

**TOWNSHIP COMMITTEE
DECEMBER 13, 2016 MINUTES**

The Tewksbury Township Committee met on the above date at the Municipal Building, Mountainville, NJ.

The meeting was called to order at 7:30 PM, roll call held and a quorum established. Mayor Peter Melick presided.

Other officials in attendance were Township Committee members Dana Desiderio, Louis DiMare, Shaun Van Doren and William Voyce.

Jesse Landon, Township Administrator, Roberta Brassard, Municipal Clerk and Michael Selvaggi, Township Attorney were in attendance.

There were approximately four members of the public in attendance.

1. Open Public Meetings Statement

Mayor Melick opened the meeting by announcing that adequate notice of the meeting had been provided by posting a copy thereof on the Police/Administration Building bulletin board, transmitting a copy to the Hunterdon Review and the Hunterdon County Democrat, and filing with the Municipal Clerk, all on January 5, 2016.

2. Flag Salute

Those present stood and pledged allegiance to the American flag.

3. Public Participation

Norman Diegnan asked the Township Committee to reinstate the Forestry Advisory Board (FAB) as he feels it is a viable board. He outlined the events the FAB worked on with other Township groups throughout their existence, and felt that merging with the Parks Committee was not a good solution.

Jill Steck was present to discuss ongoing violations occurring at Block 39 Lot 28 in the village of Oldwick. She stated that there are illegal apartments, no inspections have been done and there are safety issues with the structure.

Mr. Landon stated that the applicant will be appearing before the Land Use Board next year and the outcome will be determined at that venue.

Mrs. Steck also questioned how the number of sewer units is determined for a structure in Oldwick. Mr. Landon stated that the determination will be made once an application is forwarded from the LUB to him.

4. Actions to be taken

➤ **Consent Agenda**

Mayor Melick requested that Resolution #83-2016 be removed from the Consent Agenda and voted on separately.

Dr. Voyce requested that the authorization to have Clerk sign applications for OFC be removed from the Consent Agenda and voted on separately.

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Dr. Voyce moved adoption of the Consent Agenda as amended, seconded by Ms. Desiderio. A roll call vote was taken and the motion was approved. Ayes: Desiderio, DiMare, Melick, Van Doren, Voyce. Nays: None.

RESOLUTION 81-2016

**GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE
FISCAL GRANT CYCLE JULY 2014-JUNE 2019**

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, the Township Committee of the Township of Tewksbury, County of Hunterdon, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Township Committee further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Township Committee has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Hunterdon;

NOW, THEREFORE, BE IT RESOLVED by the Township of Tewksbury, County of Hunterdon, State of New Jersey hereby recognizes the following:

1. The Township Committee does hereby authorize submission of a strategic plan for the Voorhees Municipal Alliance grant for fiscal year 2018 in the amount of:

DEDR	\$22,852.00
Cash Match	\$ 5,713.00
In-Kind	\$17,139.00

2. The Township Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

Peter Melick
Mayor

RESOLUTION # 82-2016

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REGARDING SUBMISSION OF THE HAZARD MITIGATION PLAN

WHEREAS the Township of Tewksbury, New Jersey, has experienced natural hazards that result in public safety hazards and damage to private and public property;

WHEREAS the hazard mitigation planning process set forth by the State of New Jersey and the Federal Emergency Management Agency offers the opportunity to consider natural hazards and risks, and to identify mitigation actions to reduce future risk;

WHEREAS the New Jersey Office of Emergency Management is providing federal mitigation funds to support development of the mitigation plan;

WHEREAS a *Hazard Mitigation Plan* (HMP) has been developed by the Mitigation Steering and Planning Committees;

WHEREAS the *Hazard Mitigation Plan* includes a prioritized list of mitigation actions including activities that, over time, will help minimize and reduce safety threats and damage to private and public property, and

WHEREAS the draft plan was provided to each participating jurisdiction and was posted on the Hunterdon County website so as to introduce the planning concept and to solicit questions and comments; and to present the HMP and request comments, as required by law, and

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Tewksbury:

