

**TOWNSHIP COMMITTEE
JUNE 12, 2012 MINUTES**

The Tewksbury Township Committee met in a regular session on the above date at the Municipal Building, Mountainville, NJ.

The meeting was called to order at 7:30 PM, roll call held and a quorum established. Mayor Dana Desiderio presided.

Other officials in attendance were Township Committee members Louis DiMare, Peter Melick and William Voyce.

Shaun Van Doren was not present.

Jesse Landon, Township Administrator, Roberta Brassard, Municipal Clerk and Michael Selvaggi, Township Attorney were in attendance.

There were approximately three members of the public in attendance.

1. Open Public Meetings Statement

The Open Public Meetings Statement was read by Mayor Desiderio.

2. Flag Salute

Those present stood and pledged allegiance to the American flag.

3. Public Participation

There were no comments from the public.

4. Actions to be taken

➤ **Ordinance Introduction**

Mr. Melick made a motion to introduce Ordinance #11-2012, seconded by Mr. DiMare. The motion was approved. Ayes: Desiderio, DiMare, Melick. Nays: None. Absent: Van Doren, Voyce.

The Public Hearing is scheduled for 07-10-12 at 7:30 PM.

ORDINANCE #11-2012

**AN ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP OF TEWKSBURY BY
REVISING CHAPTER 13.12, ENTITLED "GRADING AND SURFACE WATER
MANAGEMENT"**

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➤ **Consent Agenda**

Mr. Melick moved adoption of the Consent Agenda, seconded by Mr. DiMare. A roll call vote was taken and the motion was approved. Ayes: Desiderio, DiMare, Melick. Nays: None. Absent: Van Doren, Voyce.

RESOLUTION #57-2012

**TO ACKNOWLEDGE RECEIPT OF A \$50.00 DONATION FROM
CHRISTINA B. KATCHEN TO THE**

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TEWKSBURY POLICE DEPARTMENT

WHEREAS, a charitable donation of \$50.00 was made to the Tewksbury Police Department by Christina B. Katchen.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Tewksbury, County of Hunterdon, State of New Jersey that this donation has been gratefully acknowledged and the monies will be for radio equipment updates.

Dana Desiderio
Mayor

RESOLUTION #58-2012

**AUTHORIZING THE RENEWAL OF A LIQUOR LICENSE FOR TEWKSBURY FINE WINE
AND SPIRITS, INC.**

WHEREAS, Tewksbury Fine Wine and Spirits, Inc., has filed a renewal application with the Township Committee of the Township of Tewksbury, County of Hunterdon, State of New Jersey, for a Plenary Retail Distribution License; and

WHEREAS, they have filed with the said application the required fee of \$2000.00; and

WHEREAS, a copy of the renewal application, together with a filing fee of \$200.00 has been submitted for filing with the Division of Alcoholic Beverage Control; and

WHEREAS, no objections have been filed with the Township Clerk regarding the issuance of said license; and

WHEREAS, said application appears to be in proper order.

NOW, THEREFORE, BE IT RESOLVED, that said application is hereby granted to Tewksbury Fine Wine and Spirits, Inc and the Clerk of the Township of Tewksbury is hereby directed to issue a Plenary Retail Distribution License #1024-44-001-008, for the period from July 1, 2012 to June 30, 2013, effective July 1, 2012, and the Clerk is hereby designated to sign and deliver the License Certificate on behalf of the Township.

Dana Desiderio
Mayor

RESOLUTION #59-2012

AUTHORIZING THE RENEWAL OF A LIQUOR LICENSE FOR THE TEWKSBURY INN, INC.

WHEREAS, Tewksbury Inn, Inc. has filed a renewal application with the Township Committee of the Township of Tewksbury, County of Hunterdon, State of New Jersey, for a Plenary Retail

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Consumption License, carrying Broad Package Privilege, to sell alcoholic beverages for premises situated at 55 Old Turnpike Road and King Street, Oldwick, in the Township of Tewksbury, Hunterdon County, State of New Jersey; and

WHEREAS, they have filed with the said application the required fee of \$2000.00; and

WHEREAS, a copy of the renewal application, together with a filing fee of \$200.00 has been submitted for filing with the Division of Alcoholic Beverage Control; and

WHEREAS, no objections have been filed with the Township Clerk regarding the issuance of said license; and

WHEREAS, said application appears to be in proper order.

NOW, THEREFORE, BE IT RESOLVED, that said application is hereby granted to Tewksbury Inn, Inc. and the Clerk of the Township of Tewksbury is hereby directed to issue a Plenary Retail Consumption License with Broad Package Privilege #1024-32-002-004, for the period from July 1, 2012 to June 30, 2013, effective July 1, 2012, subject to compliance with Township Ordinance No. 4-65 and amendments; and the Clerk is hereby designated to sign and deliver the License Certificate on behalf of the Township.

Dana Desiderio
Mayor

RESOLUTION #60-2012

**A RESOLUTION SETTING THE 2012 SALARIES AND WAGES FOR AN
EMPLOYEE OF THE TOWNSHIP OF TEWKSBURY**

BE IT RESOLVED by the Township Committee of the Township of Tewksbury, County of Hunterdon, State of New Jersey that the following salary and wage for the employee so stated is hereby set for the year 2012.

