

**TOWNSHIP COMMITTEE
MARCH 24, 2015 MINUTES**

The Tewksbury Township Committee met in a regular/work session on the above date at the Municipal Building, Mountainville, NJ.

The meeting was called to order at 7:30 PM, roll call held and a quorum established. Mayor William J. Voyce presided.

Other officials in attendance were Township Committee members Dana Desiderio, Peter Melick and Shaun Van Doren.

Louis DiMare was absent.

Jesse Landon, Township Administrator, Roberta Brassard, Municipal Clerk and Andrew Holt, Township Engineer were in attendance.

There were approximately six members of the public in attendance.

1. Open Public Meetings Statement

Mayor Voyce opened the meeting by announcing that adequate notice of the meeting had been provided by posting a copy thereof on the Police/Administration Building bulletin board, transmitting a copy to the Hunterdon Review and the Hunterdon County Democrat, and filing with the Municipal Clerk, all on January 5, 2015.

2. Flag Salute

Those present stood and pledged allegiance to the American flag.

3. Public Participation

Karen Habucky stated that she would like to have the Committee consider changing the Ordinances to allow Techno-Bloc pavers to be used for situations related to residential permeable coverage.

Mr. Holt explained that each application that comes before the Land Use Board regarding permeable coverage issues is discussed and determined on a case by case basis. He added that the Township Ordinances are consistent with Highlands and State regulations.

Dr. Habucky stated that she would be in touch with the LUB when construction is being planned.

4. Work Session Topics

Andrew Holt, Township Engineer was present to update the Committee on tasks completed during the first quarter of the year.

- Tax maps were updated
- Comments were sent to the Highlands Council regarding the Wastewater Management Plan
- A Treatment Works Approval was reviewed for the Crossroads at Oldwick
- A quarterly inspection was done at the Stavola Quarry and the license for 2015 was renewed
- Road work and submission of bid document for work that will commence after school is finished in June of 2015 was discussed. Mr. Holt noted that survey crews are working on weekends to gather and record correct information and measurements of Township roads.

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Discussion followed regarding the Bartles site and the Crossroads at Oldwick with regard to water capacity as recorded by NJAW and the DEP. Additional comments were heard regarding the consolidation of water systems with an adjoining municipality.

Mr. Van Doren stated that he would like the bid specs to be very specific for the proposed roadwork. Discussion followed regarding the time table for advertising, going out to bid, awarding the contract and commencing work. Mr. Holt assured the Committee that going out to bid in a timely fashion and structuring the bids properly should result in receiving numerous, favorable bids.

Further discussion followed regarding pricing and completion time.

The Bissell Road project was specifically mentioned as this project is funded by DOT grant monies.

Mr. Van Doren stated that Potterstown Road will have to be done as the commitment was made to neighboring municipalities to complete the road work.

5. Actions to be taken

➤ **Consent Agenda**

Mr. Melick requested that the Executive Session minutes of 03-10-15 be removed from the Consent Agenda and voted on separately.

Mr. Van Doren moved adoption of the Consent Agenda as amended, seconded by Ms. Desiderio. A roll call vote was taken and the motion was approved. Ayes: Desiderio, Melick, Van Doren, Voyce. Nays: None. Absent: DiMare.

**RESOLUTION #37-2014
PAYMENT FOR THE REFUND OF A TAX**

BE IT RESOLVED, by the Township Committee of the Township of Tewksbury, County of Hunterdon, State of New Jersey that the Chief Financial Officer is hereby authorized to make the following payment for a refund of tax as a result of a successful State tax appeal.

<u>Block</u>	<u>Lot</u>		<u>Year</u>	<u>Amount</u>
19	14.03	James Lynch Jr. 386 Devon Place Heathrow, FL 32746	2014	3,406.13

William J. Voyce
Mayor

**RESOLUTION #38-2015
2015 EMERGENCY TEMPORARY BUDGET**

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WHEREAS, 40A:4-20 Local Budget Law provides that an emergency temporary budget be made for lawful purposes for the period between the beginning of the budget year and the date of the adoption of the budget.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Township Committee of the Township of Tewksbury, County of Hunterdon, State of New Jersey that the following emergency temporary budget be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer and the Director of the Division of Local Government Services for their records.

