

TOWNSHIP COMMITTEE
March 12, 2019 MINUTES

The Tewksbury Township Committee met on the above date at the Municipal Building, Mountainville, NJ.

The meeting was called to order at 7:00 PM, roll call held and a quorum established. Mayor William Voyce presided.

Other officials in attendance were Township Committee members Robert Becker, Louis DiMare (arrived at 7:10pm), Peter Melick and William Voyce.

Absent: Dana Desiderio

Jennifer Ader Acting Clerk, Paul Carelli Interim Administrator, Timothy Barlow Chief of Police and Francis Linnus, Township Attorney were in attendance.

There were approximately eight members of the public in attendance.

1. Open Public Meetings Statement

Mayor Voyce opened the meeting by announcing that adequate notice of the meeting had been provided by posting a copy thereof on the Police/Administration Building bulletin board, transmitting a copy to the Hunterdon Review and the Hunterdon County Democrat, and filing with the Municipal Clerk, all on January 4, 2019.

2. Executive Session

BE IT HEREBY RESOLVED in accordance with the provisions of N.J.S.A. 10:12 and 13, the public shall be excluded from the Executive Session of the Township Committee which is being held for the discussion of the following subject matters: 1. Pending or anticipated litigation or contract negotiation; 2. Personnel matters; 3. This Executive Session shall continue for an indefinite period of time and upon termination of the Executive Session, the Township Committee may choose to resume the public portion of the meeting. The discussion, which shall be conducted in closed session, shall be disclosed upon termination of litigation or contractual matter, upon resolution of the personnel matter with consent of said person or persons and as provided by N.J.S.A. 4-12 but in no case later than two (2) years from this date. These minutes shall be available as soon as the matter is resolved or not later than two years hence.

- Contracts

At 7:02pm Mr. Melick moved adoption of the following Resolution, seconded by Mr. Becker. The motion was approved. Ayes: Becker, Melick, and Voyce. Nays: None. Absent: Desiderio and DiMare.

3. Flag Salute

Those present stood and pledged allegiance to the American flag.

4. Public Participation

Jay Gallagher was present to discuss his forestry stewardship conservation easement for block 33, lot 7.24. The revised conservation easement was being redone by Francis Linnus. Mr. Linnus advised that there was one modification, which was accepted by all. Mr. Linnus drafted the easement, and informed Mr. Gallagher that the legal fees for this would be paid by Mr. Gallagher.

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Mr. Becker made the motion to adopt this easement, seconded by Mr. Melick. Ayes: Becker, DiMare, Melick, and Voyce. Nays: None. Absents: Desiderio

Sherry King was present and questioned whether or not a resolution has been established for health benefits concerning Tewksbury Township. Ms. King questioned if there would be a quorum to vote on this matter since Ms. Desiderio was absent. Mayor Voyce informed Ms. King that this topic was on the agenda for discussion later on this evening, and that there was a quorum of Township Committee members.

**5. Actions to be taken
Ordinance Public Hearing**

Mr. Becker made a motion to open the Public Hearing on Ordinance #01-2019, seconded by Mr. Melick. The motion was approved. Ayes: Becker, DiMare, Melick, ad Voyce. Nays: None, Absent: Desiderio.

Ms. Ader provided proof of publication dated 02-21-2019 from the Hunterdon County Democrat. There being no comments from the public, Mr. Melick made a motion to close the Public Hearing on Ordinance #01-2019, seconded by Mr. Becker. The motion was approved. Ayes: Becker, DiMare, Melick, and Voyce. Nays: None. Absent: Desiderio.

Mr. Melick moved adoption of ordinance #01-2019, seconded by Mr. Becker. A roll call vote was taken and the motion was approved. Ayes: Becker, DiMare, Melick, Voyce. Nays: None. Absent: Desiderio.

