

TOWNSHIP COMMITTEE
April 9, 2019 MINUTES

The Tewksbury Township Committee met on the above date at the Municipal Building, Mountainville, NJ.

The meeting was called to order at 7:30 PM, roll call held and a quorum established. Mayor William Voyce presided.

Other officials in attendance were Township Committee members Robert Becker, Dana Desiderio, Peter Melick and William Voyce.

Absent: DiMare.

Jennifer Ader Acting Municipal Clerk and Paul Carelli Interim Administrator, Francis Linnus Township Attorney, Eugene Buczynski Township Engineer, and Timothy Barlow Chief of Police were in attendance.

There were approximately thirteen members of the public in attendance.

1. Open Public Meetings Statement

Mayor Voyce opened the meeting by announcing that adequate notice of the meeting had been provided by posting a copy thereof on the Police/Administration Building bulletin board, transmitting a copy to the Hunterdon Review and the Hunterdon County Democrat, and filing with the Municipal Clerk, all on January 4, 2019.

2. Flag Salute

Those present stood and pledged allegiance to the American flag.

3. Public Participation

Mr. Gonzalez inquired on Barlow Road and the maintenance of it, which is part of Beaux Champ Estate which has been discussed in other meetings.

Mayor Voyce recused himself.

Mr. Linnus informed the audience that this subject will be discussed in Executive Session, which may involve litigation between the township and the individual or individuals.

Mr. Melick explained to the audience that this is an ongoing subject and an executive session has been scheduled this evening to discuss it further and take action. At this time the township has not taken over this road.

Ms. Caikoski questioned why it would be discussed in executive session, would the residents be getting updates on the status, and how will they receive updates

Mr. Linnus explained the process of executive session, which the township is anticipating potential for initial litigation with the property owner and developer. The township is required at the appropriate time to make a public announcement to explain where the township is at.

Mr. Gonzalez questioned the intent of when the road will be turned over to Tewksbury Township.

Mr. Melick insisted that it is always the township's intent for the road to be turned over to Tewksbury, it just has not gotten to the stage where the township can accept it yet.

Mr. Becker explained that Tewksbury Township has expectations from every developer to be done per the development plan, there is a prescriptive set of actions.

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Mr. Melick explained that there are remedies that the township can take, which is why we are having an executive session.

Ms. Hawkins wanted to thank the committee for moving on this subject.

Ms. Dillon was present to discuss her concerns about the storm water management plan. It is her belief that the township committee does not have the back ground in storm water and green infrastructure and needs to gain a better understanding of storm water. Precipitation falls from the sky which we cannot do anything about, but Tewksbury Township can do helpful things like slow water down, sink it, spread it out, to filter it out, to give it a place to go, to manage it. The harmful ways is traditional civil engineering, which is gathering water up into large quantities which increases in velocity which leads to erosion.

An email was sent to Ms. Ader which was distributed to the Township Committee of helpful websites to learn more about storm water. On May 16, 2019 from 2-4pm there is a seminar at the Bedminster Library which is sponsored by the Raritan Headwaters which is on how municipalities need to implement better storm water management and prevent kinds of flooding that is happening.

Previously the county engineer stated that the county is not going to help us and it is up to Tewksbury Township.

The survey that was distributed at the last meeting on March 26, 2019, if there is any questions or comments please forward to Ms. Ader and she will follow up with Ms. Dillon.

Ms. & Mr. Moran questioned the abandoned cabin on 27 Guinea Hollow Road. The property was recently sold. The structure was deemed structurally unsafe on March 12, 2015 with the instructions to either demolish or fix it. There are now new owners and the structure is still standing. Is the new owner incumbent to comply with the unsafe structure? The cabin which was closed up is now reopened again. The township Committee stated that they would look into this matter, and also check to see if there has been any permits issued for this.

Mr. Cassa is interested in learning about the status of the property 27 Guinea Hollow Road. He was present at a meeting in 2015 when the lawyer was instructed to issue the letter. There is no follow up letter in the Block and Lot file. Somebody did attempt to close the windows and doors in 2015 but the modification only lasted only two weeks and has been like that for years. A book about the local history of Mountainville in 1990 stated that this structure was referred to as a ghost weekend home for a family in South Plainfield, which has been going to ruins. There is an actual picture from 1978 which shows the cabin and it looks like how it does today.

Ms. Brakewood requested the status of the health benefits. Mayor Voyce explained that this topic will be discussed in executive session due to certain people were RICED.

4. Actions to be taken

Ordinance Public Hearing/Adoption

Ms. Desiderio made a motion to open the Public Hearing on Ordinance #02-2019, seconded by Mr. Becker. The motion was approved. Ayes: Becker, Desiderio, Melick, Voyce. Nays: None, Absent: DiMare.