2015 Temporary Budgets

	\$		
Current Fund	1,842,806.00		
<u>Revenue</u>			
Tax Collector	1,842,806.00	Hunters Glen Sewer Utility	
<u>Appropriation</u>		<u>Revenue</u>	
A& E S&W	60,500.00	User Fees Collector	17,497.00
A& E OE	10,000.00	<u>Appropriation</u>	
Township Committee S&W	5,600.00	Hunters Glen S&W	1,444.00
Township Committee OE	2,800.00	Other Expenses	15,798.00
Finance S&W	43,000.00	DEP Permit Fees	118.00
Finance OE	2,400.00	ER SS & Medicare	137.00
Tax Assessment S&W	8,900.00		
Tax Assessment OE	1,800.00		17,497.00
Bartles S&W	7,500.00		
Bartles OE	9,500.00	Oldwick Sewer Utility	
Tax Collector S&W	12,000.00	<u>Revenue</u>	
Tax Collector OE	1,200.00	User Fees Collector	31,620.00
Legal Services	25,000.00	<u>Appropriation</u>	
Municipal Prosecutor	2,200.00	Oldwick S&W	4,463.00
Engineering Expenses	25,000.00	Other Expenses	25,823.00

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Public Bldg & Grounds	30,000.00	DEP Permit Fees	914.00
Land Use S&W	25,075.00	ER SS & Medicare	420.00
Land Use OE	4,000.00		
Land Use Special Projects	2,000.00		31,620.00
Group Ins. Health Plan	250,000.00		
Police S&W	300,000.00		
Police OE	10,000.00		
PBA Contract Benefits	20,000.00		
Uniformed Fire Safety S&W	2,125.00		
Uniformed Fire Safety OE	200.00		
Public Works S&W	200,000.00		
Public Works OE	75,000.00		
Street Lighting	1,800.00		
Board of Health S&W	800.00		
Board of Health OE	700.00		
Seniors	1,000.00		
Park Maintenance	8,000.00		
Audit	15,000.00		
Computerized Data Processing	12,000.00		
Fleet Maintenance	27,800.00		
Electricity	10,000.00		
Garbage & Trash Pick Up	4,000.00		
Natural Gas	10,400.00		
Heating Fuel	10,000.00		
Telecommunications	10,300.00		
Gasoline & Diesel	26,000.00		

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Telephone	9,300.00
Municipal Court S&W	9,700.00
Municipal Court OE	2,700.00
Water & Hydrants	5,000.00
Code Enforcement S&W	50,000.00
Code Enforcement OE	3,200.00
Lease of Equipment	6,000.00
ER Share of Deferred Comp	11,373.00
ER SS & Medicare	55,225.00
ER PERS/PFRS	306,708.00
Interest on Bonds	110,000.00
	1,842,806.00

William J. Voyce
Mayor

MISCELLANEOUS

- Claims as submitted by the CFO
- Regular minutes of 03-10-15

ITEMS REMOVED FROM THE CONSENT AGENDA

Mr. Van Doren made a motion to adopt the Executive Session minutes of 03-10-15, seconded by Ms. Desiderio. The motion was approved. Ayes: Desiderio, Van Doren, Voyce. Nays: None. Recused: Melick. Absent: DiMare.

- Executive Session minutes of 03-10-15

6. Township Committee Comments

Mr. Van Doren noted the following items.

- Mr. Landon is sending a letter to local public safety groups to determine monies available/desired so that funding can be discussed related to the Budget.
- The 2015 Budget should be ready for introduction on 04-14-15 with a 1.5 ¢ increase from 2014.

