

**TOWNSHIP COMMITTEE
APRIL 22, 2014 MINUTES**

The Tewksbury Township Committee met in a work session on the above date at the Municipal Building, Mountainville, NJ.

The meeting was called to order at 7:30 PM, roll call held and a quorum established. Mayor Shaun Van Doren presided.

Other officials in attendance were Township Committee members Peter Melick and William Voyce.

Dana Desiderio and Louis DiMare were absent.

Jesse Landon, Township Administrator, Roberta Brassard, Municipal Clerk and Judie McGrorey, Chief Financial Officer were in attendance.

There were approximately four members of the public in attendance.

1. Open Public Meetings Statement

The Open Public Meetings Statement was read by Mayor Van Doren.

2. Flag Salute

Those present stood and pledged allegiance to the American flag.

3. Public Participation

No comments were heard from the public.

4. Actions to be taken

• **2014 Budget Public Hearing**

Mr. Melick moved to open the Public Hearing on the 2014 Budget, seconded by Dr. Voyce. The motion was approved. Ayes: Melick, Van Doren, Voyce. Nays: None. Absent: Desiderio, DiMare.

Ms. Brassard provided proof of publication from the 04-11-14 Courier News.

Mayor Van Doren stated that the Committee is going to delay adoption of the Budget for one month in the hopes of receiving \$1.9 million in FEMA funds. Receipt of this money would negate the need for a tax increase.

Dr. Voyce moved to close the Public Hearing on the 2014 Budget, seconded by Mr. Melick. The motion was approved. Ayes: Melick, Van Doren, Voyce. Nays: None. Absent: Desiderio, DiMare.

Dr. Voyce made a motion to adjourn the Public Hearing on the 2014 Budget until 05-27-14 at 7:30 PM in the Mountainville Meeting Hall, seconded by Mr. Melick. A roll call vote was taken and the motion was approved. Ayes: Melick, Van Doren, Voyce. Nays: None. Absent: Desiderio, DiMare.

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- **Resolution #54-2014**

Dr. Voyce made a motion to adopt Resolution #54-2014, seconded by Mr. Melick. A roll call vote was taken and the motion was approved. Ayes: Melick, Van Doren, Voyce. Nays: None. Absent: Desiderio, DiMare.

**RESOLUTION #54-2014
2014 EMERGENCY TEMPORARY BUDGET**

WHEREAS, 40A:4-20 Local Budget Law provides that an emergency temporary budget be made for lawful purposes for the period between the beginning of the budget year and the date of the adoption of the budget.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Township Committee of the Township of Tewksbury, County of Hunterdon, State of New Jersey that the following emergency temporary budget be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer and the Director of the Division of Local Government Services for their records.

Current Fund

Revenue

Tax Collector **611,502.00**

Appropriation

A& E S&W	18,232.00	Heating Fuel	5,200.00
Township Committee S&W	1,771.00	Gasoline & Diesel	5,500.00
Township Committee OE	2,020.00	Telephone	2,100.00
Finance S&W	11,731.00	Municipal Court S&W	3,000.00
Finance OE	2,296.00	Municipal Court OE	500.00
Tax Assessment S&W	2,720.00	Water & Hydrants	1,500.00
Tax Assessment OE	1,000.00	Code Enforcement S&W	11,377.00
Bartles OE	2,000.00	Code Enforcement OE	750.00
Tax Collector S&W	3,770.00	Lease of Equipment	1,000.00
Legal Services	8,500.00	ER SS & Medicare	16,700.00
Engineering Expenses	15,000.00		611,502.00

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Public Bldg & Grounds	20,000.00		
Land Use S&W	8,150.00	Hunters Glen Sewer Utility	
Group Ins. Health Plan	60,875.00	<u>Revenue</u>	
Police S&W	195,000.00	User Fees Collector	1,200.00
Police OE	650.00	<u>Appropriation</u>	
Emergency Management Plan	135.00	Hunters Glen S&W	1,200.00
Public Works S&W	96,625.00		
Public Works OE	73,000.00	Oldwick Sewer Utility	
Board of Health OE	500.00	<u>Revenue</u>	
Audit	7,000.00	User Fees Collector	7,800.00
Computerized Data Processing	16,000.00	<u>Appropriation</u>	
Fleet Maintenance	5,500.00	Oldwick S&W	1,800.00
Electricity	2,000.00	Other Expenses	6,000.00
Garbage & Trash Pick Up	200.00		7,800.00
Natural Gas	9,200.00		

Shaun C. Van Doren
Mayor

Mr. Melick moved adoption of Resolution #59-2014, seconded by Dr. Voyce. The motion was approved. Ayes: Melick, Van Doren, Voyce. Nays: None. Absent: Desiderio, DiMare.

