

**TOWNSHIP COMMITTEE
MARCH 13, 2018 MINUTES**

The Tewksbury Township Committee met on the above date at the Municipal Building, Mountainville, NJ.

The meeting was called to order at 7:30 PM, roll call held and a quorum established. Mayor Louis DiMare presided.

Other officials in attendance were Township Committee members Robert Becker, Dana Desiderio, Peter Melick and William Voyce.

Roberta Brassard, Administrator/Clerk and Michael Selvaggi, Township Attorney were in attendance.

There were approximately fifteen members of the public in attendance.

1. Open Public Meetings Statement

Mayor DiMare opened the meeting by announcing that adequate notice of the meeting had been provided by posting a copy thereof on the Police/Administration Building bulletin board, transmitting a copy to the Hunterdon Review and the Hunterdon County Democrat, and filing with the Municipal Clerk, all on January 4, 2018.

2. Flag Salute

Those present stood and pledged allegiance to the American flag.

3. Actions to be taken

➤ **Proclamations**

The following Proclamations were presented to the individuals present read into the minutes.

Dr. Voyce made a motion to adopt the following Proclamations for Eagle Scouts Ethan DeWitt Cooley, Paul Kenneth Spada, Nicholas Rocco Venito and Christopher Sernas, seconded by Mr. Melick. The motion was approved. Ayes: Becker, Desiderio, DiMare, Melick, Voyce. Nays: None.

**PROCLAMATION
TO HONOR NICHOLAS ROCCO VENITO**

WHEREAS, Nicholas Venito, Boy Scouts of America Troop 199, has attained the designation of Eagle Scout, Scouting's highest award; and

WHEREAS, Nicholas Venito has been an active Scout demonstrating outstanding leadership and has contributed many service hours during his years of Scouting; and

WHEREAS, Nicholas Venito has spent many summers volunteering and working at the Life Camp in Pottersville; and

WHEREAS, the mission of the Life Camp is to empower youth to succeed and excel in life by developing life skills, character and leadership through a summer enrichment program outside of an urban environment; and

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WHEREAS, Nicholas Venito's Eagle Scout project consisted of refurbishing an unused room at the Life Camp in Pottersville; and

WHEREAS, Nicholas Venito determined that there was no single location at the Life Camp where campers could retrieve items that had been left behind while attending the camp; and

WHEREAS, Nicholas Venito was able to raise money to refurbish the room and create an organized central location for campers to reunite with their lost personal possessions.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Tewksbury, County of Hunterdon, State of New Jersey hereby extends to Nicholas Venito individually, collectively and with great pride, sincere congratulations for achieving this highest of Scouting awards which symbolizes the American ideal of good citizenship and service to community; and

BE IT FURTHER RESOLVED that the Township Committee wishes Nicholas Venito much success in all his future endeavors.

Louis DiMare
Mayor

**PROCLAMATION
TO HONOR PAUL KENNETH SPADA**

WHEREAS, Paul Spada, Boy Scouts of America Troop 199, has attained the designation of Eagle Scout, Scouting's highest award; and

WHEREAS, Paul Spada has been an active Scout demonstrating outstanding leadership and has contributed many service hours during his years of Scouting; and

WHEREAS, Paul Spada's Eagle Scout project was to help the New Jersey bluebird population that has been in decline due to competition with the overly aggressive and territorial tree swallow by addressing the theory that swallows are only territorial to others swallows; and

WHEREAS, Paul Spada's project was designed to test the theory, and create an additional house next the twelve existing houses at the Raritan Headwaters Association in Bedminster Township; and

WHEREAS, Paul Spada surveyed the houses throughout the spring to learn if swallows would live in the old houses while allowing bluebirds to coexist in the other; and

WHEREAS, each of the houses followed a special design, which accounted for proper drainage, airflow, the option for replacing worn out pieces and convenience; and

WHEREAS, Paul Spada received donations from The Home Depot and local individuals; and

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WHEREAS, Paul Spada and fellow Scouts worked for several days on the construction and installation; and

WHEREAS, throughout the spring, surveys were completed weekly to track activity, and after several short weeks it was evident that both swallows and bluebirds were living in coexistence.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Tewksbury, County of Hunterdon, State of New Jersey hereby extends to Paul Spada individually, collectively and with great pride, sincere congratulations for achieving this highest of Scouting awards which symbolizes the American ideal of good citizenship and service to community; and

BE IT FURTHER RESOLVED that the Township Committee wishes Paul Spada much success in all his future endeavors.