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Ms. Ader provided proof of publication dated 03-21-2019 from the Hunterdon County Democrat, and proof that the Land Use Board did not find the ordinance 02-2019 inconsistent with the Master Plan.

There being no comments from the public, Ms. Desiderio made a motion to close the Public Hearing on Ordinance #02-2019, seconded by Mr. Becker. The motion was approved. Ayes: Becker, Desiderio, Voyce. Nays: Melick. Absent: DiMare.

Mr. Becker moved adoption of ordinance #02-2019, seconded by Ms. Desiderio. A roll call vote was taken and the motion was approved. Ayes: Becker, DiMare, Voyce. Nays: Melick. Absent: DiMare.

Ord. 02-2019
Introduced: 3/12/2019
Adopted: 04/09/2019

TOWNSHIP OF TEWKSBURY
COUNTY OF HUNTERDON
ORDINANCE NO# 02-2019

**AN ORDINANCE TO AMEND AN ORDINANCE WHOSE SHORT TITLE
IS
“TEWKSBURY TOWNSHIP DEVELOPMENT REGULATIONS
ORDINANCE
(2000)”**

WHEREAS, the Tewksbury Township Development Regulations Ordinance (also identified as Appendix C, Sections 1.1 through 2.4) is known and cited as the “Township of Tewksbury Highlands Area Land Use Ordinance;” and

WHEREAS, the Tewksbury Township Development Regulations Ordinance (also identified as Appendix C, Sections 6.1 through 6.12.2) contains the Highlands Area Resource Regulations; and

WHEREAS, the Tewksbury Township Development Regulations Ordinance (also identified as Appendix C, Sections 7.1 through 7.8) contains the Highlands Area General Regulations; and

WHEREAS, it is necessary for the Township of Tewksbury to amend the zoning maps set forth in Appendix B of the Tewksbury Township Development Regulations Ordinance so as to be consistent with the Township of Tewksbury Highlands Area Land Use Ordinance, the Highlands Area Resource Regulations and the Highlands Area General Regulations;

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Tewksbury, in the County of Hunterdon and State of New Jersey, that an

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ordinance of the Township whose short title is “Tewksbury Township Development Regulations Ordinance (2000)” be and the same is hereby amended as follows:

Section 1. Section 700, Zoning Districts is amended to read as follows:

For the purposes of this ordinance, Tewksbury Township is divided into the following districts as shown on the zoning maps attached hereto:

HL	Highlands District
LT	Lamington District
FP	Farmland Preservation District
PM	Piedmont District
R-1.5	R-1.5 Residential District
TH-V	Townhouse Village District
SO	South Oldwick Residential District
VR	Village Residential District
VR-1	Village Residential – 1 District
VB	Village Business District
RO/MXD	Research Office/Mixed Use District
VO	Village Office District
MINE	Mining District
H	Historic District Overlay

Section 2. Section 701, Zoning Boundaries is amended by adding the following:

Zoning districts and boundaries of the zoning districts shall be as shown on the Official Zoning Map attached hereto to incorporate the Highlands Land Use Capability Zones.

Section 3. All ordinances of the Township of Tewksbury which are inconsistent with the provisions of this ordinance are hereby repealed only to the extent of such inconsistency.

Section 4. In the event that any provision of this ordinance, or the application thereof to any person or circumstance, is declared invalid by a court of competent jurisdiction, such declaration of invalidity shall not affect any other provision or application of this ordinance which may be given effect and, to realize this intent, the provisions and applications of this ordinance are declared to be severable.

BE IT FURTHER ORDAINED by the Tewksbury Township Committee that this Ordinance shall take effect immediately upon publication following final passage and the filing of a copy hereof with the Hunterdon County Planning Board and the Highlands Council.

William Voyce
Mayor

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Ms. Desiderio made a motion to open the Public Hearing on Ordinance #03-2019, seconded by Mr. Melick. The motion was approved. Ayes: Becker, Desiderio, Melick, Voyce. Nays: None, Absent: DiMare.

Ms. Ader provided proof of publication dated 03-28-2019 from the Hunterdon County Democrat.

There being no comments from the public, Mr. Melick made a motion to close the Public Hearing on Ordinance #03-2019, seconded by Ms. Desiderio. The motion was approved. Ayes: Becker, Desiderio, Melick, Voyce. Nays: None. Absent: DiMare.

Ms. Desiderio moved adoption of ordinance #03-2019, seconded by Mr. Becker. A roll call vote was taken and the motion was approved. Ayes: Becker, DiMare, Melick, Voyce. Nays: None. Absent: DiMare.