ORDINANCE #01-2019

CALENDAR YEAR 2019

**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO
ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Township Committee of the Township of Tewksbury in the County of Hunterdon finds it advisable and necessary to increase its CY 2019 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

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WHEREAS, the Township Committee hereby determines that a 3.5% increase in the budget for said year, amounting to \$207,332.37 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Township Committee of the Township of Tewksbury, in the County of Hunterdon, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2018 budget year, the final appropriations of the Township of Tewksbury shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$207,332.37, and that the CY 2019 municipal budget for the Township of Tewksbury be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction.

William Voyce
Mayor

6. Consent Agenda

Mr. Melick requested that Authorization for Mayor to sign Blue Light permits and Authorization to have Acting Municipal Clerk sign NJ Firemen’s Association be removed from consent agenda and voted on separately.

Mr. Becker moved adoption of the Consent Agenda as amended, seconded by Mr. Melick. A roll call vote was taken and the motion was approved. Ayes: Becker, DiMare, Melick, Voyce. Nays: None. Absent: Desiderio.

TEWKSBURY TOWNSHIP, NEW JERSEY

Resolution No: 38-2019 Adoption Date: March 12, 2019

REFUND TO RECEIVE DONATION

WHEREAS, a charitable donation of \$100.00 was made to the Tewksbury Police Department by Louis P. Bonapace TTEE.

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NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Tewksbury, County of Hunterdon, State of New Jersey that this donation has been gratefully acknowledged and the monies will be used to purchase police equipment.

William Voyce
Mayor

TEWKSBURY TOWNSHIP, NEW JERSEY

Resolution No: 39-2019 Adoption Date: March 12, 2019

REFUND OF TAX DUPLICATE PAYMENT

BE IT RESOLVED, by the Township Committee of the Township of Tewksbury, County of Hunterdon, State of New Jersey, the tax collector is authorized to refund a 2018 Tax Duplicate Payment.

| Block | Lot | Name |
|---|------------|--------------------------------------|
| Year | | Amount |
| 11 | 5.05 | Barry Goodman/Emily Reynolds-Goodman |
| 2018 | | \$4,397.43 |
| 1206 Califon Cokesbury Road, Califon, NJ 07830 | | |
| 45.02 | 34 | Alison Joslyn |
| 2018 | | \$156.75 |
| 3186 Oak Ave, 901 Farley Road Miami, FL 33133 | | |
| 16 | 2.08 | Aftab & Rowena Choudrie |
| 2018 | | \$36.86 |
| 220 Old Turnpike Road Califon, NJ 07830 | | |
| 33 | 9.01 | Jeffrey & Grace Page |
| 2018 | | \$1,002.43 |
| 59 Bissell Road Lebanon, NJ 08833 | | |

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William Voyce
Mayor

TEWKSBURY TOWNSHIP, NEW JERSEY

Resolution No: 40-2019 Adoption Date: March 12, 2019

**AWARDING A CONTRACT FOR PROFESSIONAL CLEANING SERVICES FOR
CHRISTIE HOFFMAN FARM**

WHEREAS, quotes were sought for Professional Cleaning Services for Christie Hoffman Farm; and

WHEREAS, the Township Committee has reviewed the recommendations made by the Township Administrator, Superintendent of Public Works and Chief Financial Officer on said bids; and

WHEREAS, the Chief Financial Officer has determined sufficient funds are available; and

WHEREAS, the length of the contract shall be for one (1) year through February 12, 2020.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Tewksbury, County of Hunterdon, State of New Jersey that the following contract be awarded based on the recommendation of the Township Administrator, Superintendent of Public Works and Chief Financial Officer.

| COMPANY | ITEM | PRICE |
|--|--|--|
| Heits Building Services of Central-No. NJ 77 Brant Avenue Suite 400 Clark, NJ 07066 848-666-7993 | Professional Cleaning Services for Christie Hoffman Farm/Construction *see attached | \$175.00/monthly Commencing 02/16/19 |
| TOTAL | | \$175.00/monthly |

BE IT FURTHER RESOLVED that the Qualified Purchasing Agent is hereby authorized and directed to execute the proposal for same