**RESOLUTION #59-2014
TO RECOGNIZE JUDIE A. MCGROREY**

WHEREAS, Judie A. McGrorey has served the Finance Department of the Township of Tewksbury for twenty-one years, starting as a Finance Assistant and rising to the position of Chief Financial Officer; and

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WHEREAS, Judie A. McGrorey's work in the Finance Department has moved from the "finance trailer" in Mountainville to the "new" Police Administration Building" – from FAX machines and mimeograph to computers and e-mail; and

WHEREAS, Judie A. McGrorey has seen the Township budget grow from \$4,192,229 to \$9,686,327 and the assessed valuations from \$671,462,900 to \$1,355,360,965; and

WHEREAS, during Judie A. McGrorey's employment and service under nineteen different Township Committee members, residential properties have grown from 1,480 to 1,935 and farm assessed properties from 792 to 891; and

WHEREAS, Judie A. McGrorey was instrumental in the maintenance of the Whittemore Wildlife Sanctuary and creating the Garden Quilt Day, the Country Picnic and the decoration and distribution of Christmas wreaths and centerpieces; and

WHEREAS, Judie A. McGrorey has a record of exemplary service to the community, has worked countless hours to serve the citizens of the Township of Tewksbury and has donated her time and talents to serving many volunteer organizations in the Township and surrounding municipalities.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Tewksbury, County of Hunterdon, State of New Jersey hereby recognizes Judie A. McGrorey for her dedicated and superior service to the Township and wishes her good fortune in her well deserved retirement.

Shaun Van Doren
Mayor

Mayor Van Doren stated that the Township owed McGrorey a debt of gratitude for her years of service and wished her well in her retirement, adding that he remembered the "finance trailer".

Wishes of thanks and good luck were echoed by Mr. Melick and Dr. Voyce.

- **Consent Agenda**

Dr. Voyce requested that the authorization to sign the TRS lease be pulled from the Consent Agenda and voted on separately.

Mr. Melick moved adoption of the Consent Agenda as amended, seconded by Dr. Voyce. A roll call vote was taken and the motion was approved. Ayes: Melick, Van Doren, Voyce. Nays: None. Absent: Desiderio, DiMare.

RESOLUTION #55-2014

ARBOR DAY 2014

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WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska; and

WHEREAS, 2014 marks the 142nd Anniversary of Arbor Day, which is now observed throughout the nation and the world; and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen and provide habitat for wildlife; and

WHEREAS, trees are a renewable resource providing paper, wood for homes, fuel for fires and countless other products; and

WHEREAS, trees in our township increase property values, enhance the economic vitality of our business area and beautify our community; and

WHEREAS, wherever they are planted, trees are a source of joy and spiritual renewal; and

WHEREAS, the Township Committee of the Township of Tewksbury and the Tewksbury Township Forestry Advisory Board will hold a public celebration and tree planting at the Tewksbury Elementary School at 10:00 AM on April 29, 2014, to mark this occasion.

NOW, THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Tewksbury, County of Hunterdon, State of New Jersey hereby proclaims Tuesday, April 29, 2014, as the 142nd Anniversary Celebration of Arbor Day, in the Township of Tewksbury, and urge all Township residents to celebrate Arbor Day and support the efforts to protect the trees and woodlands; and

BE IT FURTHER RESOLVED, that all citizens are urged to plant trees to gladden the heart and promote the well-being of this and future generations.

Shaun Van Doren
Mayor

RESOLUTION #56-2014

AMERICAN CANCER SOCIETY RELAY FOR LIFE® OF HUNTERDON COUNTY

WHEREAS, Relay for Life is the signature activity of the American Cancer Society and celebrates cancer survivors and caregivers, remembers loved ones lost to the disease and empowers individuals and communities to fight back against cancer; and

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WHEREAS, money raised during Relay for Life of Hunterdon County supports the American Cancer Society's mission of saving lives and creating a world with less cancer and more birthdays – by helping people stay well, by helping people get well, by finding cures for cancer and by fighting back; and

WHEREAS, Relay for Life helped fund more than \$150 million in cancer research last year.

NOW, THEREFORE, BE IT RESOLVED that I, Shaun Van Doren, Mayor of the Township of Tewksbury, do hereby proclaim June 13 and 14 of 2014 as

“RELAY FOR LIFE DAYS”

In Hunterdon County and encourage citizens to participate in the Relay for Life event at Hunterdon Central High School on June 13 and 14, 2014.

