

**TOWNSHIP COMMITTEE
JUNE 11, 2013 MINUTES**

The Tewksbury Township Committee met in a regular session on the above date at the Municipal Building, Mountainville, NJ.

The meeting was called to order at 7:30 PM, roll call held and a quorum established. Mayor Louis DiMare presided.

Other officials in attendance were Township Committee members Peter Melick and William Voyce.

Dana Desiderio and Shaun Van Doren were absent.

Jesse Landon, Township Administrator, Roberta Brassard, Municipal Clerk and Michael Selvaggi, Township Attorney were in attendance.

There were approximately six members of the public in attendance.

1. Open Public Meetings Statement

The Open Public Meetings Statement was read by Mayor DiMare.

2. Flag Salute

Those present stood and pledged allegiance to the American flag.

3. Public Participation

There were no comments from members of the public.

4. Actions to be taken

➤ **Ordinance Public Hearing**

Mr. Melick made a motion to open the Public Hearing on Ordinance #04-2013, seconded by Dr. Voyce. The motion was approved. Ayes: DiMare, Melick, Voyce. Nays: None. Absent: Desiderio, Van Doren.

Ms. Brassard provided proof of publication from the 5-20-13 Courier News and a letter from the Land Use Board noting their review of the Ordinance and finding it not inconsistent with the Master Plan.

There being no comments from the public, Mr. Melick made a motion to close the Public Hearing on Ordinance #04-2013, seconded by Dr. Voyce. The motion was approved. Ayes: DiMare, Melick, Voyce. Nays: None. Absent: Desiderio, Van Doren.

Dr. Voyce moved adoption of Ordinance #04-2013, seconded by Mr. Melick. A roll call vote was taken and the motion was approved. Ayes: DiMare, Melick, Voyce. Nays: None. Absent: Desiderio, Van Doren.

**TOWNSHIP OF TEWKSBURY
COUNTY OF HUNTERDON
ORDINANCE # 04-2013**

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AN ORDINANCE TO FUND ROAD IMPROVEMENTS, STORMWATER AND DRAINAGE IMPROVEMENTS, PUBLIC BUILDING AND GROUNDS IMPROVEMENTS, EQUIPMENT ACQUISITION AND TELEPHONE SYSTEM

BE IT ORDAINED by the Township Committee of the Township of Tewksbury, County of Hunterdon, State of New Jersey, road improvements, stormwater and drainage improvements, public building and grounds improvements, equipment acquisition and telephone system:

	FOR	FROM	AMOUNT
1	road improvements stormwater and drainage improvements	Capital Improvement Fund	\$412,500.00
2	public building and grounds improvements and equipment acquisition	Capital Improvement Fund	\$182,927.00
3	Telephone System	Capital Improvement Fund	\$35,000.00

4. There being no debt incurred for this purpose, the total sum of six hundred thirty thousand four hundred and twenty seven dollars and no cents is hereby appropriated.
5. That this Ordinance shall take effect after final passage, adoption and publication according to law.

Louis DiMare
Mayor

Mr. Selvaggi explained that the intent of proposed Ordinance #05-2013 was to allow the installation of temporary generators to exist as a permitted accessory use and to make the process less cumbersome for applicants so they would not necessarily have to go to the Land Use Board for approval.

Mr. Selvaggi noted that changes were made to the Ordinance after it was introduced and published in May. He added that the changes are “ultimately in the eye of the beholder” and in his lay opinion he found the changes substantial although the “essence of the Ordinance is the same”. He surmised that members of the Committee are anxious to have this Ordinance in place and he would not stand in the way and argue substantive change. He added that changes could be made to the Ordinance after adoption.

Mr. Landon noted that the intent of the Land Use Board is to allow for the installation of generators on a property except in setbacks on an area of 100 square feet of impervious coverage.

Dr. Voyce made a motion to open the Public Hearing on Ordinance #05-2013, seconded by Mr. Melick. The motion was approved. Ayes: DiMare, Melick, Voyce. Nays: None. Absent: Desiderio, Van Doren.

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Steve Cozzolino thanked the Committee for addressing the matter of amending the existing Ordinance related to impervious coverage restrictions related to the installation of generators and air conditioner condensers. He noted that he has needed a generator during past storms and anticipates additional storms in the months and years to come. He surmised that other residents will support adoption of the Ordinance.