1. The *Hunterdon County Multi-Jurisdictional Hazard Mitigation Plan, as submitted to the New Jersey Office of Emergency Management and the Federal Emergency Management Agency on **May 20, 2016*** by the Hunterdon County Office of Emergency Management, is hereby adopted as an official plan of the Township of Tewksbury; minor revisions recommended by the Federal Emergency Management Agency and/or the New Jersey Office of Emergency Management may be incorporated without further action.
2. The Township of Tewksbury departments identified in the HMP are hereby directed to pursue implementation of the recommended high priority activities that are assigned to their departments.
3. Any action proposed by the HMP shall be subject to and contingent upon budget approval, if required, which shall be at the discretion of the Township Committee, and this resolution shall not be interpreted so as to mandate any such appropriations.
4. The Hunterdon County OEM Coordinator is designated to coordinate with other offices and shall periodically report on the activities, accomplishments, and progress, and shall prepare an annual progress report to be submitted to the Hunterdon County Office of Emergency Management. The status reports shall be submitted on a yearly basis by a predetermined date as agreed upon by all stakeholders.

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Peter Melick
Mayor

RESOLUTION #84-2016

STATEWIDE INSURANCE FUND APPOINTING FUND COMMISSIONER

WHEREAS, the Township of Tewksbury (hereinafter “Local Unit”) is a member of the Statewide Insurance Fund (hereinafter “Fund”), a joint insurance fund as defined in N.J.S.A. 40A:10-36 *et seq.*; and

WHEREAS, the Fund’s Bylaws require participating members to appoint a Fund Commissioner;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Tewksbury that Jesse W. Landon is hereby appointed as the Fund Commissioner for the Local Unit for the year 2017; and

BE IT FURTHER RESOLVED that Marie Kenia is hereby appointed as the Alternate Fund Commissioner for the Local Unit for the year 2017; and

BE IT FURTHER RESOLVED that the Local Unit’s Fund Commissioner is authorized and directed to execute all such documents as required by the Fund.

Peter Melick
Mayor

**RESOLUTION #85-2016
APPOINTING RISK MANAGEMENT CONSULTANT**

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WHEREAS, the Township of Tewksbury (hereinafter "Local Unit") has joined the Statewide Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 *et seq.*; and

WHEREAS, the Bylaws require participating members to appoint a Risk Management Consultant, as those positions are defined in the Bylaws, if requested to do so by the "Fund"; and

WHEREAS, the Local Unit has complied with relevant law with regard to the appointment of a Risk management Consultant; and

WHEREAS, the "Fund" has requested its members to appoint individuals or entities to that position; and

NOW, THEREFORE, BE IT RESOLVED by the governing body of "Local Unit", in the County of Hunterdon and State of New Jersey, as follows:

1. The Township of Tewksbury hereby appoints Mike Tillisch of Groendyke Associates its local Risk Management Consultant.
2. The Mayor of the Township Committee of the Township of Tewksbury and Risk Management Consultant are hereby authorized to execute the Risk Management Consultant's Agreement for the year 2017 in the form attached hereto.

Peter Melick
Mayor

RESOLUTION #86-2016

**A RESOLUTION AUTHORIZING THE TOWNSHIP OF TEWKSBURY
TO ENTER INTO A COOPERATIVE PRICING AGREEMENT**

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Educational Services Commission of New Jersey, hereinafter referred to as the "Lead Agency" has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on December 13, 2016 the Township Committee of the Township Committee, County of Hunterdon, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

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NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This Resolution shall be known and may be cited as the Cooperative Pricing Resolution of the Township of Tewksbury

AUTHORITY

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the Mayor of the Township of Tewksbury is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

Peter Melick
Mayor

RESOLUTION #87-2016

**A RESOLUTION SETTING THE 2016 SALARIES AND WAGES FOR EMPLOYEES OF THE
TOWNSHIP OF TEWKSBURY**

BE IT RESOLVED by the Township Committee of the Township of Tewksbury, County of Hunterdon, State of New Jersey that the salaries or wages to be paid to certain employees of the Township of Tewksbury be, and the same are hereby determined and fixed, at the respective amount or rates for the calendar year 2016 and until same is amended.