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William Voyce
Mayor

**TOWNSHIP COMMITTEE
TOWNSHIP OF TEWKSBURY, NEW JERSEY**

Resolution No: 41-2019 Adoption Date: March 12, 2019

**RESOLUTION FOR MEMBER PARTICIPATION IN A COOPERATIVE PRICING
SYSTEM**

**A RESOLUTION OF THE TOWNSHIP OF TEWKSBURY AUTHORIZING TO ENTER
INTO THE NEW JERSEY COOPERATIVE PURCHASING ALLIANCE
COOPERATIVE PRICING AGREEMENT**

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the County of Bergen, hereinafter referred to as the "Lead Agency" has offered voluntary participation in the New Jersey Cooperative Purchasing Alliance # CK04- a Cooperative Pricing System for the purchase of goods and service;

WHEREAS, on February 12, 2019, the governing body of the Township of Tewksbury, County of Hunterdon, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW THEREFORE BE IT RESOLVED as follows:

Resolution for Member Participation in a Cooperative Pricing System. This resolution shall be known and may be cited as the Cooperative Pricing Resolution of the Township of Tewksbury. Pursuant to the provisions of N.J.S.A. 40A11-11(5), Judy DeMaris is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency. The Lead Agency shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey. This resolution shall take effect immediately upon passage.

William J. Voyce
Mayor

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TOWNSHIP OF TEWKSBURY, NEW JERSEY**

Resolution No: 42-2019 Adoption Date: March 12, 2019

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Mayor

TEWKSBURY TOWNSHIP, NEW JERSEY

Resolution No: 44-2019 Adoption Date: March 12, 2019

**A RESOLUTION SETTING THE SALARY FOR THE ASSISTANT MECHANIC
FOR THE DEPARTMENT OF PUBLIC WORKS**

BE IT RESOLVED by the Township Committee of the Township of Tewksbury, County of Hunterdon, State of New Jersey that the salary or wage to be paid to the employee of the Township of Tewksbury be, and the same are hereby determined and fixed, at the respective amount or rates for the calendar year 2019 and until same is amended.

| NAME | TITLE | SALARY |
|--|--------------------|---|
| <u>DEPARTMENT OF PUBLIC WORKS</u> | | |
| Jeffrey Hayes | Assistant Mechanic | \$25.36/hour for 90 day probation.* \$25.98/hour after probation ends. *Effective 3-16-19 |

William Voyce
Mayor

TEWKSBURY TOWNSHIP, NEW JERSEY

Resolution No: 45-2019 Adoption Date: March 12, 2019

**RESOLUTION ACCEPTING THE HIGHLANDS COUNCIL GRANT FUNDING FOR
COMPLETION OF AN UPDATE TO THE TOWNSHIP'S HOUSING ELEMENT
AND FAIR SHARE PLAN FOR AN AMOUNT OF \$13,275**

WHEREAS, Tewksbury Township was previously awarded Plan Conformance Grant #09-033-011-1024; and,

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REFUND OF STATE TAX APPEAL

BE IT RESOLVED, by the Township Committee of the Township of Tewksbury, County of Hunterdon, State of New Jersey, the tax collector is authorized to refund a State Tax Appeal.

| Block | Lot | Name | Year | Amount |
|--------------|------------|---|-------------|---------------|
| 34 | 19.12 | Jennifer & Jacobus Trustee for Barry & Lucy Guariglia 11 Hedgerow Crossing Lebanon, NJ 08833 | 2018 | \$7,113.52 |

TEWKSBURY TOWNSHIP, NEW JERSEY

Resolution No: 47-2019 Adoption Date: March 12, 2019

ARBOR DAY 2019

WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska; and

WHEREAS, 2019 marks the 147th Anniversary of Arbor Day, which is now observed throughout the nation and the world; and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen and provide habitat for wildlife; and

WHEREAS, trees are a renewable resource providing paper, wood for homes, fuel for fires and countless other products; and

WHEREAS, trees in our township increase property values, enhance the economic vitality of our business area, beautify our community and are a source of joy and spiritual renewal; and

WHEREAS, the Township Committee of the Township of Tewksbury and the Tewksbury Township Parks Committee will hold public celebrations at Old Turnpike

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School at 8:30 AM and the Tewksbury Elementary School at 10:00 AM on April 18, 2019, to mark this occasion.

