

**TOWNSHIP COMMITTEE
JANUARY 22, 2019 MINUTES**

Q 1The Tewksbury Township Committee met on the above date at the Municipal Building, Mountainville, NJ.

The meeting was called to order at 7:30 PM, roll call held and a quorum established. Mayor William Voyce presided.

Other officials in attendance were Township Committee members Dana Desiderio, Louis DiMare and William Voyce.

Robert Becker was absent.

Roberta Brassard, Administrator/Clerk and Jennifer Ader Deputy Clerk were in attendance.

There were approximately five members of the public in attendance.

1. Open Public Meetings Statement

Mayor Voyce opened the meeting by announcing that adequate notice of the meeting had been provided by posting a copy thereof on the Police/Administration Building bulletin board, transmitting a copy to the Hunterdon Review and the Hunterdon County Democrat, and filing with the Municipal Clerk, all on January 4, 2019.

2. Flag Salute

Those present stood and pledged allegiance to the American flag.

3. Public Participation

Debra Dillon was present to discuss her concerns about the storm water management plan. Ms. Dillon requested if a meeting with the county has been set and if not can we move forward with a plan to move forward.

Discussion followed regarding the rebuilding of the driveway at the Oldwick Library. It was noted that the drains on site were working properly

Ms. Dillon suggested changes be made to "Oldwick Park" (ballfields) to make it a community space utilizing nature and addressing the issues of storm water. Mrs. Dillon stated her willingness to speak with Hunterdon County representatives to share her ideas and expertise. Mrs. Dillon reiterated that Township officials should have environmental background, and opined that the Tewksbury township engineer has a traditional approach.

Mayor Voyce reiterated that discussion with Hunterdon County representatives is needed prior to moving forward.

In response to a question from Mrs. Dillon, Ms. Brassard stated that there was no information in the Township block and lot files regarding the matter of who authorized tree cutting on Vliettown road.

Mrs. Dillon stated it was "common knowledge" that the property owner (Platt) or JCP & L cut trees 750 linear feet to run power line.

In response to this statement, Scenic Roads & Bridges Commission member George Cassa stated that aerial photographs from south side of the road from 2015-2016 trees were viewed

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showing that trees were cut as per prior acknowledgement by Kevin Pyatt DPW superintendent. He added that PSE&G made the request to remove the trees.

George Cassa noted that he was very impressed with the 2019 tree trimming management plan, adding the staff of Tree Smith is very approachable and polite. He added that the workers clean up after themselves and explained the 2019 maintenance plan. Mr. Cassa was told that JCP&L foresters will be taking down ash trees on a separate contract that will address the trees in the JCP&L right of way and on private properties. Diseased trees will be evaluated on a case by case owner basis.

Mr. Cassa also advised that the storm water management proposal in Trenton will go into effect moving forward with a more effective plan. Some techniques from the Tewksbury engineer may not be followed.

4. Actions to be taken

Consent Agenda

Mr. Melick requested that the regular minutes of 1/2/19 and the executive session minutes of 1/8/19 be removed from the Consent Agenda and voted on separately.

Mr. Melick moved adoption of the Consent Agenda as amended, seconded by Ms. Desiderio. A roll call vote was taken and the motion was approved. Ayes: Desiderio, DiMare, Melick, Voyce. Nays: None. Absent: Becker.

RESOLUTION #33-2019

**REGARDING THE CREATION OF A FACEBOOK PRESENCE FOR THE PARKS
COMMITTEE**

WHEREAS, the Parks Committee of the Township of Tewksbury would like to create a moderated FACEBOOK social media presence to promote communications and information regarding parks programs and events in the Township of Tewksbury, Hunterdon County, NJ; and

WHEREAS the Township Committee recognizes and acknowledges the benefits of promoting Township park events via social media.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee grants approval for the Parks Committee to setup a FACEBOOK social media presence under the control of the Parks Committee and ownership of the Township of Tewksbury with and subject to the following conditions:

- The FACEBOOK page would be a 'publish only' FACEBOOK page(s) and no discussion or dialogue would be allowed;

- The FACEBOOK page shall have at least two administrators of the FACEBOOK page appointed annually by the Parks Committee at their annual reorganization meeting or as soon as possible thereafter and both FACEBOOK administrators must be current members of the PARKS COMMITTEE. The Parks Committee shall annually provide the names of each Administrator to the Township Clerk as well as whenever the individuals serving

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as Administrators change via resignation or ceasing to be members of the Parks Committee.

- All FACEBOOK postings will be reviewed prior to posting and publication by at least one of the appointed Administrators for compliance that the messages are appropriate and in compliance with the terms of this Resolution;

- The approved content which may be posted to the FACEBOOK page is limited to announcements and news that address the promotion of communications and information regarding parks programs and events in the Township of Tewksbury. As the Township currently maintains a Township website, social-media and NIXLE alerting system for notifications of Township wide emergencies, public safety alerts and general Township business, for the avoidance of doubt, no postings shall be made to this FACEBOOK page that discuss any non-park related matters.