NAME	TITLE	SALARY
CONSTRUCTION CODE ENFORCEMENT		
Melissa Hommes	Temporary Technical Assistant	25.00/hour Effective 11/22/16
Michael Wright	Back up* Construction Code Official Electrical Official Electrical subcode inspector and official	37.50/hour Effective 11/29/16

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	Building Subcode Official Building Inspector Plumbing Sub code Official and Inspector Fire Subcode Official and Inspector Mechanical Inspector	
Ralph Price	Acting Construction Official Building sub-code and inspector, fire sub-code and inspector, electrical inspector, fire prevention official, mechanical inspector	54.00/hour

Peter Melick
Mayor

**RESOLUTION #88-2016
CANCELLATION OF TAX AND REFUND**

BE IT RESOLVED, by the Township Committee of the Township of Tewksbury, County of Hunterdon, State of New Jersey, the Chief Financial Officer is hereby authorized to make the following payments for the refund of 2016 tax.

Block Lot	Name	Year	Amount
32.01 1	Susan Morris 510 Feather Palm Dr Vero Beach, FL 32963	2016	5,649.22

Peter Melick
Mayor

RESOLUTION #89-2016

**CHAPTER 159
TO ACCEPT FUNDS FROM STATE DEPARTMENT OF THE TREASURY**

WHEREAS, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the Budget of any county

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or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Township of Tewksbury has received \$1000.00 from A.M. Best Company, Inc.; and

WHEREAS, the Township of Tewksbury wishes to amend its 2016 Budget by an additional \$1000.00 to include this amount as a revenue.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Tewksbury, County of Hunterdon, State of New Jersey hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the Budget of the year 2016 in the sum of \$1000.00 which is now available as a revenue from:

A.M. Best Company, Inc

BE IT FURTHER RESOLVED, that the Clerk forward one (1) copy of this Resolution to the Director of the Division of Local Government Services.

Peter Melick
Mayor

**RESOLUTION #90-2016
TRANSFER**

BE IT RESOLVED, by the Township Committee of the Township of Tewksbury, County of Hunterdon, State of New Jersey that the Chief Financial Officer is hereby authorized to make the following transfers and cancellations.

2016 Current Fund Appropriations Transfers

<i>From:</i>		<i>To:</i>	
Admin & Exec OE	3,000.00	Telecommunications	3,000.00
	<u>3,000.00</u>		<u>3,000.00</u>

Peter Melick
Mayor

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MISCELLANEOUS

- Claims as submitted by the CFO (11-22-16 and 12-13-16)
- Correspondence List
- Regular minutes of 11-07-16 and 11-18-16
- Authorization to have Mayor sign Shared Service Agreement – Municipal Court
- Authorization to have Mayor sign Strategic Plan for Funding Voorhees Municipal Alliance
- Authorization to have Mayor sign Middlesex Regional Educational Services Commission Agreement
- Authorization to have Mayor sign Stormwater Maintenance Easement B 43 L 2.02

ITEMS REMOVED FROM THE CONSENT AGENDA

Dr. Voyce made a motion to adopt Resolution #83-2016, seconded by Ms. Desiderio. The motion was approved. Ayes: Desiderio, DiMare, Voyce. Nays: None. Abstain: Melick, Van Doren.

**TOWNSHIP OF TEWKSBURY
HUNTERDON COUNTY, NEW JERSEY**

RESOLUTION #83 - 2016

**RESOLUTION GRANTING QUARRY LICENSE FOR THE YEAR 2017
SUBJECT TO CERTAIN CONDITIONS**

WHEREAS, on June 27, 2000, the Township of Tewksbury ("Township") adopted an ordinance ("Ordinance") regulating quarrying and requiring a license to conduct that activity which Ordinance was amended in 2007 and again in 2009; and

WHEREAS, Stavola Quarries, LLC, 175 Drift Road, Tinton Falls, New Jersey ("Stavola") is the owner of a quarry known as the Oldwick Materials Quarry, Oldwick, New Jersey ("Quarry"); and

WHEREAS, Stavola has submitted a Quarry License Application for the year 2017 which has been reviewed by the Township Engineer who has found it to be generally consistent with the requirements of the Ordinance, subject to Stavola addressing certain conditions set forth in the Township Engineer's letter dated November 23, 2016; and

WHEREAS, the Quarry License Application includes, but is not limited to, all documents filed with the Township by Stavola as part of its 2017 Quarry License Application, the documents reviewed and/or referenced by the Township Engineer as identified in a letter dated November 23, 2016, and any correspondence on file with the Township from the Township Engineer commenting on the 2017 Quarry License Application (all such documents hereinafter collectively referred to as the "Quarry License Application"); and

