

**BOARD OF HEALTH
REORGANIZATION MEETING
MINUTES OF MAY 16, 2016**

The Tewksbury Township Board of Health met in regular session at 7:30 P.M. on the above date, in the Mountainville Meeting Hall – 60 Water Street.

Present were Jennifer Kraft, Janet Masterton and Anna Maria Miele.

Melissa Burruezo and Tony Formica, Board members elect were also present. Antonio Miele was absent.

Debie Vaccarella of the HC Department of Public Safety was also present.

1. Open Public Meetings Statement

The Open Public Meetings Statement was read by Ms. Brassard.

2. Flag Salute

Those present stood and pledged allegiance to the American flag.

3. Swearing in of Board of Health Members

Melissa Burruezo and Tony Formica were sworn in as regular members to the Board of Health.

Dr. Burruezo's term is through 2017 (completing an unexpired term) and Mr. Formica's term is through 12/31/2018.

4. Appointment of Temporary Chair/Secretary

Ms. Masterton made a motion to appoint Roberta Brassard as Temporary Chair/Board of Health Secretary for the year 2016, seconded by Ms. Kraft. The motion was approved.

Ayes: Burruezo, Formica, Kraft, Masterton, Miele. Nays: none. Absent: A. Miele

5. Election of Officers

Mr. Formica made a motion to appoint Janet Masterton as Chair of the Board of Health for the year 2016, seconded by Mrs. Miele. The motion was approved. Ayes: Burruezo, Formica, Kraft, Masterton, Miele. Nays: none. Absent: A. Miele.

Ms. Masterton made a motion to appoint Jennifer Kraft as Vice Chair of the Board of Health for the year 2016, seconded by Mrs. Miele. The motion was approved. Ayes: Burruezo, Formica, Kraft, Masterton, Miele. Nays: none. Absent: A. Miele.

6. Action to be Taken

Ms. Masterton made a motion to adopt Resolution #01-2016, seconded by Mr. Formica. The motion was approved. Ayes: Burruezo, Formica, Kraft, Masterton, Miele. Nays: none. Absent: A. Miele.

BOARD OF HEALTH

RESOLUTION #01-2016

SETTING THE REGULAR MEETING DATES FOR THE YEAR 2016

WHEREAS, the Open Public Meeting Act, Chapter 231, P.L. 1975, requires that certain notices of meetings be submitted to the press and other interested persons.

**BOARD OF HEALTH
REORGANIZATION MEETING
MINUTES OF MAY 16, 2016**

NOW, THEREFORE, BE IT RESOLVED, by the Board of Health of the Township of Tewksbury, County of Hunterdon, State of New Jersey as follows:

1. The schedule of regular meetings of the Tewksbury Township Board of Health for 2016 is hereby approved. All meetings will convene at 7:30 PM in the Municipal Meeting Hall located at 60 Water Street (except those designated with an *, which will convene at 7:30 PM in the Police Administration Building – 169 Old Turnpike Road).
2. The Board Secretary is designated as the person responsible for making the following list of regular meetings and those other than regular meetings available to those persons and newspapers that request same:

June	6*
July	5
August	2
September	6
October	4
November	1
December	6

3. The Board Secretary is also designated as the person responsible for posting the list of regular meetings and notice of any other meetings on the bulletin board at the Police/Administration Building and filing same in the Office of the Municipal Clerk.
4. The Hunterdon Review and the Hunterdon County Democrat are hereby designated to receive all notices of meetings as required under this Act, as it is determined that these are newspapers which would fulfill the requirements of the Act.
5. Requests for notice made by interested persons and the news media shall be granted without cost.
6. This Resolution shall take effect immediately.

Janet Masterton
Chair

- Septic system alteration 124 A Rockaway Road Block 51, Lot 92

Steve Parker of Parker Engineering was present to request waivers for a property located at 124A Rockaway Road. The owner is preparing to sell the two bedroom house and wishes to install a new peat system with no plans for expansion. The 5.85 acre property is severely constrained due to steep slopes and the proximity to the Rockaway Creek. Mr. Parker noted that the existing tank is in good condition, but the field and the laterals need to be replaced. He explained how the coco filter system functions, adding that the alternative system will reduce the size of the field and the height of the mound.