- There shall be no FACEBOOK postings which shall endorse, advertise or promote any commercial, for-profit enterprise, individual, service or product.

- The Parks Committee shall not accept any cash or in-kind contributions for any posting to the FACEBOOK page.

- As all FACEBOOK postings are public records, the Parks Committee shall not block any individual, group or entity from subscribing to the FACEBOOK page(s) created by the Tewksbury Parks Committee;

- The Parks Committee shall not publish any copyrighted information to the FACEBOOK page(s) and shall at all times comply with the Township Code of Ethics and any FACEBOOK policies;

- All FACEBOOK content created and published under this Resolution shall include any necessary disclaimers as required by the Township of Tewksbury and shall include a link to the Township Website.

- Any content and intellectual property created by the Parks Committee for publication on the FACEBOOK Platform shall be the sole property of Tewksbury Township;

- At all times the Township Administrator is vested with the authority to request that the Administrators cease, delete or amend any content on the FACEBOOK page to comply with the Township social media content and publishing policies and practices;

- This Resolution is solely for the creation of a FACEBOOK page and the Parks Committee shall seek Township Committee approval in advance for publishing or posting to any other social media platforms;

William J. Voyce
Mayor

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RESOLUTION #34-2019

**A RESOLUTION SETTING THE 2019 SALARY AND WAGES FOR AN EMPLOYEE OF THE
TOWNSHIP OF TEWKSBURY**

BE IT RESOLVED by the Township Committee of the Township of Tewksbury, County of Hunterdon, State of New Jersey that the salary or wage to be paid to the employee of the Township of Tewksbury be, and the same are hereby determined and fixed, at the respective amount or rates for the calendar year 2019 and until same is amended.

NAME	TITLE	SALARY
ADMINISTRATION		
Jennifer Ader	Full Time Acting Clerk temporary	\$50,000.00 Effective 02-01-19

William J. Voyce
Mayor

RESOLUTION #35-2019

**A RESOLUTION OF THE TOWNSHIP OF TEWKSBURY AUTHORIZING THE PURCHASE
OF ELECTRICITY SUPPLY SERVICES FOR PUBLIC USE ON AN ONLINE AUCTION
WEBSITE**

WHEREAS, the Township of Tewksbury has determined to move forward with the EMEX Reverse Auction in order to procure electricity for the Township of Tewksbury

WHEREAS, the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c. 30) (the "Act") authorizes the purchase of electricity supply service for public use through the use of an online auction service; and

WHEREAS, the Township of Tewksbury will utilize the online auction services of EMEX, LLC, an approved vendor pursuant to the Act, waiver number EMEX LLC-1, located at www.energymarketexchange.com; and

WHEREAS, EMEX, LLC is compensated for all services rendered through the participating supplier that a contract is awarded to; and

WHEREAS, the auction will be conducted pursuant to the Act; and be it

RESOLVED, that a certified copy of this Resolution be forwarded by the Township of Tewksbury Clerk to the following (1) Department of Community Affairs and (2) EMEX, LLC; and

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WHEREAS, if the auction achieves a price of \$0.083/kWh or less for any term length the Township of Tewksbury may award a contract to the winning supplier for the selected term.

NOW THEREFORE BE IT RESOLVED, that the Mayor of the Township of Tewksbury is hereby authorized to execute on behalf of the Township of Tewksbury any electricity contract proffered by the participating supplier that submits the winning bid in the EMEX Reverse Auction if the auction achieves a price of \$0.083/kWh or less for any term length the Township of Tewksbury may award a contract to the winning supplier for the selected term.

William J. Voyce
Mayor

RESOLUTION 36-2019

A RESOLUTION APPOINTING THE REGISTRAR OF VITAL STATISTICS

BE IT RESOLVED, by the Township Committee of the Township of Tewksbury, County of Hunterdon, New Jersey that the following appointment is effective 02/01/2019.

Jennifer Ader	Registrar of Vital Statistics	Three (3) years Through 12/31/21
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William J. Voyce
Mayor

MISCELLANEOUS

- **Claims as submitted by the CFO 1/22/19**

ITEMS REMOVED FROM THE CONSENT AGENDA

Ms. Desiderio moved adoption of the Regular minutes of 1/2/19, seconded by Mr. Melick. The motion was approved. Ayes: Desiderio, DiMare, Melick, Voyce. Nays: None. Absent: Becker.

Ms. Desiderio moved adoption of the Executive Session minutes of 1/8/19, seconded by Mr. Melick. The motion was approved. Ayes: Desiderio, DiMare, Melick, Voyce. Nays: None. Absent: Becker.

