).

Further discussion followed regarding the licensing of cats in the Township and the possible difficulty enforcing this. Ms. Brassard will contact other Hunterdon County municipalities to determine which, if any, currently license cats. Further comments were heard regarding the possible difficulties in licensing feral cats as many of the barns in the Township have cats that are used as "mousers".

The matter and scheduling the 2015 Rabies Clinic will be discussed at an upcoming BOH meeting.

Ms. Masterton noted a recent telephone call she received from an out of town realtor regarding certifying a septic system. Mrs. Czajkowski confirmed that some realtors request this information from municipalities, but Tewksbury only makes documents available for copy and review.

Ms. Masterton noted that growing number of coyotes in the Township. Discussion followed regarding their behavior, hunting parameters and removal techniques.

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11. Adjournment

There being no further business, the meeting was adjourned at 8:05 P.M.

Respectfully submitted,

Roberta A. Brassard
Board of Health Secretary