Louis DiMare
Mayor

**PROCLAMATION
ETHAN DEWITT COOLEY**

WHEREAS, Ethan Cooley, Boy Scouts of America Troop 199, has attained the designation of Eagle Scout, Scouting's highest award; and

WHEREAS, Ethan Cooley has been an active Scout demonstrating outstanding leadership and has contributed many service hours during his years of Scouting; and

WHEREAS, Ethan Cooley, a former resident of Pottersville, wishing to make a positive impact on his local community, sought out to work with the Pottersville Volunteer Fire Company (PVFC); and

WHEREAS, Ethan Cooley's Eagle Scout project consisted of meeting with the PVFC Ladies Auxiliary and PVFC leadership to present plans to make and install four benches and a hex planter on the PVFC property; and

WHEREAS, Ethan Cooley constructed the benches out of durable mahogany wood and permanently installed two within an outline of railroad ties lined with white quartz stone; and

WHEREAS, the hex planter was placed near the permanently installed benches for a beautiful presentation; and

WHEREAS, the other two benches were placed in a gazebo for ease of moving; and

WHEREAS, Ethan Cooley raised sufficient funds for the project with a letter campaign and was able to donate over \$1000.00 in excess funds to the PVFC; and

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WHEREAS, Ethan Cooley was nominated by his troop to join the Order of the Arrow, Scouting's National Honor Society and he continues to be involved with the troop as a junior adult leader.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Tewksbury, County of Hunterdon, State of New Jersey hereby extends to Ethan Cooley individually, collectively and with great pride, sincere congratulations for achieving this highest of Scouting awards which symbolizes the American ideal of good citizenship and service to community; and

BE IT FURTHER RESOLVED that the Township Committee wishes Ethan Cooley much success in all his future endeavors.

Louis DiMare
Mayor

**PROCLAMATION
TO HONOR CHRISTOPHER SERNAS**

WHEREAS, Christopher Sernas, Boy Scouts of America Troop 199, has attained the designation of Eagle Scout, Scouting's highest award; and

WHEREAS, Christopher Sernas has been an active Scout demonstrating outstanding leadership and has contributed many service hours during his years of Scouting; and

WHEREAS, Christopher Sernas' project involved renovating a computer room and office at the Life Camp in Pottersville; and

WHEREAS, the Life Camp, which is used throughout the summer by over 350 inner-city youth from Newark NJ, promotes strong values and ethical behavior, along with respect for the environment, the community and one another; and

WHEREAS, Christopher Sernas' Eagle Scout project consisted of installing laminate countertops throughout the computer room, replacing a ceiling fan to keep campers and computers cool, adding a fresh coat of paint to the walls and replacing outlet covers.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Tewksbury, County of Hunterdon, State of New Jersey hereby extends to Christopher Sernas individually, collectively and with great pride, sincere congratulations for achieving this highest of Scouting awards which symbolizes the American ideal of good citizenship and service to community; and

BE IT FURTHER RESOLVED that the Township Committee wishes Christopher Sernas much success in all his future endeavors.

Louis DiMare
Mayor

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Mr. Becker made a motion to adopt the following Proclamation of Thanks, seconded by Dr. Voyce. The motion was approved. Ayes: Becker, Desiderio, DiMare, Melick, Voyce. Nays: None.

**PROCLAMATION
TO RECOGNIZE THE TEWKSBURY DEPARTMENT OF PUBLIC WORKS AND POLICE
DEPARTMENT**

WHEREAS, two severe nor'easters struck the Township of Tewksbury on March 2 "Storm Riley" and March 6, 2018 "Storm Quinn", with damaging winds, ice and substantial snow accumulation; and

WHEREAS, many areas of the Township were subject to prolonged loss of power due to downed electrical wires caused by high winds and fallen trees; and

WHEREAS, the Tewksbury Department of Public Works, under the direction of Superintendent of Public Works Kevin Pyatt, worked diligently and safely to clear roadways, spread salt and remove trees where possible in order to allow safe passage on Township roads; and

WHEREAS, the Tewksbury Police Department , under the direction of Police Chief, Timothy Barlow worked tirelessly to keep Township residents informed of storm related matters and to keep residents safe; and

WHEREAS, the Department of Public Works and the Police Department worked cooperatively with the Hunterdon County Office of Emergency Management and the Township schools during both storms; and

WHEREAS, the Township Committee of the Township of Tewksbury hereby thanks the Department of Public Works and the Police Department for their exceptional work and outstanding communication during the March 2, 2018 winter storm and the March 6, 2018 storm that was designated as an imposed State of Emergency.