**BOARD OF HEALTH
REORGANIZATION MEETING
MINUTES OF MAY 16, 2016**

Mr. Parker added that the existing well is located under the driveway and is only 44 feet from the existing and proposed system. Mrs. Vaccarella added that the well is flush with the ground and does have a protective barrier.

In response to a question from Mr. Formica, Mr. Parker stated that the lateral on the far side of the driveway will be abandoned.

Further discussion followed regarding the depth of casing on the well (10 feet) and the fact that no water test results are available.

Discussion followed regarding well depth, drilling a new well and installing a UV light.

Mrs. Vaccarella suggested holding off on making a determination for this application as a similar application is being presented by Mr. Hoffman.

- Waiver request – 307 Main Street (Mountainville) Block 31 Lot 15.02

Paul Harenberg of Engineering and Land Planning was present to request a waiver for the 0.421 acre property located at 307 Main Street (Mountainville). The structure houses a restaurant and an apartment and there have been break out issues for several months. Mr. Harenberg noted that the disposal area will remain, due to the introduction of grease into the field, and the laterals, filter material (stone) and the first two feet of select fill will be replaced with new materials. The old grease trap will be abandoned, the existing septic tank will become the grease trap, and the pump tank will remain with a new pump being replaced in addition to the aerobic advanced treatment device.

In response to a question by Ms. Masterton, Mr. Harenberg stated that the affected fill could be buried on site as long as it is outside of the 100 foot buffer area.

Ms. Masterton noted that the new system will accommodate both the restaurant and the apartment, and the grease will go into the old septic tank for ease of pumping.

Mrs. Vaccarella noted that the number of allowable seats in the restaurant is directly linked to the size of the septic.

The application for the property is an advanced treatment system utilizing a HOOT H-600A model, which is no longer considered an alternative technology but an advances wastewater pre-treatment.

It was noted that only one soil log was performed on the property due to site limitations.

Mrs. Vaccarella stated that she was not sure if the select fill was tested in all layers, adding that the new system will be a better solution for the property.

Ms. Masterton made a motion to approve the HOOT advanced treatment system and to allow only one soil log for the property located at Block 31 Lot 15.02- 307 Main Street (Mountainville), seconded by Mr. Formica. The motion was approved. Ayes: Burruezo, Formica, Kraft, Masterton, Miele. Nays: none. Absent: A. Miele.

- Waiver request 17 Homestead Road Block 23 Lot 6

Kurt Hoffman was present to request a waiver for the 2.21 acre property located at 17 Homestead Road. The three bedroom home has a malfunctioning system with no plans for an expansion. Mr. Hoffman explained that two soil logs were performed, the existing well is 70 feet from the proposed disposal field, there is an existing pit on the property and there is 16 feet of well casing. He added that reserve testing was not performed due to property constraints. It was noted that a UV light will be installed which will assist with the water quality.

**BOARD OF HEALTH
REORGANIZATION MEETING
MINUTES OF MAY 16, 2016**

Mr. Hoffman noted that water testing was done and the results were positive – he will forward results to the Board.

Additional comments were made regarding how the UV light functions and how the maintenance for the homeowner is minimal.

Mr. Hoffman noted that the applicant is applying for a NJDEP General Permit 25 due to wetlands located within the vicinity of the proposed disposal field.

Ms. Masterton made a motion to allow the well to be located 70 feet from the proposed disposal field with the installation of a UV light, to waive the requirement for a reserve area and to successfully apply for and receive the NJDEP GP 25 for the property located on Block 23, Lot 6- 17 Homestead Road, seconded by Ms. Kraft. The motion was approved. Ayes: Burruezo, Formica, Kraft, Masterton, Miele. Nays: none. Absent: A. Miele.

Mr. Hoffman reiterated that he would supply water test results to the Board.

