

**BOARD OF HEALTH
MINUTES OF MAY 13, 2015**

The Tewksbury Township Board of Health met in regular session at 7:30 P.M. on the above date, in the Police Administration Building, 169 Old Turnpike Road, Tewksbury Township, NJ.

Chairwoman Janet Masterton presided.

Other members present were Anthony Formica, Anna Maria Miele and alternates Melissa Burruezo and Anthony Miele.

Jennifer Kraft was absent.

Bob Vaccarella of the Hunterdon County Division of Public Health was also present.

1. Open Public Meetings Statement

The Open Public Meetings Statement was read by Ms. Masterton.

2. Flag Salute

Those present stood and pledged allegiance to the American flag.

3. Public Participation

4. Action to be Taken

Kurt Hoffman of Kurt Hoffman Engineering was present to request waivers for a septic alteration on the property located a Block 11 Lot 7.01- 16 Philhower Road. He noted that there are no plans to expand the system and the owner of the existing three bedroom structure is preparing to sell the property and wishes to correct unresolved issues with the septic system.

Per the letter dated 04-08-15 from the HC Department of Public Safety- Division of Public Health Services, Mr. Vaccarella noted that soil logs 3 and 4 (for the primary field) show a regional water table (RWT) at 18 inches which is less than the maximum 24" allowed by code. Additionally, soil logs 1 and 2 (for the reserve field) show a RWT at 8 inches.

Mr. Hoffman noted that the area where the proposed bed will be located is in a wetlands or transition area, so the applicant will need to apply for and receive a GP25 from the NJDEP.

Discussion followed regarding the design which will incorporate a 1000 gallon concrete pump tank.

Mr. Hoffman noted that the property is very wet and the design is the best possible design based on the existing pond and streams.

Dr. Burruezo stated that she is familiar with the property and agrees that is a very wet property adding that it appears from the road that the pond is higher or level with the house.

Mr. Vaccarella noted that the Board can either acknowledge the RWT at 8 inches or waive the need for a reserve field on the property, adding that if there is an issue in the future, the applicant can come before the Board.

Mr. Hoffman offered that the proposed location is optimal for the property as a large mound system would be an eyesore.

Mr. Vaccarella added that the baffles will be upgraded, and good permeability (K4) was encountered in the tested soil logs.

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Ms. Masterton made a motion to approve the following for the property located at Block 11 Lot 7.01.

- To approve the location of the primary field where soil logs 3 and 4 were marked showing a RWT at 18"
- To waive the need for a reserve area
- All contingent upon applying for and receiving a GP25 from the NJDEP

The motion was seconded by Mr. Formica. There being no further discussion, the motion was approved. Ayes: Formica, Masterton, Miele. Nays: none. Absent: Kraft.

5. Minutes

As the minutes of 04/07/15 were not in final format, their adoption was tabled until the next meeting.

7. Reports

Animal Bite Report

31 Long View Road dog bite 4-16-15 M. Carren

Suspected Hazardous Substance Discharge Notification

Removal of UST 33 Philhower Road
Removal of UST 210 Old Turnpike Road

8. Board Member Comments

Ms. Masterton made a motion to appoint Jennifer Kraft as the Board of Health Vice Chairman for the remainder of 2015.

Mr. Formica stated his concern with Ms. Kraft serving as Vice Chairman as she has a full time job and two young children and he is concerned with her availability to attend meetings. He stated that he would like her to be in attendance at the meeting so she can answer questions regarding her availability directly to the Board members.

Ms. Masterton rescinded her above noted motion.

Mr. Formica expressed his concern with how Board meetings are being conducted particularly with regard to the current and past Chairs presenting a motion with regard to an application. He opined that Roberts Rules of Order do not allow a motion to be presented by a Board Chairman.

Ms. Brassard stated that she would research the matter and report back to the Board.

Mr. Formica also noted that the Board Secretary should be given direction from the Board with regard to the receipt of letters, plans and/or documents for an application in a timely fashion. He stated that if materials are not received in ample time (before a meeting) the Chair should have the right to not hear the professional or applicant.

Ms. Masterton noted that the Board has always been flexible and works for the good of all Township residents. She added that she is in frequent communication with the Board Secretary concerning the content of meetings and the need to hold or cancel a particular meeting.

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It was noted that the June meeting is scheduled for 06-01-15 in the PAB.
It was additionally noted that the scheduled BOH meeting for 07-07-15 will have to be relocated to the PAB as the Freeholders will be holding a meeting in Mountainville on that date.

9. Adjourn

There being no further business, the meeting was adjourned at 8:00 P.M.

Respectfully submitted,

Roberta A. Brassard
Board of Health Secretary