Dawn Cozzolino noted severe storms from 2011 and 2012 that required the need for an emergency generator. She agreed with statements made by her husband that more damaging storms are predicted for the future.

George Cassa thanked the Committee for presenting the Ordinance for adoption, and questioned if this Ordinance would affect State construction parameters.

Ms. Brassard provided proof of publication from the 5-20-13 Courier News and a letter from the Land Use Board noting their review of the Ordinance and finding it inconsistent with the Master Plan.

Mayor DiMare noted that he was in favor of adopting the Ordinance as he felt it was a needed amendment although certain “tweaks” could be made.

There being no additional comments from the public, Dr. Voyce made a motion to close the Public Hearing on Ordinance #05-2013, seconded by Mr. Melick. The motion was approved. Ayes: DiMare, Melick, Voyce. Nays: None. Absent: Desiderio, Van Doren.

Mr. Melick moved adoption of Ordinance #05-2013, seconded by Dr. Voyce. A roll call vote was taken and the motion was approved. Ayes: DiMare, Melick, Voyce. Nays: None. Absent: Desiderio, Van Doren.

ORDINANCE NO. 05 -2013

**AN ORDINANCE OF THE TOWNSHIP OF TEWKSBURY, COUNTY OF HUNTERDON,
STATE OF NEW JERSEY, TO AMEND, REVISE AND
SUPPLEMENT ARTICLE VII “ZONING PROVISIONS,” OF THE
DEVELOPMENT REGULATIONS ORDINANCE AND TO
ADD SECTION 702.2 “SPECIFIC ACCESSORY STRUCTURES”**

WHEREAS, the Township Committee of the Township of Tewksbury, County of Hunterdon, State of New Jersey, has determined that there is a need to regulate permanent standby generators within the Township; and

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Tewksbury, in the County of Hunterdon, State of New Jersey, that the Development Regulations Ordinance of the Township of Tewksbury Article VII “Zoning Provisions” is hereby amended, revised and supplemented to add the following:

Section 1:

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§702.2 Specific Accessory Structures

A. Permanent standby generators.

(1) Applicability. This section shall apply to the owners and/or occupiers of a one-family dwelling or a two-family dwelling as those terms are defined in the definition section (§ 301) of the Township of Tewksbury Development Code who wish to install and utilize an outdoor standby generator. This section and its requirements shall not apply to portable generators.

(2) Purpose and permission. Permission is hereby granted to the owners and/or occupiers of a one- or two-family dwelling to install and utilize an outdoor permanent standby generator, subject to the requirements delineated below.

(3) Definitions. As used in this section, the following terms shall have the meanings indicated:

PERMANENT STANDBY GENERATORS

Generators permanently connected to the building's electrical systems in order to provide backup power in the event of power outages.

PORTABLE GENERATOR

Generators not permanently connected to the building's electric systems, use a self-contained fuel source and have wheels or are light enough to be carried.

(4) Distance requirements.

(a) A permanent standby generator may be located in the front, rear or side yard of the property, provided it satisfies the applicable setback requirement for the given zoning district.

(b) In the event the installation of a standby generator cannot meet the setback requirements applicable to the property, then the setback requirements may at the reasonable discretion of the Zoning Officer be replaced with the following requirements: five feet from the rear property line; five feet from the side property lines.

(c) Location of the permanent standby generator relative to the dwelling. The generator shall be located in accordance with its manufacturer's installation instructions or the building codes adopted by the State of New Jersey, whichever is more stringent.

(5) Impact on neighboring properties.

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(a) All such generators shall be placed so as to minimize the visual impact on adjacent properties with the use of appropriate sound-attenuating architectural materials and landscape screen.

(b) The noise level of such a generator, when in use, shall not create a nuisance as determined by the New Jersey State noise statutes and regulations.

(6) Time of use. The generator shall only be used during electrical power outages and as required by the manufacturer for maintenance purposes. Maintenance operation shall only take place during day light hours between the hours of 10:00 a.m. and 5:00 p.m. not to exceed once a week.

(7) Fuel. The generator shall operate on liquid gas propane fuel, diesel, natural gas or gasoline.