NOW, THEREFORE BE IT RESOLVED that the Township Committee of the Township of Tewksbury hereby publically thanks the entire staff of the Department of Public Works and the Police Department for their tireless work, detailed planning and outstanding communication during the March 2018 winter storms; and

BE IT FINALLY RESOLVED that the following employees be individually named and gratefully thanked.

Department of Public Works

Kevin Pyatt, Superintendent
Brian Conner, Road Foreman
Dale Svenningsen, Mechanic
Gary Conner
Floyd Dipple
W. Daniel Fechtman

Police Department

Timothy Barlow, Chief
Daniel Geiger, Sergeant
Wayne Beam, Sergeant
Adam Bergman
David Defendini
Timothy Hanft

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Jeffrey Hayes
Benjamin Quarne
Roland Tiger
Mark Van Doren

Matthew Krok
Vincent Mankowski
Christopher Pappalardo
Michael Scotti

Louis DiMare
Mayor

4. Public Participation

In response to a question from George Cassa, Mr. Selvaggi stated that he received a communication from Judge Miller stating that the Consent Order had been entered, thus dismissing the action. He also stated that he heard on 03/09/18 that the West Windsor decision had been made and a 217 page brief had been submitted. He added that this case will undoubtedly be the case that decides the statewide methodology with regard to COAH matters. He stated that the methodology is being evaluated and the full ramifications are not fully understood, adding that the decision may be appealed by both parties.

Mayor DiMare stated that the Committee will review Mr. Cassa's correspondence regarding the creation of a citizen based COAH subcommittee.

Kelly McKinney-Brakewood of Pruner Farm Road stated that she lost power during the storms for only two hours and surmised that that was because her area of the Township has underground utility lines. She stated that she served on the Mayor's ad-hoc committee created after Superstorm Sandy and questioned how infrastructure and communication had improved since 2012. Specifically, Ms. McKinney-Brakewood questioned why the Township does not have its own Facebook and/or Twitter accounts. She opined that the lines on Sawmill Road caused many problems with power outages and she would like to see current data on the cost to have utility lines moved underground.

Mayor DiMare stated that after Superstorm Sandy there was discussion on how better to communicate with Township residents and it was the decision to utilize the existing program (NIXLE) and not social media. He congratulated Chief Barlow on the work done during the March storms, adding that Deputy Mayor Voyce and Committeeman Becker comprise the communication subcommittee. He noted that various links from JCP&L were available through the Township website, adding that he felt there was a marked improvement in communication since the last major storm event.

Chief Tim Barlow stated that the current NIXLE system has over 800 members (up from 500 before the March storms). He noted that residents do have to sign up themselves to avail themselves of the service, and hoped more would do so. He apologized if he missed returning any calls from residents during the storm events.

5. Action to be taken (continued)

➤ **Consent Agenda**

Mr. Melick requested that the Authorization to have the Mayor sign a Blue Light Permit for Steve

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Timko (OFC) be removed from the Consent Agenda and voted on separately.

Dr. Voyce moved adoption of the Consent Agenda as amended, seconded by Mr. Becker. A roll call vote was taken and the motion was approved. Ayes: Becker, Desiderio, DiMare, Melick, Voyce. Nays: None.

**RESOLUTION #47-2018
REFUND OF TAX OVER PAYMENT**

BE IT RESOLVED, by the Township Committee of the Township of Tewksbury, County of Hunterdon, State of New Jersey, the tax collector is authorized to refund a 2018 Tax Duplicate Payment. First quarter was prepaid by the resident and by the mortgage company.

Block	Lot	Name	Year	Amount
11	9.11	Richard & Leigh Ann Yoder 210 Old Turnpike Road Califon, NJ 07830	2018	\$7,113.68

Louis DiMare
Mayor

**RESOLUTION #48-2018
REFUND OF TAX OVER PAYMENT**

BE IT RESOLVED, by the Township Committee of the Township of Tewksbury, County of Hunterdon, State of New Jersey, the tax collector is authorized to refund a 2017 Tax Over Payment.