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WHEREAS, Stavola must fully comply with all requirements of the Township Engineer in accordance with any deadlines established, or the Township shall revoke Stavola's Plenary License as set forth in this Resolution because of concerns by the Township that failure to comply will endanger the health and welfare of the residents of the Township and others.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Tewksbury, Hunterdon County, New Jersey, that a Quarry License is hereby granted to Stavola Quarries, LLC, for the year 2017, subject to the following terms and conditions:

1. All operations of the Quarry shall be conducted, and permitted only in accordance with the Ordinance, the Quarry License Application and the terms and conditions set forth in a letter from Robert C. Bogart, P.E. to Jesse Landon, Township Administrator, dated June 7, 2001 ("Bogart Letter"), and the terms of this License. The Quarry License Application, prior Quarry License applications, the Bogart Letter and the documents listed therein are incorporated herein by reference.

2. Stavola may use up to three portable crushers on site in order to carry out the processing of the already shot rock. The type of crusher(s) to be used shall be approved in writing in advance by the Township Engineer. Stavola agrees to use portable crushers that incorporate the best available technology to reduce dust and noise from their operations. The crushers may only be used in such locations as are approved by the Township Engineer in accordance with the Bogart Letter.

3. Except for local deliveries within one mile of this exit, Stavola shall prohibit all dump trucks and vehicles having a gross weight in excess of four tons from making a right-hand turn onto Rockaway Road when exiting the Quarry. Stavola will post adequate signage at the exit of the Quarry to notify truck drivers of this restriction.

4. The submission of a quarterly report from the Township Engineer finding that (1) the operation of the Quarry has been in conformance with the Quarry's NJPDES permit; (2) the operation of the Quarry has not measurably impacted, in any aspect, the Rockaway Creek; (3) storm water runoff emanating from Block 44, Lot 24, and Block 46, Lot 18 on the Tax Maps of the Township of Tewksbury ("Property") has been adequately handled before discharge to Rockaway Creek such that no measurable impact, in any aspect to the Creek, has occurred as a result of such discharge; (4) ground water levels have not been adversely impacted by the operation of the Quarry and (5) Stavola has complied with all environmental reports and correspondence prior to the date hereof. The Quarry shall timely submit to the Township Engineer such reports and information from reputable professionals, in the form established by the Township Engineer, as reasonably necessary for him to prepare the reports to the Township required by this paragraph. In the event that the Township Engineer's report does not provide an affirmative finding for any of the above, the Quarry will take reasonable and prompt steps to rectify the conditions responsible for the lack of such affirmative finding(s). In the event that the Quarry is unsuccessful in doing so, the Township reserves the right, upon five (5) days notice to the Quarry, to revoke the license granted herein. The Quarry may challenge any such action in accordance with the law.

5. Stavola shall continue to submit any required water quantity and quality monitoring reports from a local ground and surface water testing agency identified by Stavola and agreed

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to by the Township, which reports shall be consistent with the requirements of the Township Engineer's letter dated November 23, 2016. Stavola shall pay directly the costs and fees charged by the water testing agency.

6. The granting of this Quarry License does not eliminate or replace the need for Stavola to comply with all requirements of all other applicable ordinances of the Township.

7. In the event that the Township Engineer determines that there is a discernable impact upon a resident's person or property from blasting, Stavola shall take steps to respond to the resident's concern, including, but not limited to, considering whether the sequence, timing, size or location of future blasts can be altered to diminish the impact upon the resident. In the event that Stavola either refuses to or cannot come up with a viable solution to the resident's problem, then the municipality, at its option and upon recommendation of its Township Engineer, may hire a blasting expert, to be paid pursuant to the escrow agreement, to determine what additional steps may be available to deal with this situation and to make such recommendations as the expert sees fit. In the event that Stavola is not willing to carry out the recommendations of the municipal blasting expert, then the Township may pursue such options as are available to it at law.

8. Stavola shall continue to comply with the comments of the Tewksbury Township Planning Board, dated February 21, 2002, attached to prior Licenses.

9. If not already provided, this Quarry License shall not become effective until Stavola submits, in a form and amount acceptable to the Township Engineer, a Performance Bond as required by the Ordinance.