Shaun C. Van Doren
Mayor

**RESOLUTION #57-2014
TONNAGE GRANT APPLICATION RESOLUTION**

WHEREAS, the Mandatory Source Separation and Recycling Act, PL 1987, c 102, has established a recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

WHEREAS, the New Jersey Department of Environmental Protection has promulgated recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a Resolution authorizing this municipality to apply for the 2013 Recycling Tonnage Grant will memorialize the commitment of this municipality to recycling and to indicate the assent of the Township Committee to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, such a Resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

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NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Tewksbury, County of Hunterdon, State of New Jersey hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates Alan Dilley, Certified Recycling Professional to ensure that the application is properly filed; and

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

Shaun Van Doren
Mayor

RESOLUTION #58-2014

A RESOLUTION SETTING THE 2014 SALARIES AND WAGES FOR OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF TEWKSBURY

BE IT RESOLVED by the Township Committee of the Township of Tewksbury, County of Hunterdon, State of New Jersey that the following salary and wage for the employee so stated is hereby set for the year 2014.

FINANCE		
Marie Kenia	Chief Financial Officer	\$85,000.00/annually Effective 05-12-14

Shaun C. Van Doren
Mayor

MISCELLANEOUS

- Claims as submitted by the CFO
- Regular and e/s minutes of 04-08-14 and regular minutes of 4-1-14
- Authorization to have Clerk sign SA permit for NJCF 5-17-14 event

ITEMS REMOVED FROM THE CONSENT AGENDA

Mr. Melick made a motion authorizing the signing of the TRS 10 year lease, seconded by Mayor Van Doren. The motion was approved. Ayes: Melick, Van Doren. Nays: None. Absent: Desiderio, DiMare. Abstain: Voyce.

- To authorize the signing of the Tewksbury Rescue Squad lease

Marie Kenia, the Township's new CFO was present at the meeting.

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5. Work Session Topics

➤ **2014 BOE Budget**

Monica Rowland, Superintendent of Tewksbury Schools was present to introduce herself and to give highlights of the 2014-2015 school budget, initiatives and enhancements. She noted that this is the eighth year in a row with no school tax increase which is due to the application of surplus to taxpayer relief, the changes in resource allocation and the reduction of two staff positions. She noted that Business Administrator Karin Laraway is a true asset to the organization.

The proposed enhancements to the curriculum include basic skills, gifted and talented programs, project based learning in science, technology, engineering and mechanics (STEM) and additional instructional technology.

Ms. Rowland applauded the work done by the PTA and TEF for the children of the district. She added that there will be a public hearing on the budget on April 30 and the entire budget is available for viewing on the school's website.

General discussion followed regarding the enrollment of the school, School Choice and the fact that no additional classrooms are needed at the current time. It was added that there currently is a 650 student population in the Tewksbury schools.

➤ **Parks Committee/FAB**

It was noted that the Parks Committee and FAB will be combining and no amendment is needed to the Parks Ordinance.

Mayor Van Doren stated that he would meet with Ms. Brassard to discuss appointments to be made at the upcoming Township Committee meeting.

6. Public Participation

Mary Ann McGill questioned the proposed 8.4% tax increase. Mayor Van Doren explained action taken earlier in the meeting with regard to adjourning the public hearing on the budget in anticipation of receipt of FEMA funds.

In response to a question from Mrs. McGill, Mayor Van Doren stated that it could be beneficial for any resident to contact their legislators and request that FEMA payment to the Township be expedited.

7. Township Committee Comments

Mr. Melick noted that the roads are in bad condition, but the Township DPW is working to repair them.

Dr. Voyce noted that there have not been many accidents now that the weather is clearing, adding that cyclists will be active soon.

Mayor Van Doren noted that the Land Use subcommittee met recently to discuss the proposed solar and wind ordinances. Mrs. Goodchild is compiling comments from the Planner and Township Attorney with the hopes of discussing the Ordinances at the 05-27-14 meeting.

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Mayor Van Doren noted that the Land Use Board is unhappy with the proposal to rescind the zoning inspections and a memo will be forthcoming. Further discussion followed regarding the Inspection Ordinance which will be further discussed at the 05-27-14 meeting.

Mayor Van Doren stated that the amendment to the Tree Ordinance needs to be addressed. Mr. Landon stated that the existing Ordinance will have to be rescinded and a new Ordinance drafted. He will speak with Mr. Selvaggi regarding this matter for further discussion at the 05-13-14 meeting.

Mayor Van Doren noted a Senate Bill referenced in the Assessor's report regarding the transfer of Assessor services to the County. Mr. Landon will provide copies to the Committee.

8. Adjournment

There being no further business, the meeting was adjourned at 8:07 PM.

Roberta A. Brassard
Municipal Clerk