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- The bond rating agency has awarded the Township the highest rating. They did comment on the decrease in surplus which the tax increase will address.
- Capital items were noted and it was stated that there is funding for one Police vehicle in the Budget.
- A meeting to discuss COAH was held recently with the Township Planner, Attorney, Township staff and two Committee members. Mr. Van Doren stated that the “clock is ticking” and both the Committee and the LUB will need to have plans in place in order to comply with new COAH guidelines.

Mr. Melick was recused from the following discussion.

Mayor Voyce noted that he would like to see \$10,000.00 added to the line item for the Oldwick Fire Company in the 2015 Budget. Discussion followed regarding how funds were previously allocated to the OFC. The \$10,000.00 will cover outstanding items for the OFC and additional monies will not be allocated moving forward.

Mr. Melick returned to the discussion.

Mr. Melick noted that the BOE is planning on full day Kindergarten moving into 2016. Discussion followed regarding busing procedures, after school programs and teacher/aids salaries.

Mayor Voyce noted a recent accident on CR 517 that caused a transformer to fall.

John Anderson, JCP&L Area Manager explained that the substation worked properly during this event. He added that a new reliability project that will affect the Bissell Road area is underway with lines that are fed from Lebanon Township.

Ms. Desiderio questioned how to more clearly mark the pedestrian cross walk in front of the Oldwick General Store. Mr. Van Doren stated that he frequently puts the PED-Xing sign out on the County road when traffic allows. Discussion followed regarding what type of sign would be most effective and how to fund the purchase. Mr. Landon stated that he would check with Chief Holmes as he believed the matter was already being researched.

Mayor Voyce noted a Planning Board Resolution from 1996 regarding the non paving of Meadow Lane. A resident had attended a previous Committee meeting and expressed her displeasure with the road condition.

Mayor Voyce noted that he had heard from a resident regarding the need to recognize Tom and “Teddy” Murphy for their work done in the Township over the years. As they had been recognized in the past as Citizens of the Year, it was felt that a card be sent from the Committee to them at their new home in MA.

Mr. Landon noted that the Township has received an award from Statewide Insurance which will be used to upgrade Police surveillance equipment.

7. Proclamations

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Mr. Van Doren moved adoption of the following Proclamations, seconded by Ms. Desiderio. The motion was approved. Ayes: Desiderio, Melick, Van Doren, Voyce. Nays: None. Absent: DiMare.

**PROCLAMATION
TO HONOR JACK KOLODZIEJ**

WHEREAS, Jack Kolodziej, Boy Scouts of America, Troop 199, has attained the designation of Eagle Scout, Scouting's highest award; and

WHEREAS, Jack Kolodziej has been an active Scout demonstrating outstanding leadership and has contributed many service hours during his years of Scouting; and

WHEREAS, Jack Kolodziej's Eagle Scout project involved the restoration of the aging bicycle barn and bicycle fleet at the Life Camp in Pottersville, NJ; and

WHEREAS, the Life Camp is a ninety-nine acre outdoor campus that is part of the Fresh Air Fund – a Fund that gives inner city children the joy of a summer vacation filled with unforgettable memories and fresh possibilities; and

WHEREAS Jack Kolodziej commenced the project by replacing lighting, a window and the overhead garage door, building new storage shelves, bins and a fire exit and clearing the rear entrance for safety; and

WHEREAS, Jack Kolodziej collected 35 bicycles and washed and repaired most of the fleet of 75 bicycles with new parts; and

WHEREAS, Jack Kolodziej solicited Safe NJ Kids, an organization dedicated to childhood injury prevention, for 50 new helmets; and

WHEREAS, Jack Kolodziej created a repair and maintenance log book for the staff; and

WHEREAS, Jack Kolodziej was able to collect an additional 25 bicycles and parts for donation to the Boys and Girls Club of Plainfield for sale to the community; and

WHEREAS, due to the generosity of the community, Jack Kolodziej was able to provide a camp scholarship for next year with surplus funds.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Tewksbury, County of Hunterdon, State of New Jersey hereby extends to Jack Kolodziej individually, collectively and with great pride, sincere congratulations for achieving this highest of Scouting awards which symbolizes the American ideal of good citizenship and service to community; and

BE IT FURTHER RESOLVED that the Township Committee wishes Jack Kolodziej much success in all his future endeavors.