10. If not already provided, Stavola shall comply with and supply to the Township within ten (10) days of the date hereof, copies of all county, state and federal approvals necessary or incidental to quarrying operations at the Quarry for the year 2017. Throughout the term of this license, Stavola shall provide Township with a copy of all correspondence to and from any regulatory agencies which regulate quarry activities in the Township.

11. The granting of this license does not endorse the design, lot or road layout, drainage or any other matter contained in the Reclamation Plan Narrative, Reclamation Alternatives or Mining Plan, and prior to commencing reclamation activities at the Quarry, Stavola shall obtain any necessary development approvals from the appropriate Township board or agency.

12. The granting of this license applies only to quarrying activities as defined by the Ordinance and does not approve any other operations on site.

13. The granting of this license is without prejudice and does not grant to Stavola any "grandfather rights" to operate or carry on any quarry operations of any type for any years subsequent to the year 2017.

14. Stavola shall, if it has not already done so, pay any outstanding taxes due on the Property.

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15. Stavola will maintain sufficient balance in its escrow account to reimburse all Township professionals for their services in connection with review of quarry operations, licensing and applications. If Stavola wishes to challenge the escrow billing of any professional engaged by the Township, it may do so in accordance with the procedure established pursuant to *N.J.S.A. 40:55D-53.1*.

16. The grant of the license of the year 2017 is without prejudice to any claims made by the Township that Stavola is in violation of any ordinances of the Township or any state or federal regulations or other law.

17. The grant of the license of the year 2017 is without prejudice to any claims made by the Township that Stavola is in violation of any wetland lands regulations of the State of New Jersey.

18. The Mayor and Committee specifically reserve the right to revoke this Plenary License at any time on five (5) days written notice to the Quarry if it fails to fulfill the requirements of Paragraphs 4 and 5 of this Resolution or any other term of this Plenary License if that violation presents an immediate threat to health and safety of the residents of the Township or others.

Peter Melick
Mayor

Dr. Voyce made a motion authorizing the signing of the application for the OFC, seconded by Mr. Van Doren. The motion was approved. Ayes: Desiderio, DiMare, Van Doren, Voyce. Nays: None. Abstain: Melick.

- Authorization to have Clerk sign applications for OFC – Ryan and Johnnie Sargenti and Morgan Hayes

➤ **Discuss authorizing rock wall in right of way (block 6 lot 24.17)**

Mr. Landon stated that the letter received from the Engineer outlining his inspection of the above noted property noted that there should be no trees planted within the sight triangle and the rock wall did not pose any problem.

Discussion followed regarding Mr. DiMare's question as to why the Committee was being asked to authorize the siting of a rock wall in a Township right of way. He opined that the Committee should take no action as the driveway matter is a personal dispute, similar to the situation that occurred in Oldwick years ago with regard to sidewalks.

Mr. Selvaggi suggested that the Committee could offer no objection to having the wall located in its current location, adding that anything in a Township right of way is there at the owners risk; such as mailboxes.

Kim Chen questioned why the wall is not being considered a structure on the property, as her deed states that no structure can be erected. She added that Mrs. Kevorkian did not acquire

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building permits for the work done on the property and she was “terrified” that more work would be done that would cause her a problem utilizing the common driveway.

Jane Kevorkian stated that she thought the work she was doing would be a benefit and improvement to the existing driveway and she did not understand how the matter came to such a contentious point. She added that Mrs. Chen has not kept up her end of the agreement regarding the shared driveway and she also has consulted with an attorney regarding the matter.

In response to a question from Mr. DiMare, Mr. Van Doren opined that the wall should be moved as the County is strict regarding items located in their right of ways.

Sean Murray, contractor for Mrs. Kevorkian stated that he applied for and received a driveway permit for the property.

No action was taken by the Committee.

➤ **Discuss authorizing clearing in Conservation Easement (block 15 lot 1.03)**

Mr. DiMare and Ms. Desiderio were recused from the following discussion.

Koren Miller was present to request authorization to clear invasive plants in the conservation easement located on her property at block 15, lot 1.03.

Mr. Selvaggi explained that the language of the easement states that the Township Planner has to review and authorize the removal of invasive plants, and thus the Committee needs to approve the expenditure of funds.