Ord. 03-2019
Intro 03-26-19
Adopt 04-09-19

ORDINANCE NO. 03-2019

**AN ORDINANCE AUTHORIZING A SPECIAL EMERGENCY APPROPRIATION (N.J.S.A. 40a:4-53)
FOR THE PREPARATION AND EXECUTION OF A REASSESSMENT OF REAL PROPERTY FOR THE
USE OF THE LOCAL ASSESSOR AS APPROVED BY THE COUNTY BOARD OF TAXATION**

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF TEWKSBURY, IN THE COUNTY OF HUNTERDON AND STATE OF NEW JERSEY, that pursuant to N.J.S.A. 40A:4-53 (Ch. 48, P.L. 1956 as amended by Ch. 144, P.L. 1965 and Ch. 38, P.L. 1969) the sum of **\$148,000.00** is hereby appropriated for the preparation and execution of a reassessment of real property for the use of the local assessor as approved by the county board of taxation and shall be deemed a special emergency appropriation as defined and provided for in N.J.S.A. 40A:4-55; and

BE IT FURTHER ORDAINED, the authorization to finance the appropriation shall be provided for in succeeding annual budgets by the inclusion of at least 1/5 of the amount authorized pursuant to this act (N.J.S.A. 40A:4-55), commencing with the municipal budget of 2019; and

BE IT FURTHER ORDAINED, this ordinance shall take effect after final adoption, as provided by law, and

BE IT FURTHER ORDAINED that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with the Director of the Division of Local Government Services.

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William Voyce
Mayor

Ms. Desiderio made a motion to open the Public Hearing on Ordinance #04-2019, seconded by Mr. Becker. The motion was approved. Ayes: Becker, Desiderio, Melick, Voyce. Nays: None, Absent: DiMare.

Ms. Ader provided proof of publication dated 03-28-2019 from the Hunterdon County Democrat.

The question arose from the public of what the improvements would be. Mr. Becker stated that it is normal capital projects, and part of that amount which was taken out and able to lower the amount down is that the Oldwick Fire Company had a tactical vehicle that was at its end of its useful life which was able to be reconfigure and lower the cost. Mr. Carelli also stated \$1.1 million road improvements, \$280,000 for the Department of Public Works.

Ms. Desiderio made a motion to close the Public Hearing on Ordinance #04-2019, seconded by Mr. Becker. The motion was approved. Ayes: Becker, Desiderio, Melick, Voyce. Nays: None. Absent: DiMare.

Ms. Desiderio moved adoption of ordinance #04-2019, seconded by Mr. Becker. A roll call vote was taken and the motion was approved. Ayes: Becker, DiMare, Melick, Voyce. Nays: None. Absent: DiMare.

Ord. 04-2019
Intro 03-26-19
Adopt 04-09-2019

ORDINANCE # 04-2019

BOND ORDINANCE PROVIDING AN APPROPRIATION OF \$1,858,765 FOR VARIOUS IMPROVEMENTS IN AND BY THE TOWNSHIP OF TEWKSBURY, IN THE COUNTY OF HUNTERDON, NEW JERSEY AND AUTHORIZING THE ISSUANCE OF \$1,419,000 BONDS OR NOTES OF THE TOWNSHIP FOR FINANCING PART OF THE APPROPRIATION.

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BE IT ORDAINED, BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF TEWKSBURY, IN THE COUNTY OF HUNTERDON, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

SECTION 1:

The improvement described in Section 3 of this Bond Ordinance (the “Improvement”) is hereby authorized to be undertaken by the Township of Tewksbury, in the County of Hunterdon, New Jersey (the “Township”) as a general improvement. For the said Improvement there is hereby appropriated the amount of \$1,858,765, such sum includes the sum of (a) \$288,495 from the capital improvement fund in connection with the improvement described in Section 3(a) (iv) and (b) \$151,270 as the down payment (the “Down Payment”) required by the Local Bond Law of the State of New Jersey, constituting Chapter 2 of Title 40A of the New Jersey Statutes, as amended and supplemented (the “Local Bond Law”). The Down Payment is now available by virtue of provision in one or more previously adopted budgets for down payments for capital improvement purposes.

SECTION 2:

In order to finance the additional cost of the Improvement not covered by application of the Down Payment, negotiable bonds of the Township are hereby authorized to be issued in the principal amount of \$1,419,000 pursuant to the provisions of the Local Bond Law (the “Bonds”). In anticipation of the issuance of the Bonds and to temporarily finance said Improvement or purposes, negotiable bond anticipation notes of the Township are hereby authorized to be issued in the principal amount not exceeding \$1,419,000 pursuant to the provisions of the Local Bond Law (the “Bond Anticipation Notes” or “Notes”).

