

**TOWNSHIP COMMITTEE
JANUARY 9, 2018 MINUTES**

The Tewksbury Township Committee met on the above date at the Municipal Building, Mountainville, NJ.

The meeting was called to order at 7:30 PM, roll call held and a quorum established. Mayor Louis DiMare presided.

Other officials in attendance were Township Committee members Robert Becker, Peter Melick and William Voyce.

Dana Desiderio was absent.

Roberta Brassard, Municipal Clerk and Michael Selvaggi, Township Attorney were in attendance.

There were approximately four members of the public in attendance.

1. Open Public Meetings Statement

Mayor DiMare opened the meeting by announcing that adequate notice of the meeting had been provided by posting a copy thereof on the Police/Administration Building bulletin board, transmitting a copy to the Hunterdon Review and the Hunterdon County Democrat, and filing with the Municipal Clerk, all on January 4, 2018.

2. Flag Salute

Those present stood and pledged allegiance to the American flag.

3. Public Participation

In response to a question from George Cassa, Mayor DiMare stated that he would speak with the PW Superintendent to determine if beet juice was still being used on Township roads for ice conditions.

4. Actions to be taken

➤ **Ordinance Introduction**

Mr. Becker made a motion to introduce Ordinance #01-2018, seconded by Mr. Melick. The motion was approved. Ayes: Becker, DiMare, Melick, Voyce. Nays: None. Absent: Desiderio.

ORDINANCE #01-2018

CALENDAR YEAR 2018

**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO
ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)**

The Public Hearing is scheduled for 02/13/18 at 7:30 PM in the Mountainville Meeting Hall.

Dr. Voyce made a motion to introduce Ordinance #02-2018, seconded by Mr. Becker. The motion was approved. Ayes: Becker, DiMare, Melick, Voyce. Nays: None. Absent: Desiderio.

ORDINANCE NO. 02-2018

**TOWNSHIP COMMITTEE
JANUARY 9, 2018 MINUTES**

**ORDINANCE OF THE TOWNSHIP OF TEWKSBURY,
COUNTY OF HUNTERDON, STATE OF NEW JERSEY,
TO AUTHORIZE THE ACCEPTANCE OF THE
DEDICATION OF HALSEY FARM ROAD,
BLOCK 32, LOTS 7 & 7.03 AND BLOCK 34, LOT 1**

The Public Hearing is scheduled for 02/13/18 at 7:30 PM in the Mountainville Meeting Hall.

➤ **Consent Agenda**

Dr. Voyce requested that the authorization for the CFO to reinstate the LOSAP account to E. Anderson-Rocchietti in the amount of \$3294.60 be removed from the Consent Agenda and voted on separately.

Mr. Melick requested that Resolution #35-2018 and the authorization to have the Mayor sign Findings & Determinations for 3-24-18 OFC raffle be removed from the Consent Agenda and voted on separately.

Dr. Voyce moved adoption of the Consent Agenda as amended, seconded by Mr. Melick. A roll call vote was taken and the motion was approved. Ayes: Becker, DiMare, Melick, Voyce. Nays: None. Absent: Desiderio.

RESOLUTION #33-2018

**TO ACKNOWLEDGE RECEIPT OF A \$1000.00 DONATION FROM
THE AM BEST COMPANY
TO THE TEWKSBURY POLICE DEPARTMENT**

WHEREAS, a charitable donation of \$1000.00 was made to the Tewksbury Police Department by the AM Best Company.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Tewksbury, County of Hunterdon, State of New Jersey that this donation has been gratefully acknowledged and the monies will be used for first aid supplies and ammunition.

Louis DiMare
Mayor

RESOLUTION #34-2018

**A RESOLUTION SETTING THE 2018 SALARY AND WAGES FOR AN EMPLOYEE OF THE
TOWNSHIP OF TEWKSBURY**

**TOWNSHIP COMMITTEE
JANUARY 9, 2018 MINUTES**

BE IT RESOLVED by the Township Committee of the Township of Tewksbury, County of Hunterdon, State of New Jersey that the salary or wage to be paid to the employee of the Township of Tewksbury be, and the same are hereby determined and fixed, at the respective amount or rates for the calendar year 2018 and until same is amended.

NAME	TITLE	SALARY
DEPARTMENT OF PUBLIC WORKS		
Jeffrey Hayes	Part-time, on-call snow plow driver	\$20.00/hour for weekdays from 7:00 a.m. to 3:30 p.m. \$25.00/hour for all other times* *Effective 1-3-18

Louis DiMare
Mayor

RESOLUTION #36-2018

TRANSFER

BE IT RESOLVED, by the Township Committee of the Township of Tewksbury, County of Hunterdon, State of New Jersey that the Chief Financial Officer is hereby authorized to make the following transfers and cancellations.

2018 Current Fund Appropriations Reserve Transfers

From		To		
Gasoline & Diesel	5,000.00	Telecommunications	5,000.00	To cover cable costs- cameras
Gasoline & Diesel	5,000.00	Lease of Equipment	5,000.00	To cover costs of leasing equipment

Louis DiMare
Mayor

MISCELLANEOUS

- Claims as submitted by the CFO 12/26/17 and 1/09/18
- Correspondence List
- Regular and E/S minutes of 12-12-17 regular minutes of 1-2-18

**TOWNSHIP COMMITTEE
JANUARY 9, 2018 MINUTES**

ITEMS REMOVED FROM THE CONSENT AGENDA

Dr. Voyce moved adoption of Resolution #35-2018, seconded by Mr. Becker. A roll call vote was taken and the motion was approved. Ayes: Becker, DiMare, Voyce. Nays: None. Absent: Desiderio. Abstain: Melick.