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William J. Voyce
Mayor

**PROCLAMATION
TO HONOR NICHOLAS SARNELLI**

WHEREAS, Nicholas Sarnelli, Boy Scouts of America, Troop 199, has attained the designation of Eagle Scout, Scouting's highest award; and

WHEREAS, Nicholas Sarnelli has been an active Scout demonstrating outstanding leadership and has contributed many service hours during his years of Scouting; and

WHEREAS, Nicholas Sarnelli's Eagle Scout project involved the building of tables for use in art classes by the students attending the Life Camp in Pottersville, NJ; and

WHEREAS, the Life Camp is a ninety-nine acre outdoor campus that is part of the Fresh Air Fund – a Fund that gives inner city children the joy of a summer vacation filled with unforgettable memories and fresh possibilities; and

WHEREAS, Nicholas Sarnelli built six new art tables with durable Formica tops and attached seating; and

WHEREAS, the new art tables built by Nicholas Sarnelli will replace the older existing tables and allow the campers to enjoy the art classes that are offered during the summer at the Life Camp.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Tewksbury, County of Hunterdon, State of New Jersey hereby extends to Nicholas Sarnelli individually, collectively and with great pride, sincere congratulations for achieving this highest of Scouting awards which symbolizes the American ideal of good citizenship and service to community; and

BE IT FURTHER RESOLVED that the Township Committee wishes Nicholas Sarnelli much success in all his future endeavors.

William J. Voyce
Mayor

**PROCLAMATION
TO HONOR PHILIP D'ARMIENTO**

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WHEREAS, Philip D'Armiento, Boy Scouts of America, Troop 199, has attained the designation of Eagle Scout, Scouting's highest award; and

WHEREAS, Philip D'Armiento has been an active Scout demonstrating outstanding leadership and has contributed many service hours during his years of Scouting; and

WHEREAS, Philip D'Armiento's Eagle Scout project involved the preparation and construction of a greenhouse next to the existing garden at Saint John Neumann's Church in Califon, NJ; and

WHEREAS Philip D'Armiento commenced the project by creating the base of the greenhouse by leveling the ground, marking the perimeter and laying stone to cover the grass in the center; and

WHEREAS, Philip D'Armiento and his team of volunteers constructed the greenhouse that came in a kit; and

WHEREAS, Philip D'Armiento's project to construct a new greenhouse will be used for upcoming planting seasons by the members and friends of Saint John Neumann's Church.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Tewksbury, County of Hunterdon, State of New Jersey hereby extends to Philip D'Armiento individually, collectively and with great pride, sincere congratulations for achieving this highest of Scouting awards which symbolizes the American ideal of good citizenship and service to community; and

BE IT FURTHER RESOLVED that the Township Committee wishes Philip D'Armiento much success in all his future endeavors.

William J. Voyce
Mayor

8. Executive Session

At 8:30 PM Mr. Melick moved adoption of the following Resolution, seconded by Ms. Desiderio. The motion was approved. Ayes: Desiderio, Melick, Van Doren, Voyce. Nays: None. Absent: DiMare.

**RESOLUTION #39-2015
A RESOLUTION AUTHORIZING AN EXECUTIVE SESSION OF THE TEWKSBURY
TOWNSHIP COMMITTEE**

BE IT RESOLVED, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Tewksbury Township Committee hold a closed session to discuss Litigation.

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It is expected that the discussion undertaken in closed session can be made public at the time official action is taken.

William J. Voyce
Mayor

8. Reconvened

The meeting reconvened at 8:35 PM.

9. Adjournment

There being no further business, the meeting was adjourned at 8:35 PM.

Roberta A. Brassard
Municipal Clerk