NOW, THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Tewksbury, County of Hunterdon, State of New Jersey hereby proclaims Friday, April 26, 2019, as the 147th Anniversary Celebration of Arbor Day, in the Township of Tewksbury, and urge all Township residents to celebrate Arbor Day and support the efforts to protect the trees and woodlands; and

BE IT FURTHER RESOLVED, that all citizens are urged to plant trees to gladden the heart and promote the well-being of this and future generations.

William Voyce
Mayor

TEWKSBURY TOWNSHIP, NEW JERSEY

Resolution No: 48-2019 Adoption Date: March 12, 2019

**AUTHORIZING THE ACTING MUNICIPAL CLERK TO ADVERTISE AND RECEIVE
PROPOSALS FOR TEWKSBURY TOWNSHIP GROUNDS MAINTENANCE
SERVICES**

BE IT RESOLVED by the Township Committee of the Township of Tewksbury, New Jersey that they do hereby authorize the Acting Municipal Clerk to advertise and receive proposals for Tewksbury Township Grounds Maintenance services

MISCELLANEOUS

- Claims submitted by the CFO
- Regular minutes of 1/8/19 & 1/22/19 – E/S minutes of 1/22/19
- Clucas Farms LLC – Deer Control Permit
- Correspondence List –
 - a. From NJAW-Change levels of purchased water adjustment clause and purchased wastewater treatment adjustment clause
 - b. Real property Classification *
 - c. From New Jersey American Water – Change of sewer rates
 - d. NJ Transit Public Hearing – Emergency Underground Utility Repair Work

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- e. Readington Township Administrator – Ordinances to Amend Land development to create Inclusionary Housing Zone
- f. From Town of Clinton – resolution for beekeeping regulations as proposed by NJ Department of Agriculture.
- g. From Board of Chosen Freeholders – resolution Calling for an Amendment to the New Jersey Constitution to Stop the Diversion of 9-1-1 Fees to Non 9-1-1 Uses
- h. From Washington Township Municipal Offices – Ordinance amending section 217-56, Accessory apartment standards, of chapter 217, Zoning, of the Washington Twp zoning ordinance
- i. From State of New Jersey – Housing Element and Fair Share Plan, Plan Conformance Grant # 09-033-011-1024.
- j. From PSE &G – Petition of Public Service and Gas Company for approval of its clean energy future.
- k. From State of New Jersey DEP- No further action letter and covenant not to sue, underground storage tank for Block 42, Lot 26.02.
- l. From Board of Chosen Freeholders – Information session on electric cooperative program.
- m. From Township of Readington – 2019 Re-Examination Report
- n. From Bedminster Township – Ordinance 2019-001; Historic Preservation Commission increases regular member from 5 to 7 members.

Items removed from Consent Agenda

Authorization for Mayor to sign blue light permit: K. Sargenti& R. Wallace. Mr. Becker made a motion to approve, seconded by Mr. DiMare. Ayes: Becker, DiMare, Voyce. Nays: None, Abstain: Melick. Absent: Desiderio

Authorization to have Acting Municipal Clerk sign for NJ Firemen’s Association Membership Application: Michael Sullivan. Mr. Becker made a motion to approve, seconded by Mr. DiMare. Ayes: Becker, DiMare, Voyce. Nays: None. Abstain: Melick. Absent: Desiderio.

Ordinance Introduction

Mr. Becker made a motion to introduce Ordinance #02-2019, seconded by Mr. DiMare. The motion was approved. Ayes: Becker, DiMare, Melick, Voyce. Nays: None. Absent: Desiderio.