Block	Lot	Name	Year	Amount
35	10	Christine Zolli PO Box 555 Oldwick, NJ 08858	2017	\$805.52
27	97	Estate of Milton Ballas Mab Family LLC PO Box 461 Westminster, MD 21158	2017	\$695.98

Louis DiMare
Mayor

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**RESOLUTION #49-2018
TO RECOGNIZE MARK VAN DOREN**

WHEREAS, Mark Van Doren is commencing his thirty second year serving the Department of Public Works of the Township of Tewksbury; and

WHEREAS, Mark Van Doren has a record of dedicated service to the community; and

WHEREAS, Mark Van Doren has worked countless hours to serve the citizens of the Township of Tewksbury by keeping the community infrastructure maintained and safe; and

WHEREAS, Mark Van Doren currently holds the position of Public Works employee and has been involved in all areas of the Department of Public Works which include the maintenance and repair of roads, drainage, sanitary sewers, park, buildings and grounds, snow and ice removal, storm damage and needed emergency response to effectively serve the citizens of the Township of Tewksbury and the Borough of Califon.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Tewksbury, County of Hunterdon, State of New Jersey hereby recognizes Mark Van Doren for his dedicated and superior service to the Township.

Louis DiMare
Mayor

RESOLUTION #50-2018

TO RECOGNIZE WILLIAM DANIEL “DANNY” FECHTMAN

WHEREAS, Danny Fechtman is commencing his thirty third year serving the Department of Public Works of the Township of Tewksbury; and

WHEREAS, Danny Fechtman has a record of dedicated service to the community; and

WHEREAS, Danny Fechtman has worked countless hours to serve the citizens of the Township of Tewksbury by keeping the community infrastructure maintained and safe; and

WHEREAS, Danny Fechtman currently holds the position of Public Works employee and has been involved in all areas of the Department of Public Works which include the maintenance and repair of roads, drainage, parks, buildings and grounds, snow and ice removal, storm damage and needed emergency response to effectively serve the citizens of the Township of Tewksbury and the Borough of Califon; and

WHEREAS, Danny Fechtman has been exemplary in his duties to maintain and clean all Township Buildings and the Whittemore house.

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NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Tewksbury, County of Hunterdon, State of New Jersey hereby recognizes Danny Fechtman for his dedicated and superior service to the Township.

Louis DiMare
Mayor

RESOLUTION #51-2018

TO RECOGNIZE BRIAN CONNER

WHEREAS, Brian Conner is commencing his thirty ninth year serving the Department of Public Works of the Township of Tewksbury; and

WHEREAS, Brian Conner has a record of dedicated service to the community; and

WHEREAS, Brian Conner has worked countless hours to serve the citizens of the Township of Tewksbury by keeping the community infrastructure maintained and safe; and

WHEREAS, Brian Conner currently holds the position of Public Works Foreman and has been involved in all areas of the Department of Public Works which include the maintenance and repair of roads, drainage, sanitary sewers, park, buildings and grounds, snow and ice removal, storm damage and needed emergency response to effectively serve the citizens of the Township of Tewksbury and the Borough of Califon.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Tewksbury, County of Hunterdon, State of New Jersey hereby recognizes Brian Conner for his dedicated and superior service to the Township.

Louis DiMare
Mayor

**RESOLUTION #52-2018
TO RECOGNIZE VINCENT MANKOWSKI**

WHEREAS, Vincent Mankowski has served the Police Department of the Township of Tewksbury for twenty years; and

WHEREAS, Vincent Mankowski has a record of exemplary service to the community; and

WHEREAS, Vincent Mankowski has worked countless hours to serve the citizens of the Township of Tewksbury by keeping the community safe; and

WHEREAS, Vincent Mankowski's training as an Emergency Medical Technician has continuously served the citizens of the Township and the State of New Jersey.

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NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Tewksbury, County of Hunterdon, State of New Jersey hereby recognizes Vincent Mankowski for his dedicated and superior service to the Township.

Louis DiMare
Mayor

RESOLUTION #53-2018

TO RECOGNIZE SHANA GOODCHILD

WHEREAS, Shana Goodchild is commencing her twenty second year serving the Township of Tewksbury in the Land Use Department; and

WHEREAS, Shana Goodchild has a record of dedicated service to the residents of the community; and

WHEREAS, Shana Goodchild commenced her service with the Township as the Planning Board Secretary and currently serves as the Land Use Administrator; and

WHEREAS, Shana Goodchild has served as secretary to the Historic Preservation Commission, served on the Open Space Committee and the DRO Review Committee; and

WHEREAS, Shana Goodchild has dedicated countless hours to Local, County and State land preservation efforts through the Green Acres and Farmland Preservation programs.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Tewksbury, County of Hunterdon, State of New Jersey hereby recognizes Shana Goodchild for her dedicated and superior service to the Township.