(8) Permits and applicable codes. All such property owners seeking to install an outdoor permanent standby emergency backup generator must file an application with the Construction Department prior to installation and receive permits as necessary before any work can be commenced. The Uniform Construction Code (UCC), adopted both in New Jersey and the Township of Tewksbury, shall be complied with. This means that the property owner shall comply with all municipal ordinances and state-adopted codes (i.e., National Electric Code, National Fire Protection Association Code, International Fuel Gas Code, etc.).

(9) Size and capacity of permanent standby generator. The permanent standby generator to be installed shall not exceed a capacity of 75 kw and must be located on an impervious surface not larger than one hundred square feet.

Section 2:

All other sections shall remain unchanged.

Section 3:

Severability. The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Ordinance shall not be affected thereby.

Section 4.

Repealer.

Any ordinances or parts thereof in conflict with the provisions of this Ordinance are hereby repealed as to their inconsistencies only.

Section 5.

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Effective Date.

This Ordinance shall take effect upon final passage and publication.

Louis DiMare
Mayor

Dr. Voyce made a motion to open the Public Hearing on Ordinance #06-2013, seconded by Mr. Melick. The motion was approved. Ayes: DiMare, Melick, Voyce. Nays: None. Absent: Desiderio, Van Doren.

Ms. Brassard provided proof of publication from the 5-20-13 Courier News.

There being no comments from the public, Dr. Voyce made a motion to close the Public Hearing on Ordinance #05-2013, seconded by Mr. Melick. The motion was approved. Ayes: DiMare, Melick, Voyce. Nays: None. Absent: Desiderio, Van Doren.

Mr. Selvaggi noted that the existing Ordinance regarding zoning inspections is to determine the existence of matters related but not limited to illegal businesses, apartments and/or impervious coverage issues.

He explained that a seller sets up an appointment with the Zoning Officer for an inspection and if he sees a violation, the matter is written up. Mr. Selvaggi added that a violation cannot be overlooked because the existing Ordinance is not specific in this regard,.

He added that Tewksbury is unique in having such an Ordinance as they are more commonly found in more urban areas.

He stated that if the Zoning Officer misses something on an inspection, the result could be detrimental for the Township.

Discussion followed regarding the Ordinance and if it is necessary to amend or rescind the existing document.

Mayor DiMare noted that his is not in favor of continuing with the requirement for zoning inspections as he felt it would expose the Township to more problems.

Dr. Voyce moved to not adopt Ordinance #06-2013, seconded by Mr. Melick. A roll call vote was taken and the motion was approved. Ayes: DiMare, Melick, Voyce. Nays: None. Absent: Desiderio, Van Doren.

ORDINANCE NO. 06 -2013

**AN ORDINANCE OF THE TOWNSHIP OF TEWKSBURY, COUNTY OF HUNTERDON,
STATE OF NEW JERSEY, TO AMEND, REVISE AND SUPPLEMENT CHAPTER 8.40
"CERTIFICATES OF INSPECTION" OF THE CODE OF THE TOWNSHIP OF TEWKSBURY**

An Ordinance to rescind that section of the Township Code dealing with Zoning inspections will be prepared for the upcoming Township Committee meeting.

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➤ **Consent Agenda**

Mr. Melick requested that Resolution #74-2013 be removed from the Consent Agenda and voted on separately.

Dr. Voyce moved adoption of the Consent Agenda as amended, seconded by Mr. Melick. A roll call vote was taken and the motion was approved. Ayes: DiMare, Melick, Voyce. Nays: None. Absent: Desiderio, Van Doren.

RESOLUTION #68-2013

**CHAPTER 159
TO ACCEPT FUNDS FROM STATE DEPARTMENT OF THE TREASURY**

WHEREAS, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Township of Tewksbury has received \$1,000.00 from the Association of New Jersey Environmental Commissions and wishes to amend its 2013 Budget to include this amount as a revenue.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Tewksbury, County of Hunterdon, State of New Jersey hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the Budget of the year 2013 in the sum of \$1,000.00 which is now available as a revenue from:

Association of New Jersey environmental Commissions

BE IT FURTHER RESOLVED, that the Clerk forward one (1) copy of this Resolution to the Director of the Division of Local Government Services.

Louis DiMare
Mayor

RESOLUTION #69-2013

AUTHORIZING THE RENEWAL OF A LIQUOR LICENSE FOR THE TEWKSBURY INN, INC.