The public hearing will be held on 4/9/2019 at 7:30pm in Mountainville Meeting Hall.

ORDINANCE # 02-2019

**AN ORDINANCE TO AMEND AN ORDINANCE WHOSE SHORT TITLE IS
“TEWKSBURY TOWNSHIP DEVELOPMENT REGULATIONS ORDINANCE**

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(2000)”

Discussion Topics

Summer Hours

Mayor Voyce brought up the discussion regarding the reinstatement of summer hours for 2019. Mr. Becker stated that we need to come to an answer so that people can plan their summer. Mr. DiMare is on the fence for summer hours, he does not think summer hours are effective. Mr. Melick is not in favor of summer hours. Summer hours for 2019 have been removed from discussion topics.

Technology Devices

Mr. Becker explains the policy gap of technology procedures, especially with portable laptop computers and devices with the staff and how they are being secured. The reason of this policy is to protect the records. There will be an instruction manual with directions on how things would be followed. Mr. Becker suggests that the devices would be returned at the end of the day. If the device gets stolen than a sworn affidavit needs to be done immediately. We just don't want the devices walking out the door. In regards to the reevaluation, it would not need to be specific to having to come back to the office after but would need to be secured. Mr. Barlow questioned how the police department would proceed since the police cars are equipped with laptops. Mr. Becker suggested that we take the month to look over the policy again and would welcome any suggestions from the township committee or administrator. Mr. DiMare questioned that the concern would be that of the security of the actual device or the data that is on the device. Mr. Becker explained that it is for anything that would expose us to liability, including Wi-Fi and prohibiting undesirable sites.

Full Time Shared Services Administrator

Mr. Melick explained that the township committee met with two Lebanon Township committee members during executive session and discussed placing an ad for a full time shared services administrator between Tewksbury Township and Lebanon Township. Mr. Melick made a motion for placing the ad using the prior ad with slight modification, seconded by Mr. Becker. Ayes: Becker, DiMare, Melick, Voyce. Nays: None. Absent: Desiderio.

Marijuana Uses/Sales

Mr. Becker suggested that we check with the Land Use Board. Mr. Linnus informed the Township Committee that other municipalities have used the Land Use Board and that they formed subcommittees to seek review and then report back to the township committee, other towns are going right to opting out. Mr. Melick questioned if we have legal authority for prescription use only. Mr. Becker stated that we would need to discuss the personal policy for prescription use or recreational use as well. Mr. Melick makes a motion to put forth to the Land Use Board for their review and input along with suggestions on zoning maps and the business district, or anywhere in town they would

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consider marijuana, seconded by Mr. Becker. Ayes: Becker, Melick, Voyce. Nays: DiMare. Absent: Desiderio.

State Health Benefits Program

Discussion came up on why the township Committee cannot vote on the health benefits, since the five Township Committee members can vote on the Salary Ordinance each year. Mr. Linnus informed the township committee that he has not analyzed into the statues of the State health insurance benefits. Mr. Becker questioned whether the township needs to fund the insurance. Since May 2010 the criteria of meeting the 25 hour minimum for township committee members does not have to meet the criteria to receive health benefits. He informed the rest of the township committee that Mr. Melick and he are on the financial subcommittee, and with these funds there are capital improvements that could be funded. Mr. Becker would like an Aye or Nay vote on whether we are funding the health insurance. Mr. Becker would like to eliminate health insurance for all part time employees and Township Committee members. Mr. Linnus informed Mr. Becker that RICE notices need to issue to those TC members and any other part time employers effected. Mr. Becker requested that Ms. Ader RICE notice those people, and to table this subject for the next month.