Louis DiMare
Mayor

RESOLUTION #54-2018

TO RECOGNIZE JUDITH DEMARIS

WHEREAS, Judith Demaris is commencing her twenty first year serving the Township of Tewksbury in the Finance Department; and

WHEREAS, Judith Demaris has a record of dedicated service to the residents of the community; and

WHEREAS, Judith Demaris commenced her service with the Township as a Finance Assistant and currently serves as the Finance Assistant/Purchasing Agent; and

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WHEREAS, Judith Demaris has worked countless hours to serve the citizens of the Township of Tewksbury.

NOW THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Tewksbury, County of Hunterdon, State of New Jersey hereby recognizes Judith Demaris for her dedicated and superior service to the Township.

Louis DiMare
Mayor

RESOLUTION #55-2018

TO RECOGNIZE SERGEANT DAN GEIGER

WHEREAS, Sergeant Dan Geiger has served the Police Department of the Township of Tewksbury for thirty years; and

WHEREAS, Sergeant Dan Geiger has a record of exemplary service to the community; and

WHEREAS, Sergeant Dan Geiger has worked his way through the ranks of the Police Department from Patrolman to Sergeant; and

WHEREAS, Sergeant Dan Geiger has worked countless hours to serve the citizens of the Township of Tewksbury thus making the Township a safe community in which to reside.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Tewksbury, County of Hunterdon, State of New Jersey hereby recognizes Dan Geiger for his dedicated and superior service to the Township.

Louis DiMare
Mayor

RESOLUTION #56-2018

TO RECOGNIZE POLICE OFFICER MATTHEW KROK

WHEREAS, Officer Matthew Krok has served the Police Department of the Township of Tewksbury for twenty six years; and

WHEREAS, Officer Matthew Krok has a record of exemplary service to the community; and

WHEREAS, Officer Matthew Krok has worked countless hours to protect and serve the citizens of the Township of Tewksbury thus making the Township a safe community in which to reside.

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NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Tewksbury, County of Hunterdon, State of New Jersey hereby recognizes Officer Matthew Krok for his dedicated and superior service to the Township.

Louis DiMare
Mayor

RESOLUTION #57-2018

TO RECOGNIZE JEAN MARIE DUHAMEL

WHEREAS, Jean Marie DuHamel is commencing her twenty sixth year serving the Township of Tewksbury in the Police Department; and

WHEREAS, Jean Marie DuHamel has a record of excellent service to the community; and

WHEREAS, Jean Marie DuHamel's work ethic is exemplary and her demeanor towards the public is always professional and courteous; and

WHEREAS, Jean Marie DuHamel has worked with the Domestic Violence Program at the Municipal and County level and has worked as a Police Matron with both the Township of Tewksbury and the Township of Washington; and

WHEREAS, Jean Marie DuHamel has trained and worked with various Morris County Police Departments with their Domestic Violence programs, and created and has run the Township of Tewksbury Controlled Hunting Program since its inception.

WHEREAS, Jean Marie DuHamel has worked countless hours to serve the citizens of the Township of Tewksbury.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Tewksbury, County of Hunterdon, State of New Jersey hereby recognizes Jean Marie DuHamel for her dedicated and superior service to the Township.

Louis DiMare
Mayor

MISCELLANEOUS

- Claims as submitted by the CFO 2/27/18 and 3/13/18
- Correspondence List
- E/S minutes of 2-13-18

ITEMS REMOVED FROM THE CONSENT AGENDA

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Dr. Voyce made a motion authorizing the Mayor to sign the Blue Light Permit for Steve Timko, seconded by Mr. Becker. The motion was approved. Ayes: Becker, Desiderio, DiMare, Voyce. Nays: None. Abstain: Melick.

- Authorization to have the Mayor sign a Blue Light Permit for Steve Timko (OFC)

6. Reports

➤ **Diamond Communications – Ground Rights for JCP&L Transmission Tower (Block 16 Lot 6)**

Melissa Cooke of Diamond Communications presented information related to the First Energy transmission tower located on Block 16, Lot 6 and a request to amend an existing Amendatory Grant from 2000 between the Township and JCP&L.

She explained that the Amendatory Grant referenced Nextel, which was bought out by Sprint in 2004.

It was noted that PSE&G was interested in building on the site in 2016, but did not continue the process as it could entail asking for a ground lease from the Township and going out for municipal bid which would entail time and money.