SECTION 3:

- (a) The Improvements hereby authorized and the purposes for the financing of which said obligations are to be issued, the estimated cost of each Improvement and the appropriation therefor, the estimated maximum amount of bond or notes to be issued for each Improvement and the period of usefulness of each Improvement are as follows:

Improvement of Purpose	Appropriation and Estimated Cost	Maximum Amount of Bonds or Notes	Period of Usefulness
(i) Various road improvements in the Township, including but not limited to Main Street Mountainville, Water Street, Church	\$1,175,270	\$1,116,000	20 years

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Street, Miller Avenue, Fox Hill Road, Wildwood Road, Cold Spring Road, Scarlet Oak Court, Apple Lane, Felmley Road, Gulick Road, New Bromley Road and Honeyman Road, which includes drainage, including all materials necessary and incidental thereto.

(ii) Acquisition of utility vehicle.	100,000	60,000	5 years
(iii) Acquisition of whirlwind sweeper.	295,000	243,000	15 years
(iv) Acquisition of live scan system desktop and card printer, alcotest, portable radios, backhoe, utility vehicle, pickup truck, computers, and mill and pave Township driveway and police garage roof renovations.	288,495	0	5 years
TOTAL	\$1,858,765	\$1,419,000	

(b) The estimated maximum amount of Bonds or Notes to be issued for the purpose of financing a portion of the cost of the Improvement is \$1,419,000.

(c) The estimated cost of the Improvement is \$1,858,765 which amount represents the initial appropriation made by the Township.

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SECTION 4:

All Bond Anticipation Notes issued hereunder shall mature at such times as may be determined by the municipal finance officer of the Township (the "Chief Financial Officer"); provided that no Note shall mature later than one year from its date. The Notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with Notes issued pursuant to this ordinance, and the signature of the Chief Financial Officer upon the Notes shall be conclusive evidence as to all such determinations. All Notes issued hereunder may be renewed from time to time subject to the provisions of Section 8(a) of the Local Bond Law. The Chief Financial Officer is hereby authorized to sell part or all of the Notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the Township Committee of the Township at the meeting next succeeding the date when any sale or delivery of the Notes pursuant to this ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the Notes sold, the price obtained and the name of the purchaser.

SECTION 5:

The capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

SECTION 6:

The following additional matters are hereby determined, declared, recited and stated:

(a) The Improvement described in Section 3 of this Bond Ordinance is not a current expense, and is a capital improvement or property that the Township may lawfully make or acquire as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The period of usefulness of the Improvement, within the limitations of the Local Bond Law, taking into consideration the respective amounts of all obligations authorized for such purpose, according to the reasonable life thereof computed from the date of the Bonds authorized by this Bond Ordinance, is 18.50 years.

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(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Township Clerk and a complete executed duplicate thereof has been filed in the office of the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey. Such statement shows that the gross debt of the Township, as defined in the Local Bond Law, is increased by the authorization of the Bonds and Notes provided in this Bond Ordinance by \$1,419,000 and the obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.

(d) An aggregate amount not exceeding \$400,000 for items of expense listed in and permitted under Section 20 of the Local Bond Law is included in the estimated cost of the Improvements, as indicated herein.

SECTION 7:

Any funds or grant monies received for the purpose described in Section 3 of this Ordinance shall be used for financing said Improvement by application thereof either to direct payment of the cost of said Improvement or to the payment or reduction of the authorization of the obligations of the Township authorized therefor by this Bond Ordinance. Any such funds received may, and all such funds so received which are not required for direct payment of the cost of said Improvement shall, be held and applied by the Township as funds applicable only to the payment of obligations of the Township authorized by this Bond Ordinance.

SECTION 8:

The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and interest on the obligations authorized by this Bond Ordinance. The obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy ad valorem taxes upon all the taxable property within the Township for the payment of the obligations and the interest thereon without limitation of rate or amount.

SECTION 9:

This Bond Ordinance constitutes a declaration of official intent under Treasury Regulation Section 1.150-2. The Township reasonably expects to pay expenditures with respect to the Improvement prior to the date that Township incurs debt obligations under this Bond Ordinance. The Township reasonably expects to reimburse such expenditures with the proceeds of debt to be incurred by the Township under this Bond Ordinance. The maximum principal amount of debt expected to be issued for payment of the cost of the Improvement is \$1,419,000.

SECTION 10:

This Bond Ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

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William Voyce
Mayor

5. Consent Agenda

Ms. Desiderio requested that the regular minutes of 3/12/19 be removed from consent agenda and voted on separately.

Mr. Melick requested that the Authorization to have the Acting Municipal Clerk sign for the NJ Firemen's Association Membership Application for Melick and Preece be removed from consent agenda and voted on separately.

Mr. Melick moved the adoption of the Consent Agenda as amended, seconded by Mr. Becker. A roll call vote was taken and the motion was approved. Ayes: Becker, Desiderio, Melick, Voyce. Nays: None. Absent: DiMare.