Equestrian Jumps

Mr. Becker stated that the Equestrian Committee was approached by Green Acres for sponsorship of the jumps that are on the trails. He was unclear whether it was on the State level. Before the go ahead is given, Mr. Becker suggests that the QPA look over the sponsorship. Questioned were how would to get to the jump since the trails are not maintained? Is there specific trails being mapped out for a maintenance plan? More information is needed by the equestrian committee before a decision is made. Is this an ad for sponsorship for a business or plaque? Prescriptively tell us what the sponsorship is about. There is one commercial interest that wants to do a sponsorship. Questioned would be if the DPW would have access to trails and the ability of personnel to maintain the trails.

5. Reports

Township Committee Sub Committees & Township Committee Comments

Mr. Becker noted the following items:

Township Administrator is looking over a deliverable revaluation plan.

- Requests to be put on the website – FAQ - What is the reveal all about? Would like assessor input for information.
- Recommends budgeting for the reevaluation – Evening/Saturday hours for 3rd party and assessor.

Mr. Melick noted the following items:

Finance

- Agrees put on the website – FAQ for reevaluation.
- Plan to introduce the budget at next Township Committee meeting on April 9, 2019.

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DPW

- Snowstorms – between overtime and salt has been nickel and diming the township.
- Met with Superintendent of DPW to prioritize some issues with the budget.
- Dirt roads – new treatment was tried. Mixture of cement and calcium on Meadow and Boulder Hill, which seems to be working

Mayor Voyce noted the following items:

The last COAH meeting was cancelled and rescheduled to March 21, 2019 at 8:00AM.

- Met with Tom Matthews, County Engineer over what could and could not be done with storm water. He outlined very clearly what we could and could not with changing water direction which is forbidden. The covert at bridge will remain the same, and the DPW does like it at as a dam at times because it slows the water through there to trickle down south. Mr. Matthews did state that nothing has changed and everything that is in place that could be and there is nothing that the county is able do as related to NJ DEP regulations.

At the next Township Committee meeting we will have the Citizen of the Year for 2018 which will take place at 7:30pm.

For Public Interest - Louis Fernandes won his 2nd State Championship for Wrestling. He is a senior at Voorhees High school and going to Cornell next year.

Township Attorney

The Zoning Officer has some conference and correspondence for zoning violations for 2 Boulder Hill Road which will be discussed in closed session because it is pending litigation

Mr. Linnus just received information that the Belle Mead Development is renewing the NJPDES permit. I have received some information from Robin Love, George Cassa, and Shana Goodchild. They have some recommendations that could be done by the Township Committee. An attorney has requested an OPRA regarding that subject an litigation.

It appears that the township never received formal notice which is a procedural defect and delays the process, and the DEP has the wrong location. The location is Readington Township, Hunterdon County. Not sure if that is enough for notice. Any public comment needs to be made by March 28.

There was a motion made authorizing the Township Attorney to draft a response to notice the DEP that we are challenging the notice and the deficiencies on the notice and asking the deferral of public comment. Motion made by Becker, seconded by DiMare. Ayes: Becker, DiMare, Voyce. Nays: None. Abstain: Melick. Absent: Desiderio.

Robin Love informed the Township Committee that the draft permit is not a renewal it is a draft major modification that was made final in 2014 and was challenged successfully by the Highlands Coalition. There was a court order in a remand to DEP in 2017. This essentially is remand decision from 2017. They issued this through this draft. The original permit is set to expire in July 2019.

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George Cassa stated that there is very good reason to believe that the Highland Council is reviewing both the permit package and the letter dated February 19th that refutes the 2017 letter from Director Margaret Lordstrum identify the project being inconsistent with the master plan.

Robin Love recommends that the Land Use Administrator to coordinate with the Highland Council as a liaison. The land use board, environmental commission, and the park committee are bodies that Tewksbury can rely on for review and recommendations for the rules of the NJPDES that DEP is supposed to follow for notifications.

The public is requesting from DEP directly is to schedule a nonadverisal public hearing for this draft permit which they schedule for every other draft action except this one, they do have the right to refuse.

Township Administrator

Reevaluation tax maps have been approved on March 4. The tax assessor is in the process of making a monthly log sheet for her revaluation schedule which will have more detail to come than the log that is attached.