Ms. Cooke stated that another way to effectuate the matter would be to have the Amendatory Grant amended to allow co-location of other carriers on the JCP&L tower.

Ms. Cooke questioned if the Committee would consider transferring the Amendatory Grant to Diamond Communications or future co-locators. She noted that the Township did not receive a letter of termination and the Amendatory Grant is still in effect.

Discussion followed as to whether Nextel proposed to put a public or private system on the tower. Ms. Cooke reiterated that the Amendatory Grant is still current and will not terminate until written notice is received from Nextel/Sprint.

Additional discussion followed regarding the fact that the Amendatory Grant and the receipt of funds are two separate issues.

Discussion followed pertaining to Mr. Becker's comments related to the Farmersville Road tower and which carriers are located there. Ms. Cooke stated that JCP&L would work with land use requirements for acquiring ground rights, adding that it would be a different type of real estate document.

Further discussion dealt with the existing carriers on the Farmersville Road tower, the removal or expansion of co-locators and the possibility of additional towers in the Township. Ms. Cooke noted that AT&T is a provider for a public safety network and this could possibly be located on the tower under discussion.

Mayor DiMare questioned what would have to be done to amend the existing Amendatory Grant between the Township and JCP&L to allow Diamond Communications to coordinate co-location.

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Mr. Selvaggi stated that he would review the Amendatory Grant and issue an opinion on how the document could be amended in the event the Township Committee wishes to allow Diamond Communication to utilize the site.

In response to a final question from Mr. Becker, Ms. Cooke stated that Diamond Communications works with JCP&L/First Energy as the manager of their wireless co-location and has nothing to do with the electrical grid.

➤ **Randy Gottesman Community Grants, Planning & Housing (CGP&H)**

Mr. Gottesman introduced himself as the administrative agent for the Township's affordable housing portfolio, most of which are accessory apartments.

He was in attendance at the meeting in order to advise the Committee on how CGP&H works. He presented a draft Program Manual which is a required document and is looking for a Resolution to accept the document as there is a homeowner interested in immediately building an affordable unit.

He noted that the State subsidy requirement for a homeowner wishing to enter the program changed from \$10,000 to \$20,000 based on Public Rule #597. He stressed that this subsidy is only for newly constructed units and is not awarded to correct illegal units. Illegal units will only be awarded a subsidy if the (illegal) unit is dismantled or demolished.

It was noted that there currently is approximately \$28,000 in the trust fund, which could only allow for funding one unit every other year.

Discussion followed regarding the four municipally owned units (Bartles and 108 Fairmount Road West). Mr. Gottesman noted that when a vacancy in any of the units occurs, the rents could be raised. He added that the Township is deeply subsidizing these four units, which is commendable, but is depleting current resources.

In response to a question from Mr. Becker, Mr. Gottesman stated that the four municipally owned units are very under priced, which benefits the Township for their very low income credits. He added that when the units become available, they could be priced as low, very low or moderate units. He added that three of the annual contracts are set to expire on 7/31/18.

In response to a question from Mr. Melick, Mr. Gottesman explained the renter qualification process.

He noted that State regulations do not mandate annual income certification, although he noted that he knows of 5-10 municipalities that do require it, adding that is an additional expense.

Mr. Gottesman noted that CGP&H affirmatively markets the units, publishes in four different newspapers and posts on the State and CGP&H websites. He added that the units that were advertised for Tewksbury received 1000 inquiries within 30 days.

This process helps homeowners get available tenants when their current tenants move on, adding that landlords have the right of refusal, but certainly cannot discriminate. He stated that CGP&H goes through the list and then the landlord takes charge, adding that there is close communicate between all parties as they move through the process.

Mr. Gottesman noted that the landlord of the one unit with 3 bedrooms is asking the maximum rent of \$1638.00 and currently has no takers. CGP&H cannot control what the landlord is asking, but they can recommend that the rate be lowered.

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In response to a question from Mr. Melick, Mr. Gottesman noted that the property noted above was an illegal unit, but a deal was cut and the ten year deed restriction will commence upon occupancy and then the Township will receive their credit.

In response to a question from Mr. Becker, Mr. Gottesman stated that the cost for income recertification is \$700.00, which, if the Township wishes to utilize, would be payable to CGP&H. He added that the Township has the option to make the landlords pay, but most municipalities cover the cost.

Mr. Gottesman stated that Mr. Becker's suggestion to have the landlord of an illegal unit pay the income recertification fee in order to have the unit become a legal unit was "very creative" and totally up to the Township Committee.