TEWKSBURY TOWNSHIP, NEW JERSEY

Resolution No: 53-2019 Adoption Date: April 9, 2019

A RESOLUTION AWARDING A CONTRACT FOR LAWN CARE AND BRUSH HOGGING OF THE MUNICIPAL PROPERTIES

WHEREAS, quotes were sought for Lawn Care and Brush Hogging of Municipal Properties; and

WHEREAS, the Township Committee has reviewed the recommendations made by the Township Administrator, Superintendent of Public Works and Chief Financial Officer on said bids; and

WHEREAS, the Chief Financial Officer has determined sufficient funds are available; and

WHEREAS, the length of the contract shall be for one (1) year through 2019.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Tewksbury, County of Hunterdon, State of New Jersey that the following contract be awarded based on the recommendation of the Township Administrator, Superintendent of Public Works and Chief Financial Officer.

COMPANY	ITEM	PRICE
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Cedar Ridge Lawn Maintenance, LLC 24 West Grand Street Hampton, NJ 08827 908-339-1328	2019 Lawn Maintenance Agreement *see attached	\$41,590/annually
TOTAL		\$41,590/annually

BE IT FURTHER RESOLVED that the Qualified Purchasing Agent is hereby authorized and directed to execute the proposal for same.

William Voyce
Mayor

TEWKSBURY TOWNSHIP, NEW JERSEY

Resolution No: 54-2019 Adoption Date: April 9, 2019

A RESOLUTION FOR SPECIAL REVENUE BUDGET ITEMS

WHEREAS, the 2019 Local Municipal Budget was introduced on the 9th day of April, 2019; and,

WHEREAS, during fiscal year 2019, the Township of Tewksbury will receive revenue for various other special items in the amount of \$743,800.00.

NOW, THEREFORE BE IT RESOLVED, that petition be made herewith to the Director of the Division of Local Government Services that the 2019 Local Municipal Budget include a special item of revenue under the heading of "**Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services-Other Special Items:**

Capital Fund-Reserve for Debt Service	\$ 38,800.00
Reserve for Open Space-Debt Service	675,000.00
Lease of Municipal Facilities	20,000.00
Fire Safety Fees	<u>10,000.00</u>
	<u>\$743,800.00</u>

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William J. Voyce
Mayor

TEWKSBURY TOWNSHIP, NEW JERSEY

Resolution No: 55-2019 Adoption Date: April 9, 2019

A RESOLUTION FOR BUDGET GRANT SPECIAL ITEMS OF REVENUE

WHEREAS, the 2019 Local Municipal Budget was introduced on the 9th day of April, 2019; and,

WHEREAS, during the fiscal year 2019 the Township of Tewksbury has been allocated a state grant for various programs in the amount of \$43,171.00.

NOW, THEREFORE BE IT RESOLVED, that petition be made herewith to the Director of the Division of Local Government Services that the 2019 Local Municipal Budget include a special item of revenue under the heading of "**Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services-Public and Private Revenues Offset with Appropriations:**"

Clean Communities Program	\$25,533.00
Highland LUP Conformance Grant	\$13,275.00
Recycling Tonnage Grant	\$2,953.00
Body Armor Grant	<u>1,410.00</u>
	<u>\$43,171.00</u>

William J. Voyce
Mayor

TEWKSBURY TOWNSHIP, NEW JERSEY

Resolution No: 56-2019 Adoption Date: April 9, 2019

A RESOLUTION TO REFUND TAXES FOR 100% DISABLED VETERAN

BE IT RESOLVED, by the Township Committee of the Township of Tewksbury, County of

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Hunterdon, State of New Jersey, the tax collector is authorized to refund property taxes for a 100% Disabled Veteran from the date of his service connected disability effective on 7/18/2017.

<u>Block</u>	<u>Lot</u>	<u>Name</u>	<u>Year</u>	<u>Amount</u>
37.02	5	Tommy Palmer 5 Hunters Circle Lebanon, NJ 08833	2017-19	\$13,643.04

William Voyce
Mayor

MISCELLANEOUS

- Claims submitted by the CFO
- Sutton Farm – Deer Control Permit
- Correspondence List –
 - a) From Ms. Dillon – letter and survey regarding Oldwick Park*
 - b) From Ms. Dillon – email discussing storm water and the Oldwick Park driveway*
 - c) From Borough of Califon – Introduction of Ordinance #2019-03 “Historic District Regulations”
 - d) From the State of New Jersey, Department of Transportation – Receiving funding from the NJ DOT Fiscal 2019 Municipal Aid Program for resurfacing Homestead Road Project*
 - e) From Flint Preserve – Fresh Water General Permit # 16 application
 - f) From Anthony Sposaro – Request for hearing block 19, lots 11.05, 11.06, 11.07, & 10
 - g) From Tewksbury Township Land Use Board – 2018 Land Board Applications
 - h) From Tewksbury Township Environmental Commission – NJPESDES Permit NJ010563, Bellemead Development Corp.*
 - i) From Readington Township – adoption of Ordinance 05-2019 “ District Regulations” of Chapter 148 “ Land Development” to Create an Inclusionary Housing Zone also known as Village Residential Affordable Housing 1 District
 - j) Notice of application – Block 6.04 Lot 37.04 (located in Tewksbury Township) & Block 58 lot 17 (located in Washington Township) for hardscape improvements on property