**TOWNSHIP OF TEWKSBURY
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION #35-2018

**AUTHORIZING A CAPITAL IMPROVEMENT CONTRIBUTION TO THE OLDWICK FIRE
COMPANY TO OFFSET THE COST OF PURCHASING REPLACEMENT SELF CONTAINED
BREATHING APPARATUS**

WHEREAS, the Oldwick Fire Company has determined that four (4) of its self-contained breathing apparatus (SCBA) units are currently obsolete by current safety standards and that the remaining thirty (30) require significant upgrades within the next three years in order to meet all applicable safety standards; and

WHEREAS, the Oldwick Fire Company has further determined that it is in the best interest of the safety of its member firefighters and in the best interest of achieving maximum purchasing economies to replace all of its SCBA units at this time; and

WHEREAS, the Oldwick Fire Company currently has adequate funds in its capital account to finance the expenditure of approximately \$120,000 to replace its current SCBA unit inventory; and

WHEREAS, the expenditure of funds by the Oldwick Fire Company to replace its current inventory of SCBA units will significantly deplete the Oldwick Fire Company's capital equipment account; and

WHEREAS, it is in the best interest of the safety of the residents of Tewksbury Township for the Oldwick Fire Company to restore its capital improvement fund in order to meet emergent equipment needs that may arise.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Tewksbury, County of Hunterdon that it hereby approves and authorizes a capital contribution to the Oldwick Fire Company of \$20,000 per year for the years 2018, 2019, 2020, 2021 and 2022 to offset the cost of the Oldwick Fire Company's purchase of replacement SCBA units; and

BE IT FURTHER RESOLVED, that the Township's contribution for 2018 shall not be made prior to the final adoption of the Township's 2018 budget and shall require the submission of a receipt for purchase of the SCBA units by the Oldwick Fire Company.

**TOWNSHIP COMMITTEE
JANUARY 9, 2018 MINUTES**

Louis DiMare
Mayor

Chief Barlow arrived at 7:35 PM.

Mr. Melick moved the authorization to have CFO reinstate the LOSAP account to E. Anderson-Rocchietti in the amount of \$3294.60, seconded by Mr. Becker.

Discussion followed regarding the letter from Mrs. Rocchietti and her request to reinstate her LOSAP account. Mr. Becker noted that he would like the Attorney to draft a form of release for signature stating that no back interest would be paid out from the account.

Dr. Voyce noted that Mrs. Rocchietti was a member of the Tewksbury Rescue Squad in good standing and the information she previously received regarding her account was not correct.

Mr. Becker requested that if any OPRA request was submitted regarding this matter, that all personal information be redacted.

The above noted motion was approved to include the form of release as noted by Mr. Becker. Ayes: Becker, DiMare, Melick. Nays: None. Absent: Desiderio. Abstain: Voyce.

- Authorization for CFO to reinstate LOSAP account to E. Anderson-Rocchietti in the amount of \$3294.60

Dr. Voyce moved the authorization to have the Mayor sign the F& D for the 03-24-18 OFC raffle, seconded by Mr. Becker. The motion was approved. Ayes: Becker, DiMare, Voyce. Nays: None. Absent: Desiderio. Abstain: Melick.

- Authorization to have Mayor sign Findings & Determinations for 3-24-18 OFC raffle

5. Reports

➤ Township Committee Sub Committees & Township Committee Comments

Mr. Melick noted that the finance subcommittee met with the Tax Assessor and the County Tax Administrator regarding scheduling a revaluation in the Township – it was noted that the decision was to wait until 2020 to start the process. Mr. Becker added that, moving forward, there needs to a system in place to keep data accurate so that zoning information is made known to the Assessor's office.

Mr. Becker stated that he would like to see property record cards made available through the website.

A follow up finance subcommittee meeting is scheduled for 02-06-18.

Dr. Voyce noted that carbon monoxide detector calls have risen due to the falling temperature. He added that there have been no major events for either fire or rescue.

➤ Township Attorney

**TOWNSHIP COMMITTEE
JANUARY 9, 2018 MINUTES**

Mr. Selvaggi noted that conversations regarding COAH continue with regard to dismissal of the complaint for declaratory judgment without prejudice. He added that he was reached out to both Mr. Kevin Walsh and Mr. Buchbaum regarding the matter and will have further to report at an upcoming meeting.

Regarding the Haddad matter, Mr. Selvaggi has been informed that they may come to the Land Use Board with an amended plan to try to resolve the outstanding matter of structures not being properly permitted.

➤ **Township Administrator**

In response to a question from Ms. Brassard, Mr. Becker made a motion to have a letter written regarding the binding interest arbitration matter (items k & l on the correspondence list) for the Mayor's signature, seconded by Mr. Melick. The motion was approved. Ayes: Becker, DiMare, Melick, Voyce. Nays: None. Absent: Desiderio.

6. Executive Session

At 7:50 PM Mr. Becker moved adoption of the following Resolution, seconded by Mr. Melick. The motion was approved. Ayes: Becker, DiMare, Melick, Voyce. Nays: None. Absent: Desiderio.

**RESOLUTION #37-2018
A RESOLUTION AUTHORIZING AN EXECUTIVE SESSION OF THE TEWKSBURY
TOWNSHIP COMMITTEE**

BE IT RESOLVED, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Tewksbury Township Committee hold a closed session to discuss Personnel and Professional Appointments.

It is expected that the discussion undertaken in closed session can be made public at the time official action is taken.

Louis DiMare
Mayor

7. Reconvened

The meeting reconvened at 9:05 PM.

8. Adjournment

There being no further business, the meeting was adjourned at 9:05 PM.

Roberta A. Brassard
Administrator/Clerk