The website will have the FAQ for the reevaluation & the tax maps will be uploaded as soon as available, also an introduction letter to the residents about the reevaluation.

Tax assessor requested a public information session for the residence maybe in April in the town hall explaining the reevaluation, which Mr. Carelli believes does not need to be noticed

The budget will be introduced at the April 9, 2019.

Mr. Carelli met with the DPW superintendent and the Land Use Board Administrator about the interlocal agreement with the Board of Education that expired two or three years ago. A draft copy is given to the township committee to look over before it is sent to the Board of Education. Mr. Becker wants the butterfly arboretum map attached. Normally it is a three year contract but per Mr. Becker he is requesting a one year contract. Mr. Becker would like to discuss shared services with the Board of Education for technology services.

From the finance meeting as requested the health insurance breakdown and the list of employees' salaries, pensions, and benefits a report has been attached.

TOWNSHIP CHIEF OF POLICE

Chief Barlow reported that there was 299 complaints and responses, 1,232 property checks, 64 motor vehicle summons, 135 motor vehicle warnings, 9 alarm warnings, 2 alarms summonses.

Deer management program there was 32 participants in fees. The township charge \$20 for resident fee \$25 nonresident fees. which raised \$1660 in fees, which Chief Barlow would like to put back into the program itself instead of general fund to uses for signs which each sign last only one season. 3 participants did not return their survey which will not be allowed to return next year.

The fishing derby will be held on May 25, 2019.

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The junior police academy will be starting up again this summer after an eleven year absence.

On February 26 the police department held a walk through at the Tewksbury schools which had 60+ responders.

Guidelines was created for mass casualties or active shooter incidences for the County SOP and presented on March 7 to the Tewksbury Rescue Squad. There were some recommendations which have already been made and more to come.

The police department is working with the school systems to update the master lock and to get it down to one or two keys at most.

The communication meeting stated that within their capital budget the engineer is doing a study to establish another tower for communications. The study is in the works.

The court committee is looking at property a property up the road. The new site manager seems more responsive.

TOWNSHIP CLERK

Ms. Ader informed the Township Committee that the department head's monthly reports are included in their agenda packet.

6. Executive Session

BE IT HEREBY RESOLVED in accordance with the provisions of N.J.S.A. 10:12 and 13, the public shall be excluded from the Executive Session of the Township Committee which is being held for the discussion of the following subject matters: 1. Pending or anticipated litigation or contract negotiation; 2. Personnel matters; 3. This Executive Session shall continue for an indefinite period of time and upon termination of the Executive Session, the Township Committee may choose to resume the public portion of the meeting. The discussion, which shall be conducted in closed session, shall be disclosed upon termination of litigation or contractual matter, upon resolution of the personnel matter with consent of said person or persons and as provided by N.J.S.A. 4-12 but in no case later than two (2) years from this date. These minutes shall be available as soon as the matter is resolved or not later than two years hence.

- Personnel
- Contracts
- Litigation

7. Reconvened

The meeting reconvened at 9:27 PM.

Mr. Becker made a motion to authorize Mr. Linnus to settle two tax claims, seconded by Mr. Melick. Ayes: Becker, DiMare, Melick, Voyce. Nays: None. Absent: Desiderio.

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Mr. Becker made a motion to authorize Mr. Linnus to proceed on the litigation for Clucas and 2 Boulder Hill Road, seconded by DiMare. Ayes: Becker, DiMare, Voyce. Nays: None. Abstain: Melick. Absent: Desiderio.

Resolution requested to be written up for the March 26, 2019 meeting for Mr. Linnus 's contract from April 1, 2019 through the end of the year with the new rate.

The next meeting will be

8. Adjournment

There being no further business, the meeting was adjourned at 9:31 PM.

Motion made by Mr. Melick, seconded by Mr. Becker. Ayes: Becker, DiMare, Melick, Voyce. Nays: None. Absent: Desiderio.

Jennifer Ader
Acting Municipal Clerk