- Septic system alteration 124 A Rockaway Road Block 51, Lot 92

Additional discussion followed concerning the application earlier presented by Mr. Parker. It was noted that a waiver is being requested for no reserve area and the installation of a UV light due to there being only 10 feet of well casing.

Mr. Parker stated that he would supply the Board with water test results.

Ms. Masterton made a motion to waive the requirement for reserve testing due to property constraints, and to install a UV light for the system because of the depth of well casing being only 10 feet. Additionally, water test results will be submitted by the Engineer. The motion was seconded by Mrs. Miele. The motion was approved. Ayes: Burruezo, Formica, Kraft, Masterton, Miele. Nays: none. Absent: A. Miele.

- Waiver request 1242 Califon Cokesbury Road Block 9 Lot 7

Ms. Kraft was recused from the following discussion.

Kurt Hoffman presented plans for the .34 acre property located at Block 9, Lot 7 – 1242 Califon Cokesbury Road. The application for the existing three bedroom dwelling is for an advanced treatment system to upgrade a malfunctioning system. A waiver is needed as no reserve testing was performed and the zone of treatment is 18 “(48” is required). Discussion followed regarding the Norweco Aerobic treatment unit and how a maintenance agreement is made part of the installed system.

Ms. Masterton made a motion to waive the need for a reserve field and to utilize the Norweco Aerobic treatment unit on the property located at Block 9 Lot 7 – 1242 Califon Cokesbury Road and to allow their reduction of the zone of treatment to 18 “, seconded by Mrs. Miele. The motion was seconded by Mrs. Miele. The motion was approved. Ayes: Burruezo, Formica, Masterton, Miele. Nays: none. Absent: A. Miele. Recused: Kraft.

7. Correspondence

- a. HC Dept. of Public Safety- BOH report

**BOARD OF HEALTH
REORGANIZATION MEETING
MINUTES OF MAY 16, 2016**

- b. From HC Division of Public Health – letter re: septic system located at 307 Main Street Mountainville – Gourmet Expressions
- c. From HC Division of Public Health – Notice of Violation 307 Main Street Mountainville – Gourmet Expressions
- d. From HCDPS-Div Public Health Services – pesticide control regulations
- e. From HC Dept Public Safety/Div Public Health- info re: bathing facility inspections
- f. From Quest Environmental – remediation letter for 300 gall leaded gasoline UST soil only 114 Oldwick Road B 47 L 48
- g. From Quest Environmental – remediation letter for 300 gall leaded gasoline, 1000 gall #2 fuel and 550 gall #2 fuel UST 114 Oldwick Road B 47 L 48

8. Minutes

Ms. Brassard noted a needed correction on page two of the minutes.

Ms. Kraft made a motion to adopt the minutes of 11/02/15 as corrected, seconded by Ms. Masterton. The motion was approved. Ayes: Burruezo, Formica, Kraft, Masterton, Miele. Nays: none. Absent: A. Miele.

- Minutes of 11/02/15

9. Reports

Animal Control Officer Report

December 2015

January – April 2016

Mrs. Vaccarella noted that the April ACO report mentioned two kittens being picked up on Vernoy Road. Ms. Brassard will confirm with the ACO whether these animals are part of the feral cat issue that was addressed in 2015.

Suspected Hazardous Substance Discharge Notification

16 Church Street Removal of UST

1 Fieldstone Road Removal of UST

4 Uptom Pine Road Removal of UST

10. Board Member Comments

Ms. Masterton noted that she had received a call at home regarding a UST. She advised the caller to contact Ms. Brassard.

Mr. Formica questioned the status of the exterior lights on Fieldview Lane.

Ms. Vaccarella noted that a Township resident had contacted her office regarding the removal of an “historic outhouse” in Oldwick.

Ms. Masterton noted that there sometimes are parking issues at the Legacy group home located on County Route 517 just north of Oldwick.

11. Adjournment

**BOARD OF HEALTH
REORGANIZATION MEETING
MINUTES OF MAY 16, 2016**

There being no further business, the meeting was adjourned at 8:35 P.M.

Respectfully submitted,

Roberta A. Brassard
Board of Health Secretary