WHEREAS, Tewksbury Inn, Inc. has filed a renewal application with the Township Committee of the Township of Tewksbury, County of Hunterdon, State of New Jersey, for a Plenary Retail Consumption License, carrying Broad Package Privilege, to sell alcoholic beverages for premises situated at 55 Old Turnpike Road and King Street, Oldwick, in the Township of

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Tewksbury, Hunterdon County, State of New Jersey; and

WHEREAS, they have filed with the said application the required fee of \$2000.00; and

WHEREAS, a copy of the renewal application, together with a filing fee of \$200.00 has been submitted for filing with the Division of Alcoholic Beverage Control; and

WHEREAS, no objections have been filed with the Township Clerk regarding the issuance of said license; and

WHEREAS, said application appears to be in proper order.

NOW, THEREFORE, BE IT RESOLVED, that said application is hereby granted to Tewksbury Inn, Inc. and the Clerk of the Township of Tewksbury is hereby directed to issue a Plenary Retail Consumption License with Broad Package Privilege #1024-32-002-004, for the period from July 1, 2013 to June 30, 2014, effective July 1, 2013, subject to compliance with Township Ordinance No. 4-65 and amendments; and the Clerk is hereby designated to sign and deliver the License Certificate on behalf of the Township.

Louis DiMare
Mayor

RESOLUTION #70-2013

**AUTHORIZING THE RENEWAL OF A LIQUOR LICENSE FOR TEWKSBURY FINE WINE
AND SPIRITS, INC.**

WHEREAS, Tewksbury Fine Wine and Spirits, Inc., has filed a renewal application with the Township Committee of the Township of Tewksbury, County of Hunterdon, State of New Jersey, for a Plenary Retail Distribution License; and

WHEREAS, they have filed with the said application the required fee of \$2000.00; and

WHEREAS, a copy of the renewal application, together with a filing fee of \$200.00 has been submitted for filing with the Division of Alcoholic Beverage Control; and

WHEREAS, no objections have been filed with the Township Clerk regarding the issuance of said license; and

WHEREAS, said application appears to be in proper order.

NOW, THEREFORE, BE IT RESOLVED, that said application is hereby granted to Tewksbury Fine Wine and Spirits, Inc and the Clerk of the Township of Tewksbury is hereby directed to issue a Plenary Retail Distribution License #1024-44-001-008, for the period from July 1, 2013

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to June 30, 2014, effective July 1, 2013, and the Clerk is hereby designated to sign and deliver the License Certificate on behalf of the Township.

Louis DiMare
Mayor

RESOLUTION #71-2013

**STATE OF NEW JERSEY
DEPARTMENT OF ENVIRONMENTAL PROTECTION
GREEN ACRES PROGRAM**

WHEREAS, the New Jersey Department of Environmental Protection, Green Acres Program ("State"), provides loans and/or grants to municipal and county governments and grants to nonprofit organizations for assistance in the acquisition and development of lands for outdoor recreation and conservation purposes; and

WHEREAS, the Township of Tewksbury has previously obtained a grant of \$325,000.00 from the State to fund the following project.

1024-99-004

RECREATION AND OPEN SPACE PLAN

WHEREAS, the applicant is willing to use the State's funds in accordance with its rules, regulations and applicable statutes and is willing to enter into and Amendment of the Agreement with the State for the above named project.

NOW THEREFORE BE IT RESOLVED BY THE Township Committee of the Township of Tewksbury THAT:

1. The Mayor of the above named Committee is hereby authorized to execute an agreement and any amendment thereto with the State known as RECREATION AND OPEN SPACE GRANT, and
2. The applicant has its matching share of the project, if a match is required, in the amount \$325,000.00.
3. The applicant agrees to comply with all applicable federal, state and local laws, rules and regulations in its performance of the project.
4. This Resolution shall take effect immediately.

Louis DiMare
Mayor

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RESOLUTION #72-2013

**AWARDING A CONTRACT
FOX HILL ROAD PHASE II DRAINAGE IMPROVEMENTS AND 2013 CATCH BASINS
REHABILITATION**

WHEREAS, seven bid was received on May 23, 2013 for Fox Hill Phase II Drainage Improvements and 2013 Catch Basins Rehabilitation; and

WHEREAS, the Township Committee has reviewed the recommendations made by the Township Administrator, Township Engineer and Chief Financial Officer on said bids; and

WHEREAS, the Chief Financial Officer has determined sufficient funds are available; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Tewksbury, County of Hunterdon, State of New Jersey that the following contract be awarded based on the recommendation of the Township Administrator, Township Engineer and Chief Financial Officer.