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Items removed from Consent Agenda

Regular session of 3-12-19 minutes. Mr. Becker made a motion to approve, seconded by Melick. Ayes: Becker, Melick, Voyce. Nays: None. Abstain: Desiderio. Absent: DiMare.

Authorization for Acting Municipal Clerk to sign the NJ Firemen’s Association Membership Application – Preece & Melick. Ms. Desiderio made a motion to approve, seconded by Mr. Becker. Ayes: Becker, Desiderio, Voyce. Nays: None. Abstain: Melick. Absent: DiMare.

6. Introduction of the Municipal Budget

Mr. Becker made a motion to introduce the 2019 Municipal Budget – resolution 57-2019, seconded by Mr. Melick. Ayes: Becker, Desiderio, Melick, Voyce. Nays: None. Absent: DiMare

TEWKSBURY TOWNSHIP, NEW JERSEY

Resolution No: 56-2019 Adoption Date: April 9, 2019

A RESOLUTION TO INTRODUCE THE 2019 MUNICIPAL BUDGET

WHEREAS, the Township of Tewksbury is holding a meeting on April 9, 2019 for the purpose of introducing the 2019 Municipal Budget and conducting other matters; and,

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Tewksbury, Hunterdon County, New Jersey, that the Township of Tewksbury hereby petitions the Director of the Division of Local Government Services that the 2019 Local Municipal Budget be introduced and approved on April 9, 2019.

2019 TEWKSBURY TOWNSHIP MUNICIPAL BUDGET

Surplus anticipated general revenues	\$ 1,900,000.00
Total Miscellaneous revenue	1,898,464.00
Receipts from Delinquent Taxes	275,000.00
Local Property Taxes	<u>5,776,319.00</u>
Total General Revenues	<u>\$9,849,783.00</u>
Salaries and Wages	\$2,839,100.00
Other Expenses	2,777,862.00
Capital Improvements	440,000.00
Debt Service	1,956,832.00
Statutory Expenditures	655,000.00
Deferred Charges	10,000.00
Reserve for Delinquent Taxes	<u>1,170,989.00</u>
Total 2019 Municipal Budget	<u>\$9,849,783.00</u>
Municipal Tax Rate (Per \$100 of assessment)	\$0.412

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2019 TEWKSBURY TOWNSHIP MUNICIPAL SEWER UTILITY BUDGET

	Surplus anticipated general revenues	\$ 4,000.00	
Total Miscellaneous revenue			<u>184,300.00</u>
Total General Revenues			<u>\$188,300.00</u>
Total Operations			\$152,500.00
Statutory Expenditures			2,150.00
Capital Improvement			13,000.00
Debt Service			<u>20,650.00</u>
Total 2019 Municipal Budget	<u>\$188,300.00</u>		

William Voyce
Mayor

Mr. Becker read the following budget message. This year's municipal budget is \$9,849,783.00 based on an assessed value of \$1,356,706,165.00. The municipal portion of the tax rate is .426 for operating costs and .05 for open space. Last year's municipal tax rate as .412 which is an increase of .0135 cents per \$100.00 of assessed value. This equals an increase in the average home owner's tax bill of \$77.66 based on the average home value of \$564,092.00. Last year's increased based on the average home value was \$122.360. The increase in under the 2% cap as mandated by the State of New Jersey.

The current budget will allow operations to continue at the current level of services. The township committee has approved an aggressive Capital Improvement plan for the township roads this year as well as the past two years. The debt service this year is \$1,956,832.00 or 20% of the total budget.

We hope to be able to continue to pay down the debt in the coming years and evolve into a pay as you go capital program. This will cut back on interest cost in the future on capital projects.

Each department has kept spending at close to the prior's year level. We are continually looking ahead to prepare for the future.

Some highlights in the budget is the finance committee presenting two additional police officers budgeting to come into the recruiting class that starts in a few months, and one fulltime position for DPW. The Oldwick Fire Company has a vehicle that has approached it life cycle, so the new vehicle is \$800,000, but due to reconfiguring the amount was able to come down \$100,000. The township is also planning on having a reserve for capital improvements when things like this come up.

Public Hearing is set for May 14th, 2019 at 7:30 PM at the Mountainville Meeting Hall.