<u>PUBLIC WORKS</u>		
Bonaficio Cialone	Public Works Employee Temporary/Seasonal	\$12.00/hour* * effective 06/18/12 pending medical clearance
<u>FINANCE</u>		
Ann Marie Obiedzinski	Tax Assessor	\$31,671.00/annum* * effective 6/25/12

Dana Desiderio
Mayor

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**RESOLUTION #61-2012
AWARDING A CONTRACT - 2012 ROADWAY AND SURFACING PROGRAM**

WHEREAS, one bid was received on May 25, 2012 for 2012 Roadway & Surfacing Program; and

WHEREAS, the Township Committee has reviewed the recommendations made by the Township Administrator, Township Engineer and Chief Financial Officer on said bids; and

WHEREAS, the Chief Financial Officer has determined sufficient funds are available; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Tewksbury, County of Hunterdon, State of New Jersey that the following contract be awarded based on the recommendation of the Township Administrator, Township Engineer and Chief Financial Officer.

COMPANY	ITEM	PRICE
Asphalt Paving	2012 Roadway & Surfacing Program	\$262, 413.30 – chip & seal Tewksbury
TOTAL		\$262,413.30

BE IT FURTHER RESOLVED that the Mayor and the Township Administrator are hereby authorized and directed to execute the contracts for same.

BE IT FURTHER RESOLVED, that additional funds up to 5% of the base bid may be used with prior Township Engineer approval of a proper change order and with authorization of the Township Administrator.

Dana Desiderio
Mayor

MISCELLANEOUS

- Claims as submitted by the CFO
- Regular minutes of 05-22-12

Dr. Voyce arrived at 7:35 PM.

5. Reports

➤ **Township Committee Sub Committees & Township Committee Comments**

Mr. DiMare noted a recent meeting with Dr. Voyce, Mr. Hull, Mr. Landon and DPW employees. He stated that the main concern of the DPW men regards salary adjustments and the need to have more full time employees. Comments were made regarding the possibility of privatizing services such as grass cutting in order to free up DPW personnel for more specialized jobs. It

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was noted that since Mr. Hull was hired as Superintendent of Public Works, the department has lost three full time employees for various reasons.

The discussion turned to the topic of salary adjustments and/or merit raises and the process for evaluations and performance reviews. Further comments were heard regarding cost savings if privatization were utilized.

Mr. Landon noted that there has not been any salary increases since 2009 although reviews are done annually. He added that all Township employees deserve either a raise or a bonus and there is sufficient funding in the 2012 Budget.

It was the consensus of the Committee that Mr. Landon should work with the CFO to come up with a plan for awarding raises to all Township employees and to present this at the next meeting.

Dr. Voyce noted a recent accident over the Memorial Day weekend.

Mr. Melick noted that there are three seats open on the local School Board and no one was submitted a petition.

He stated that the November election will be exceptionally busy as it is both a presidential election and a School Board election.

He added that Tewksbury schools last day is 06/13/12 and Voorhees had their graduation ceremonies on 06/08/12.

Mayor Desiderio noted that she attended the flag retirement ceremony on 06-09-12 and was very impressed with the event.

She also participated in the Fairmount Country Festival on 06-10-12 at the Fairmount Presbyterian Church.

➤ **Township Administrator**

Mr. Landon noted the following items from his report.

1. A meeting with the Land Use sub-committee needs to be scheduled regarding Village Residential Zoning.
2. The bid for chip and seal came in within budget.
3. Bids for Hunter's Glen and Fox Hill Road work will be awarded in July.
4. The 2012 budget is tracking well.
5. The Highlands sub-committee will meet on 06-13-12 to review the Master Plan Element for the Highlands. Mr. Landon, Ms. Goodchild and Mr. Holt had a meeting to discuss the Wastewater Management Plan portion of the Highlands Ordinances and another meeting is planned with Highlands' staff to further review the document.
6. The Senior Picnic was held on 06-01-12 and approximately 40 people were in attendance.

➤ **Township Attorney**

Mr. Selvaggi noted the Supreme Court matter regarding COAH matters.

JCP&L filed documentation to the Appellate division in opposition to the Friends' application. He surmised the date for oral arguments would be some time near the end of 2012.

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Discussion followed regarding a recent power outage caused by a downed pole in Chester and how this will be avoided when the substation is active.

It was noted that the reason the substation is not active is not because of ongoing litigation, but because the lines from the substation are not yet connected to the main distribution lines.

It was noted that landscaping work has begun at the substation site.

6. Executive Session

At 8:00 PM Dr. Voyce moved adoption of the following Resolution, seconded by Mr. DiMare. The motion was approved. Ayes: Desiderio, DiMare, Melick, Voyce. Nays: None. Absent: Van Doren.

**RESOLUTION #62-2012
A RESOLUTION AUTHORIZING AN EXECUTIVE SESSION OF THE TEWKSBURY
TOWNSHIP COMMITTEE**

BE IT RESOLVED, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Tewksbury Township Committee hold a closed session to discuss Personnel and Contract Negotiations.

It is expected that the discussion undertaken in closed session can be made public at the time official action is taken.

Dana Desiderio
Mayor

7. Reconvened

The meeting reconvened at 8:50 PM.

8. Adjournment

There being no further business, the meeting was adjourned at 8:50 PM.

Roberta A. Brassard
Municipal Clerk