COMPANY	ITEM	PRICE
Lakeside Construction	Fox Hill Phase II Drainage Improvements and 2013 Catch Basins Rehabilitation	\$190,484.47
TOTAL		\$190,484.47

BE IT FURTHER RESOLVED that the Mayor and the Township Administrator are hereby authorized and directed to execute the contracts for same.

BE IT FURTHER RESOLVED, that additional funds up to 20% of the base bid may be used with recommendation of the Township Engineer and authorization of the Township Administrator.

Louis DiMare
Mayor

RESOLUTION NO. 73-2013

**RESOLUTION AUTHORIZING SPECIAL EMERGENCY APPROPRIATION PURSUANT TO
N.J.S.A. 40A:4-54 DUE TO DAMAGE CAUSED BY SUPERSTORM SANDY**

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WHEREAS, a special emergency has arisen with respects to expenses related to the cost of extraordinary expense for the repair, reconstruction of streets, roads or bridge, or other public property damaged by Superstorm Sandy and no adequate provision was made in the TY 2013 budget for the aforesaid purpose, and N.J.S. 40A:4-54 provides for the creation of a special emergency appropriation for the purpose above mentioned, and

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF TEWKSBURY, IN THE COUNTY OF HUNTERDON, NEW JERSEY, AS FOLLOWS:

1. A special emergency appropriation be and the same is hereby made pursuant to N.J.S.A. 40A:4-54 for funding of expenses related to the repair, reconstruction of streets, roads or bridge, or other public property damaged by Superstorm Sandy in the amount of \$2,400,000.
2. The authorization to finance the appropriation shall be provided for in the succeeding annual budgets by the inclusion of at least 1/5 of the amount authorized pursuant to N.J.S.A. 40A:4-55.

Louis DiMare
Mayor

MISCELLANEOUS

- Claims as submitted by the CFO
- Regular minutes of 05-28-13
- Correspondence List

ITEMS REMOVED FROM THE CONSENT AGENDA

Mr. Melick stated that he is not in favor of borrowing money to pay for the FEMA cleanup as provided by Ashbritt for Hurricane Sandy debris. He added that an oral contract was agreed to that stated that Ashbritt would be paid when funds were received from FEMA.

Mr. Selvaggi noted that George Gilmore, who is the uncle of a partner from Corter Kobert Cohen, is representing Ashbritt and they have threatened to file a lawsuit if payment is not received. It was added that there are only three remaining municipalities in the State who have not received their FEMA reimbursement.

Discussion followed as to whether the Resolution should be adopted as Mr. Landon was informed that the FEMA funds are now in Trenton and should be released by the end of the summer. It was added that 90% of the monies should be received.

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Further discussion followed regarding whether the Township could request additional time for payment.

Mr. Selvaggi stated that the Township could “call a bluff”, adopt the Resolution, but wait until July to see if FEMA funds have been received.

In response to a question from Mr. Melick, Mr. Landon stated that he was unsure of the associated finance costs if the Township were to sell notes. He added that he felt the Committee should adopt the Resolution and wait until July to see if the FEMA funds have arrived.

Dr. Voyce made a motion to adopt Resolution #74-2013, seconded by Mr. Melick. A roll call vote was taken and the motion was approved. Ayes: DiMare, Melick, Voyce. Nays: None. Absent: Desiderio, Van Doren.

RESOLUTION NO. 74-2013

**RESOLUTION AUTHORIZING SALE OF NOTES FOR SPECIAL EMERGENCY
APPROPRIATION PURSUANT TO N.J.S.A. 40A:4-55 DUE TO DAMAGE CAUSED BY
SUPERSTORM SANDY**

WHEREAS, a resolution has been adopted creating an emergency appropriation of \$2,400,000 to meet expenses related to the extraordinary expense for the repair, reconstruction of streets, road or bridges, or other public property damaged by Superstorm Sandy, and N.J.S. 40A:4-54 provides for the creation of a special emergency appropriation for the purpose above mentioned, and