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Mr. Melick stated as far as the police officers and the DPW, there is projected retirements coming in the next year. The idea is to bring them in and train them now to take advantage of the experience of the current staff and to keep the overtime level down.

Mr. Voyce reiterated there is an increase right now but in the future there will be a decrease for a smoother transition.

7. Discussion Topics
Equestrian Jumps

Ms.Schlotterback was present to explain that the equestrian committee is interested in updating their jumps at Christie Hoffman Farm. Sponsorship will help afford the maintenance. The area where the jumps are located are in open fields at Christie Hoffman Park not in trails. The Equestrian Committee is willing to stay in the realms of the township regulations. The plan was to have a kiosk with a sign thanking the sponsors.

Ms. Desiderio questioned who is actually getting the sponsorships, which was clarified that the Equestrian Committee will be going out and requesting the sponsorships.

The Equestrian Committee would like to know how to proceed on receiving funding from donors since the committee cannot receive any more monies from Tewksbury Township. The Superintendent of Department of Public previously was asked on whether their department had the resources to replace the decrepit jumps with portable jumps, which was stated that it could be possible in June and July.

Mr. Melick questioned the Township Attorney if we could just make a resolution for the solicited donations instead of getting the QPA involved.

Equestrian Committee was interested in getting the donations from the people who already use the jumps, crowd funding, pony club, and maybe advertise a fundraiser in Tewksbury Times.

Ms. Desiderio explained in the past, donations that were received got a plaque on the jump.

Ms. Schlotterback informed the Township Committee that the thank you sign would be very generic, nothing that names anybody for fear of litigation, if they can list the sponsors ok, but they will follow whichever is the instruction.

Mr. Becker would like to know if it is one commercial interest and what are the parameters of the advertising or plaques, he is in favor of a group thank you sign and not individuals.

Mr. Linnus explained that it needs to be made clear that there is no conditions on the donation. There is no expectations.

Ms. Desiderio stated that the Equestrian Committee should get any and all money donated.

Mr. Melick made a motion for a proposal that the Equestrian Committee can solicit donations to rehab or replace some current jumps and also memorialize collectively the

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donors not individualize by jump by jump and place it somewhere or a couple of different areas in the park, seconded by Ms. Desiderio. Ayes: Becker, Desiderio, Melick, Voyce. Nays: None. Absent: DiMare.

TAA – 15ft tall Safety Netting at Fairmount North Field

TAA requested the authorization from the Tewksbury Township Committee to authorize the installation of a 15ft height X 120ft wide Safety netting at the Fairmount North field. Mr. Melick explained that the netting which will better utilize the field, and limit the damage to cars that are parked there or injuring any spectators during the spring lacrosse season. The installation date is set for the spring. The TAA agreed to fund it and the DPW agreed to install it. The netting is temporary and can be put up and down between uses.

Mr. Melick made a motion to authorizing the safety netting, seconded by Mr. Becker. Ayes: Becker, Desiderio, Melick, Voyce. Nays: None, Absent: DiMare.

Mr. Becker requested to be put on a future agenda the approval of the lights for Fairmount North, which was used in the fall soccer season in which he did not receive any complaints on. The township committee decided to let the request come from the TAA in case they have any specific dates, and would also like to know what kind of lights they are using.

5. Reports

Township Committee Sub Committees & Township Committee Comments

Mr. Becker noted the following items:

Communication-

The revaluation will start this year and be completed through the end of the year. There is a FAQ put together which will be put on the website, please look it over. If you have questions, please ask. There will be a town hall meeting held on April 23rd from 6:00pm – 7:30pm, this will be the first meeting with the hired 3rd party consultant. There is a letter going out about the revaluation to the residents as well.

Finance-

The first quarter of next year when we will have a better idea of next year's budget the township will be looking to take all the bond anticipation notes and wrap it into a bond issue (which are one year notes now) to finish our roads, finish our capital plan, and look at our debt service. The township will need to do something with the bond notes which can only for a certain number of years and put into a specific bond.

Ms. Desiderio

Monitors –

The monitors are up and working. The monitors will be good for the Land Use Board. Applicants can put plans on a disk so we can see it up on the monitors. Maybe make it a requirement in the checklist ordinance. Seeing what the township is voting is helpful for the residents as well. Would love to hear feedback.

Mayor Voyce noted the following items:

COAH

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COAH meeting is scheduled for April 18, 2019. The township will have some documents coming up very shortly to vote on.

Mr. Becker questioned that the administrator from last year was going to review the renewal of the yearly leases and send out letters on an annual basis prior to renewal for income recertification's - was this discussed? Do the people in the affordable housing still qualify to live there now? The process for affordable housing needs to be followed.

Mr. Linnus reiterated that there will be an Affordable Housing meeting on April 18, 2019.