- **Regular minutes of 1/2/19- E/S minutes of 1-8-19**

Appointment

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Ms. Desiderio moved the appointment of Jordan Petrill tot eh Board of Health and the Equestrian Committee, seconded by Mr. Melick. The motion was approved. Ayes: Desiderio, DiMare, Melick, Voyce. Nays: None. Absent: Becker.

Jordan Petrill	Board of Health	Regular member	3 years
Jordan Petrill	Equestrian Committee	Alternate #1	2 years

Proclamation

Mr. Melick moved the adoption of the Proclamation to Recognize Roberta Brassard, seconded by Ms. Desiderio. The motion was approved. Ayes: Desiderio, DiMare, Melick, Voyce. Nays: None. Absent: Becker.

**PROCLAMATION TO RECOGNIZE
ROBERTA BRASSARD**

WHEREAS, Roberta Brassard started her employment in Tewksbury Township in 1997 as Tewksbury Township Board Secretary; and

WHEREAS, in 1999, Roberta Brassard after completing her training, became Tewksbury Township Municipal Clerk; and

WHEREAS, in 2017 Roberta Brassard took on the added responsibilities of part time Tewksbury Township Administrator; and

WHEREAS, the service Roberta Brassard has rendered to Tewksbury Township for the past twenty two years has benefited the citizenry of our Township and has been exemplary.

NOW, THEREFORE, BE IT RESOLVED that the Township of Tewksbury, County of Hunterdon, State of New Jersey, wishes much success to Roberta Brassard in her retirement and her presence and contributions to Tewksbury Township will be missed; BE IT FURTHER RESOLVED that this Proclamation shall be presented in its entirety in the minutes of the Tewksbury Township Committee so that all may recognize the contributions that Roberta Brassard has made to the quality of life in the Township of Tewksbury and so that we may honor her contribution now and in the future.

**Dr. William J. Voyce
Mayor**

**5. Discussion Topics
Summer Hours**

Discussion regarding the reinstatement of summer hours for 2019 was again tabled. Mr. DiMare stated that he would like the full committee to e in attendance so that everyone's concerns/comments could be heard. He added that he was in favor of summer hours as he believes it works well.

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COAH

George Cassa stated that the information that has been received so far is impressive, and he feels more comfortable about township's direction, adding that the township does not deserve any criticism about this.

Mr. DiMare stated that he has been unable to attend the COAH subcommittee meetings and requested to be replaced.

Mayor Voyce noted that the next meeting is February 21, 2019 at 8am.

Mr. Melick stated that he would be available to sit on the COAH subcommittee moving forward.

Ms. Desiderio made a motion to appoint Mr. Melick to the COAH subcommittee, seconded by Mr. DiMare. The motion was approved. Ayes: Desiderio, DiMare, Melick, Voyce. Nays: None. Absent: Becker.

PENDING RESOLUTIONS FOR CALENDAR YEAR 2019 WAS DISCUSSED

Mayor Voyce noted that the following Ordinance as discussed in the past year, need to be addressed and enacted in 2019.

Amend Salary Ordinance to include the position of Police Secretary and Matron
Create Ordinance to formally vacate Center School Road
Marijuana Uses/Sale
Comcast renewal

DRYWELLS

The township committee discussed how to handle the dry wells. Should we have an inspection, how do we know the dry wells are being maintained? Can we certify they are being maintained? Can we check through the land use board or engineer? How long do they need to maintain it & who checks that it is being maintained. The expense on this maintenance who should it fall on the property owner – not the town.

6. Executive Session

At 8:10 PM Ms. Desiderio moved adoption of the following Resolution, seconded by Mr. Melick. The motion was approved. Ayes: Becker, Desiderio, DiMare, Melick, Voyce. Nays: None. Absent: Becker.

**RESOLUTION #37-2019
A RESOLUTION AUTHORIZING AN EXECUTIVE SESSION OF THE TEWKSBURY
TOWNSHIP COMMITTEE**

BE IT RESOLVED, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Tewksbury Township Committee hold a closed session to discuss Personnel and Contract Negotiations.

It is expected that the discussion undertaken in closed session can be made public at the time official action is taken.

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William Voyce
Mayor

7. Reconvened

The meeting reconvened at 8:40 PM

Mr. Melick made a motion to have the Mayor contact the Canning Group to have a part time Administrator start 2/1/19, seconded by Ms. Desiderio. A roll call vote was taken and the motion was approved. Ayes: Desiderio, DiMare, Melick, Voyce. Nays: None. Absent: Becker.

Mr. Melick made a motion authorizing that an RFP for Township Attorney be created and posted on the League of Municipalities website, seconded by Ms. Desiderio. A roll call vote was taken and the motion was approved. Ayes: Desiderio, DiMare, Melick, Voyce. Nays: None. Absent: Becker.

8. Adjournment

There being no further business, the meeting was adjourned at 8:45 PM.

Jennifer Ader
Acting Municipal Clerk