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF TEWKSBURY, IN THE COUNTY OF HUNTERDON, NEW JERSEY (not less than two-thirds of all the members thereof affirmatively concurring), AS FOLLOWS:

1. A special emergency exists and the special emergency appropriation provided for herein is necessary in order to meet the extraordinary expense for the repair, reconstruction of streets, road or bridges, or other public property damaged by Superstorm Sandy.
2. In order to finance the special emergency appropriation described in this resolution, the Township is hereby authorized to borrow the sum of \$2,400,000 and to issue its special emergency notes pursuant to N.J.S.A. 40A:4-55. The special emergency notes authorized by this resolution may be issued in amounts and denominations not exceeding in the aggregate the amount of notes authorized herein, as determined by the chief financial officer of the Township pursuant to this resolution.
3. The following matters in connection with the notes are hereby determined:
 - (a) All notes issued hereunder and any renewals thereof shall mature at such time as may be determined by the chief financial officer, provided, however, that at least 1/5 of all such notes and renewals, thereof, shall mature and be paid in each fiscal year thereafter until all are paid;
 - (b) All notes issued hereunder shall bear interest at such rate or rates as may

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be determined by the chief financial officer;

- (c) The notes shall be in the form determined by the chief financial officer and the chief financial officer's signature upon the notes shall be conclusive as to such determination.

- 4. The chief financial officer is hereby authorized and directed to determine all matters in connection with the notes not determined by this or a subsequent resolution and the chief financial officer's signature upon the notes shall be conclusive as to such determination.

- 5. The chief financial officer is hereby authorized to sell the notes and any renewals thereof from time to time at public or private sale in such amounts as such officer may determine at not less than par and to deliver the same from time to time to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof and payment therefor.

- 6. All notes issued pursuant to this resolution shall be executed by the chief financial officer and the Mayor and shall be under the seal of the Township and attested by the Clerk of the Township. Such officers are hereby authorized to execute and deliver all documents necessary or convenient in connection with the issuance, sale and delivery of the notes.

- 7. Any note issued pursuant to this resolution shall be a general obligation of the Township. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the notes authorized herein and, unless otherwise paid or payment is provided for, an amount sufficient for such payment shall be inserted in the budget and a tax sufficient to provide for the payment thereof shall be levied and collected.

- 8. The chief financial officer is authorized and directed to report in writing to this governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this resolution is made, such report to include the amount, description, interest rate and maturity of the notes sold, the price obtained and the name of the purchaser.

Louis DiMare
Mayor

5. Reports

➤ **Township Committee Sub Committees & Township Committee Comments**

It was the consensus of the Committee that the material presented by the Tewksbury Historical Society related to the Hunterdon County 300th Anniversary be discussed when Mr. Van Doren was present.

Mayor DiMare noted that he spoke with the DOT Commissioner regarding the helistop approval and attached conditions.

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Dr. Voyce noted that matters of safety have luckily been quiet. He added that the recent OFC parade was well attended and went off without any major problems. He noted that he was recently at a program at Voorhees High School at which the student with the highest GPA was presented with a certificate. Only Tewksbury and Glen Gardner did not participate in this. Mr. Landon stated that he would look into the matter so that Tewksbury would be represented in coming years.

Mr. Melick thanked the DPW for their work with the OFC parade. He noted the outside contractor doing grass cutting and questioned when summer help would be coming on board for the DPW.

➤ **Township Attorney**

Mr. Selvaggi noted that Attorney Lloyd Tubman has taken over the Kneser case and will advise as to her client's decision.

He noted that an exchange of documents related to the PBA contract is scheduled for 6/18/13. It is hopeful that a contract will be signed in the coming month.

➤ **Township Administrator**

Mr. Landon noted that the Senior Picnic held on 6/5/13 was well attended. The new telephones should be in by the end of next week with the same extensions able to be used. The open house for the James Street garage had three visitors – the auction is scheduled for 6/19/13 at 1:00 pm.

It was the consensus of the Committee to not cancel all second meetings in the summer but to wait in order to determine if a second meeting is needed. Due to the scheduled special election on 8/13/13, the Township Committee meeting will be rescheduled to 8/6/13. Authorization to cancel the 6/25/13 Township Committee meeting was given.

6. Adjournment

There being no further business, the meeting was adjourned at 8:19 PM.

Roberta A. Brassard
Municipal Clerk