Mr. Melick requested confirmation that if a landlord had someone in mind for a unit, they have to go through CGP&H and go through the existing list of applicants- they cannot choose a person on their own. Mr. Gottesman confirmed this adding that CGP&H utilizes affirmative marketing and equal opportunity employment practices.

Mr. Gottesman thanked Mrs. Goodchild for her help in reviewing the draft documents and guidelines, adding that her knowledge of Township Ordinances was commendable.

Mr. Gottesman stated that he did not see anything in the Township Affordable Housing Ordinance related to enforcement, adding that this could be added at a later time.

In closing, Mr. Gottesman stated that the major changes in the submitted document relates to the afore mentioned Rule 597 that allows for \$20,000.00 to be paid to a resident upon entering the system.

He noted that if the Committee wishes to add language regarding having the owner of an illegal unit pay for income certification in order to become a legal unite could also be added at a later time.

Additional conversation followed regarding the four municipal units, the current rent being charged, and how much the rent could be raised upon vacancy. It was noted that the three Bartles units have had the same tenants since inception, and the Fairmount Road West has had more.

In response to a question from Mr. Melick, Mr. Gottesman stated that instead of a "one page fact sheet" for residents, residents are directed to the CGP&H website for information on the program and available units.

➤ **Township Committee Sub Committees & Township Committee Comments**

Mayor DiMare thanked the DPW and PD for work done during the March storms, adding that he felt JCP&L was more communicative than they had been during Superstorm Sandy in 2012. He noted that he participated in conference calls with JCP&L which (he opined) did not offer much, but was a venue for questions from participants. He noted that information was available through the Township web site.

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He added that he spoke with a representative from the Governor's office regarding a statement from JCP&L that service may not be restored for up to two weeks and they advised that an investigation was going to be done to look into the matter.

Chief Barlow noted that at one point, JCP&L reported that 87% of the Township was out of power, but this number fluctuated greatly during the restoration process. He noted that the DPW worked tirelessly trying to clear dangerous roads, adding that posting detours was difficult, because as soon as one was posted, another tree or downed wires caused the need to repost. He added that at one point, 30 Township roads were either totally or partially impassable. He thanked the DPW and emergency services for their work and cooperation.

Mayor DiMare thanked Chief Barlow for attending the meeting, adding that he invited a representative from JCP&L to attend, but they were not available. Chief Barlow expressed thanks to Maria Sessa, JCP&L Area Manager for her work communication with his department. He added that working with the foremen and the road crews proved more beneficial than working with the JCP&L corporate offices.

Dr. Voyce noted an ATV accident that occurred on 03-07-18 that involved multiple agencies, departments and residents, adding that the cooperation was exceptional.

Mr. Melick noted that his biggest concern was JCP&L's inability to have County roads open and accessible, noting that Routes 517 and 512 were totally or partially closed for days.

Mr. Selvaggi noted that the first storm did not affect a large area of the state, agreeing that JCP&L's response time was inadequate.

Mayor DiMare noted that JCP&L's need to bring in 1600+ workers to serve the area was a contributing factor to the long response time.

Mr. Melick stated that years ago he testified at the BPU in Morristown regarding the need to trim trees in the Township, specifically in the "dinnerpot", adding that more tree trimming needs to be done.

Ms. Desiderio noted that she, George Cassa and John Anderson (former JCP&L Area Manager) drove on, and marked individual trees on Sawmill Road after Superstorm Sandy that needed to be removed because of the danger to electrical wires.

Mr. Melick noted that some residents do not want trees cut, such as members of the Scenic Roads and Bridges Commission, but he felt "those days are over" and the Township Committee has to take the health and safety of all residents into account. He added that JCP&L needs to be more proactive with their tree cutting policies.

Chief Barlow stated that roads need to be passable for vehicles, emergency vehicles and school buses. He noted that he and Kevin Pyatt are working on a plan to prioritize roads in the Township with regard to which roads need to be opened first during an emergency.

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Mr. Melick noted that residents also need to be vigilant with regard to wires being down from their home.

With regard to the above noted road inventory, Mr. Becker stated that he would like to be sure that bypasses/detours utilized during road closings did not adversely affect the smaller Township roads (Fox Hill Road).

A lengthy discussion followed regarding the substation and other substations that service the Township.

Discussion followed regarding Ms. Desiderio's question as to why the Township does not have a Facebook page. Mr. Becker stated that he was not in favor of Facebook as it is too trackable, whereas NIXLE is one way communication.