Township Engineer

Tewksbury Township received the following final disbursement from DOT for \$40,000 for Potterstown Road.

Tewksbury Township received an \$185,000 reimbursement grant for the resurfacing and improvement Homestead Road which went out to bid last fall. This month 3 grade surface management plans were reviewed for the following addresses: 2 Beavers Road, 6 Hedge Row Crossing, and 1 Fieldstone Drive. There was one blasting at Stavola Quarries this month with no known complaints from residents. The sewer plants are all working in performance with the DEP regulations.

Mr. Becker recused himself from the 2 Beavers Road report.

Township Attorney

As per the monthly report, Mr. Linnus's office is reviewing OPRA requests. Comcast folks will be on the agenda for May 14, meeting. Mr. Linnus is in the process of working on the revaluation for the town. Conservation easement for Bissell Associates has been finalized and submitted to township clerk to be finalized. The zoning map was adopted tonight. The township committee will be discussing in closed session the Bellemead NJDPES permit. There is a shared service agreement with Lebanon Township for construction and advised by Mr. Price that 108 Hillside Drive in Lebanon Township will be coming up for a Construction board of appeals hearing. Mr. Linnus will be discussing Beaux Champs estate in closed session this evening.

Township Administrator

Mr. Carelli has been working with the tax assessor in coming up with the FAQ's for the revaluation. He is also in the process of updating the website to inform the residents on the revaluation on when it will take place, what to expect, and how it takes place. The tax maps are up on the webpage. The letter to the residents will go out shortly and the informational meeting will be held on April 23 with the tax assessor and Appraisal services.

He commends the finance committee on a great job and the residents of Tewksbury should be grateful to have them.

Mr. Carelli is in the process of putting the storm water management plan on the website.

Mr. Carelli perused the resumes for the shared service administrator, there is eleven received and only three are maybe worth looking at.

Mr. Carelli will be leaving Tewksbury Township in two weeks. It has been a pleasure working here, you have a good group of people working here, hardworking employees in this township. It is a lean staff but hard working.

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Chief of Police

There was 290 calls, 1280 property checks, 68 summonses, 143 warnings, 13 alarm warnings, and 2 summonses for alarms. The advertisement that was placed for police officers, received seventy applicants. The written exam will be held on April 22 at Tewksbury Elementary School, and the physical exam will be on May 11. Mr. Barlow is hoping to send one or two applicants to the academy in July. The applicants are from the surrounding town and also from Hunterdon County. May 4th will be the fishing derby at Pascale Park. At the end of June the Junior Police Academy will be held. Mayor Voyce, the court administrator, and Chief Barlow did a walk through at Saw Mill School and met with the current property manager and are open to discussions for using a portion of the building as a court. The property manager does have plans to use the rest of the building, which was not disclosed. The next step is to have the Administrative Office of the Courts to see if it is even feasible.

This month the police are conducting the distracted driving through a grant from the National Highway Safety their motto is U drive, U text, U pay, so put your phones down. The police are updating their section of the webpage including things that need to be on it from the Attorney General. There was an animal cruelty case this month which an individual was charged with four counts of animal cruelty. Two of our officers will be retiring next year as well. The police are also planning on auctioning off three maybe four vehicles this year.

6. Executive Session

BE IT HEREBY RESOLVED in accordance with the provisions of N.J.S.A. 10:12 and 13, the public shall be excluded from the Executive Session of the Township Committee which is being held for the discussion of the following subject matters: 1. Pending or anticipated litigation or contract negotiation; 2. Personnel matters; 3. This Executive Session shall continue for an indefinite period of time and upon termination of the Executive Session, the Township Committee may choose to resume the public portion of the meeting. The discussion, which shall be conducted in closed session, shall be disclosed upon termination of litigation or contractual matter, upon resolution of the personnel matter with consent of said person or persons and as provided by N.J.S.A. 4-12 but in no case later than two (2) years from this date. These minutes shall be available as soon as the matter is resolved or not later than two years hence.

- Litigation
- Personnel

Ms. Desiderio made a motion to enter executive session at 8:32 PM, seconded by Mr. Melick. Ayes: Becker, Desiderio, Melick, Voyce. Nays: None. Absent: DiMare

7. Reconvened

The meeting reconvened at 9:53 PM.

Under public comments on the waste water management plan on the Belle mead's application for renewal of the permit and the Belle mead's on the modification of the draft permit. Continuing on the tax appeals and the construction appeals.

The next meeting will be April 23, 2019

8. Adjournment

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There being no further business, the meeting was adjourned at 9:55 PM.

Motion made by Ms. Desiderio, seconded by Mayor Voyce. Ayes: Becker, Desiderio, Melick, Voyce. Nays: None. Absent: DiMare

Jennifer Ader
Acting Municipal Clerk