Discussion followed regarding the need to clear the area from invasive plants and how a Certified Forester has been at the site and confirmed that this is the course of action to take. Further discussion followed regarding how to amend the recorded conservation easement with language as dictated by Mr. Selvaggi.

It was the consensus of the Committee that Mrs. Miller should amend and record the conservation easement so that invasive plant clearing could occur on block 15, lot 1.03.

Mr. Van Doren made a motion to grant authorization for the current owner of block 15, lot 1.03 to clear invasive plants pending the filing of an amended conservation easement, seconded by Dr. Voyce. The motion was approved. Ayes: Melick, Van Doren, Voyce. Nays: none. Recused: Desiderio, DiMare.

Mr. DiMare and Ms. Desiderio returned to the meeting at this time.

5. Reports

➤ **Township Committee Sub Committees & Township Committee Comments**

Dr. Voyce wished all present a healthy and happy holiday season.

Mr. Van Doren noted that a finance subcommittee meeting was held last month and the Township is in good fiscal condition. He added that the Agricultural Advisory Committee met recently to discuss two applications related to farmland preservation.

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It was noted that there is \$500,000.00 in the State account which could be used toward the preservation of the 38 acre Miller farm. A Highlands grant has been applied for, but no determination has yet been made. He stated that authorization will be necessary in order to move forward with the acquisition: two appraisals and a survey will also be necessary.

Mr. Van Doren stated that he has concerns with tree cutting that is occurring on Homestead Road, adding that the owner is “hiding under the woodland management plan” and the property is being “abused”.

Mayor Melick noted that a request had been received to utilize the Christie Hoffman Park for overnight camping. An amendment to the existing Park Use Ordinance will be prepared for introduction in 2017.

Mayor Melick noted that the snow fences are being installed and there is adequate salt and brine for the coming winter months.

➤ **Township Attorney**

Mr. Selvaggi outlined the current COAH situation that is grinding through the courts. He added that there are many OPRA requests coming in to the Township.

➤ **Township Administrator**

Mr. Landon noted the following items.

- He, Mr. DiMare and Mr. Van Doren need to meet to work on the draft letter to homeowners regarding affordable units.
- Kay Winzenried will be retiring in January. A retirement party will be held and gift(s) will be presented.
- A resolution to appoint Marie Kenia as the Tax Collector will be adopted in the coming year.
- The Senior Party is scheduled for 12/16/16.

Mr. Van Doren made a motion to accept the Miller application, to obtain two appraisals and to solicit quotes from engineering firms for a survey, seconded by Dr. Voyce. A roll call vote was taken and the motion was approved. Ayes: Desiderio, DiMare, Melick, Van Doren, Voyce. Nays: None.

Mr. Van Doren made a motion to draft a letter of support for the property located at Block 30 Lot 6.02 (Craig property) to the New Jersey Conservation Foundation, seconded by Dr. Voyce. The motion was approved. Ayes: Desiderio, DiMare, Melick, Van Doren, Voyce. Nays: None.

6. Executive Session

At 8:25 PM Mr. Van Doren moved adoption of the following Resolution, seconded by Mr. Di Mare. The motion was approved. Ayes: Desiderio, DiMare, Melick, Van Doren, Voyce. Nays: None.

**RESOLUTION #91-2016
A RESOLUTION AUTHORIZING AN EXECUTIVE SESSION OF THE TEWKSBURY
TOWNSHIP COMMITTEE**

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BE IT RESOLVED, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Tewksbury Township Committee hold a closed session to discuss Advice of Attorney and Contract Negotiations.

It is expected that the discussion undertaken in closed session can be made public at the time official action is taken.

Peter Melick
Mayor

7. Reconvened

The meeting reconvened at 8:35 PM.

Mr. Van Doren made a motion authorizing the Administrator to send a letter to the Washington Township Mayor and Committee stating that Tewksbury will renew the existing Intermunicipal Agreement including a 2% annual increase but no additional funding for the purchase of a new fire truck, seconded by Ms. Desiderio. A roll call vote was taken and the motion was approved. Ayes: Desiderio, DiMare, Van Doren, Voyce. Nays: None. Abstain: Melick.

8. Adjournment

There being no further business, the meeting was adjourned at 8:40 PM.

Roberta A. Brassard
Municipal Clerk