Chief Barlow added that receipt of NIXLE messages is immediate. He added that there is a paid portion of NIXLE that has more capability and he is looking into the pricing and functions.

Mr. Becker opined that having multiple points of contact for the dissemination of emergency messages is advisable, noting the local and regional schools should be included. Discussion followed regarding the Reverse 911 program that has been utilized in County.

Ms. Desiderio agreed that there was an improvement (from Superstorm Sandy) but she understands the frustration that people felt. She stressed that people "just want information" and there needs to be a better way to reach out to residents and supply more timely information.

Mr. Becker stated that he and Dr. Voyce are discussing how best to communicate and disseminate information to the public, how to determine what messages go out, remotely accessing the Township website, and what the chain of command is within the Township Committee.

It was noted that there are upcoming BPU hearings scheduled that Committee member(s) should attend.

Mr. Becker stated that County Freeholders and State Senators and Assembly should be contacted regarding the issues.

In closing, Chief Barlow stated that the Committee should consider hiring an additional employee for the DPW as they are "run real thin".

Dr. Voyce noted that Township resident, Lewis Fernandes, was named the NJ State Interscholastic Athletic Association Wrestler of the Year.

Mr. Becker noted that Shana Goodchild, Roberta Brassard and Township resident Suzette Dewey were recognized at a recent dinner event held by the Raritan Headwaters Association.

Mr. Melick noted that a finance subcommittee was held on 03-01-18 and the 2018 Budget should be ready for introduction on 04-10-18.

It was the consensus of the Committee to not have an additional meeting on 03-27-18.

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Mr. Becker noted that the Tewksbury Land Trust has received a matching grant of \$98,000.00 for trail maintenance. He will get specific wording from Larry Ross and present to the Committee for further discussion. He noted that this additional funding could allow for a reallocation of funds from the Parks and DPW budgets in the 2018 Budget.

➤ **Township Attorney**

Mr. Selvaggi had no additional items on which to report.

➤ **Township Administrator**

Ms. Brassard noted the following items from the Correspondence List that need Township Committee attention.

- E-mail from George Cassa re: COAH subcommittee request
- It was stated that Harold Wrede (SRBC Chair) should come to the 04-10-18 Township Committee meeting to discuss his concerns regarding distributed antenna systems and ash tree decline.
- Information from RT Environmental Services and a report from Van Cleef Engineering Associates was noted regarding the Dillon property on Cold Brook Road. Dr. Voyce opined that the area needs to be maintained and opened up for better water flow.
- The letter from Blake Johnstone (Tewksbury Rescue Squad/TRS) regarding the installation of a telephone pole to mount a repeater on 25 Laurel Mt. Way is on hold until the TRS has further discussion regarding the siting.
- Mr. Becker stated that he would like to view the Resolution from Delaware Township opposing beekeeping regulations for possible adoption at the upcoming Township Committee meeting.

Ms. Desiderio noted that the County is having a HackHunterdon event which is the County's annual hackathon on June 9-10, 2018. She explained that the event is a 24-hour tech-product-creation competition for innovators and is organized by Hunterdon County Economic Development, Flemington Community Partnership, and the Hunterdon County Chamber of Commerce.

Discussion followed regarding Ms. Desiderio's wish to have a monitor installed in Mountainville for use at Township meetings.

Mr. Becker stated that he would like to look at the information already received regarding her request.

7. Executive Session

At 9:15 PM Dr. Voyce moved adoption of the following Resolution, seconded by Mr. Becker. The motion was approved. Ayes: Becker, Desiderio, DiMare, Melick, Voyce. Nays: None.

**RESOLUTION #58-2018
A RESOLUTION AUTHORIZING AN EXECUTIVE SESSION OF THE TEWKSBURY
TOWNSHIP COMMITTEE**

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BE IT RESOLVED, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Tewksbury Township Committee hold a closed session to discuss Contract Negotiations.

It is expected that the discussion undertaken in closed session can be made public at the time official action is taken.

Louis DiMare
Mayor

7. Reconvened

The meeting reconvened at 9:23 PM.

Mr. Becker made a motion to proceed with scheduling a meeting to conduct an interview as discussed in Executive Session, seconded by Dr. Voyce. The motion was approved. Ayes: Becker, Desiderio, DiMare, Melick, Voyce. Nays: None.

8. Adjournment

There being no further business, the meeting was adjourned at 9:24 PM.

Roberta A. Brassard
Administrator/Clerk