

TOWNSHIP COMMITTEE
July 16, 2019 MINUTES

The Tewksbury Township Committee met on the above date at the Police Administration Building, Califon, NJ.

The meeting was called to order at 8:32 AM, roll call held and a quorum established. Mayor William Voyce presided.

Other officials in attendance were Township Committee members Robert Becker (Phone), Dana Desiderio, Peter Melick, and William Voyce.

Absent: DiMare.

Jennifer Ader Acting Municipal Clerk, Francis Linnus Township Attorney, Maria Kenia Tewksbury Township CFO, Shana Goodchild Tewksbury Township Land Use Administrator were in attendance.

There were (0) zero members of the public in attendance.

1. Open Public Meetings Statement

Mayor Voyce opened the meeting by announcing that adequate notice of the meeting had been provided by posting a copy thereof on the Police/Administration Building bulletin board, transmitting a copy to the Hunterdon Review and the Hunterdon County Democrat, and filing with the Municipal Clerk, all on July 12, 2019.

2. Flag Salute

Those present stood and pledged allegiance to the American flag.

3. Presentation/Discussion

Mr. Melick moved the adoption of Resolution #84-2019 Resolution for Self-Examination of Budget, seconded by Ms. Desiderio. A roll call vote was taken and the motion was approved. Ayes: Becker, Desiderio, Melick, Voyce. Nays: None. Absent: DiMare.

A RESOLUTION FOR SELF-EXAMINATION OF BUDGET

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Township of Tewksbury has been declared eligible to participate in the program by the Division of Local government Services, and the Chief Financial officer has determined that the local government meets the necessary conditions to participate in the program for the 2019 budget year.

TOWNSHIP COMMITTEE
July 16, 2019 MINUTES

NOW THEREFORE BE IT RESOLVED by the governing body of the Township of Tewksbury that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes.

2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).

3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.

4. That pursuant to the Local Budget Law:
 - a. All estimates of revenue are reasonable, accurate and correctly stated,
 - b. Items of appropriation are properly set forth
 - c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.

5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.

6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

William Voyce
Mayor

Mr. Melick moved the adoption of Resolution #85-2019 Resolution regarding the Grace Period for the payment of Tax Bills, seconded by Ms. Desiderio. A roll call vote was taken and the motion was approved. Ayes: Becker, Desiderio, Melick, Voyce. Nays: None. Absent: DiMare.

TOWNSHIP COMMITTEE
July 16, 2019 MINUTES

A RESOLUTION REGARDING THE GRACE PERIOD FOR THE PAYMENT OF TAX BILLS

WHEREAS, NJSA 54:4-67 provides that tax bills be allowed a minimum grace period of twenty-five days when tax bills are mailed late; and

NOW, THEREFORE, BE IT RESOLVED that the Township tax bills will be sent out as soon as there is a tax rate, and receipt of third quarter tax payments will be extended 25 days from the date of the mailing.

William Voyce
Mayor

4. Action to be Taken
Introduction of Ordinance

Mr. Becker made a motion to introduce Ordinance #11-2019, seconded by Ms. Desiderio. The motion was approved. Ayes: Becker, Desiderio, Melick, Voyce. Nays: None, Absent: DiMare.

The public hearing will be held on August 13, 2019 at 7:30pm at Mountainville Meeting Hall, 60 Water Street, Lebanon.

ORDINANCE # 11-2019

AN ORDINANCE AMENDING ORDINANCE 06-2019 ESTABLISHING SALARY RANGES OF OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF TEWKSBURY.

5. Executive Session

BE IT HEREBY RESOLVED in accordance with the provisions of N.J.S.A. 10:12 and 13, the public shall be excluded from the Executive Session of the Township Committee which is being held for the discussion of the following subject matters: 1. Pending or anticipated litigation or contract negotiation; 2. Personnel matters; 3. This Executive Session shall continue for an indefinite period of time and upon termination of the Executive Session, the Township Committee may choose to resume the public portion of the meeting. The discussion, which shall be conducted in closed session, shall be disclosed upon termination of litigation or contractual matter, upon resolution of the personnel matter with consent of said person or persons and as provided by N.J.S.A. 4-12 but in no case later than two (2) years from this date. These minutes shall be available as soon as the matter is resolved or not later than two years hence.

- Litigation
- Negotiation

Mr. Melick made a motion to enter executive session at 8:35 AM, seconded by Ms. Desiderio. Ayes: Becker, Desiderio, Melick, Voyce. Nays: None. Absent: DiMare

6. Reconvened

The meeting reconvened at 8:50 AM.

**TOWNSHIP COMMITTEE
July 16, 2019 MINUTES**

7. Adjournment

There being no further business, the meeting was adjourned at 8:50 AM

Motion made by Mr. Melick, seconded by Mr. Desiderio. Ayes: Becker, Desiderio, Melick, Voyce. Nays: None. Absent: DiMare

Jennifer Ader
Acting Municipal Clerk