

**TOWNSHIP COMMITTEE
MAY 8, 2018 MINUTES**

The Tewksbury Township Committee met on the above date at the Municipal Building, Mountainville, NJ.

The meeting was called to order at 7:30 PM, roll call held and a quorum established. Mayor Louis DiMare presided.

Other officials in attendance were Township Committee members Robert Becker, Dana Desiderio, Peter Melick and William Voyce.

Roberta Brassard, Administrator/Clerk and Francis Linnus, Township Attorney were in attendance.

There were approximately six members of the public in attendance.

1. Open Public Meetings Statement

Mayor DiMare opened the meeting by announcing that adequate notice of the meeting had been provided by posting a copy thereof on the Police/Administration Building bulletin board, transmitting a copy to the Hunterdon Review and the Hunterdon County Democrat, and filing with the Municipal Clerk, all on January 4, 2018.

2. Flag Salute

Those present stood and pledged allegiance to the American flag.

Mayor DiMare welcomed Frank Linnus, Township Attorney to his first Township Committee meeting.

3. Public Participation

Pat Ricciardi, President of the Tewksbury Library was present to request that the Committee consider an allocation of funds to the Library for the current year. He noted that he was at a Township Committee meeting in December at which he outlined the Library's current budget, their need for additional funding, the many projects planned for the Library, funding received from the County and additional items.

Discussion followed regarding what goods/services are received from the County specifically for the Tewksbury Library. Mrs. Kenia noted that she contacted the County CFO and was advised that Tewksbury receives "goods and services" and there is \$10,000 in reserve.

Mr. Ricciardi noted that there has been an increase in circulation and the Library staff is doing all they can with the limited funds available.

In closing, Mr. Ricciardi reiterated that anything the Committee could do financially to aid the Library in the current year would be greatly appreciated.

George Cassa stated that he would like the Mayor to appoint citizen members to the COAH Committee.

Debra Dillon questioned if the Committee was doing anything further regarding her concern with stormwater in the village of Oldwick. Deputy Mayor Voyce noted that a meeting was held on 05/03/18 at which Mrs. Dillon, her engineer, the Township Engineer, Mr. Pyatt, Mr. Conner, he and Ms. Brassard were in attendance. He noted that the matter is in the investigatory stage and further discussion will be scheduled.

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In response to a suggestion by Mrs. Dillon, Mayor DiMare stated that there is no plan at this time to create a subgroup to study the issue as the Engineers are exploring the matter.

4. Actions to be Taken

- **2018 Budget Public Hearing**

Mr. Becker made a motion to open the public hearing on the 2018 Budget, seconded by Mr. Melick. The motion was approved. Ayes: Becker, Desiderio, DiMare, Melick, Voyce. Nays: none.

Ms. Brassard provided proof of publication from the April 19, 2018 Hunterdon County Democrat.

Marie Kenia, Township CFO and Tax Collector stated that a great deal of work went into the preparation of the 2018 Budget and she thanked Committeemen Becker and Melick for their input. She noted that the decision made with regard to the Budget will help with long term financial issues, the goal was to keep the tax rate down while continuing with services. She added that the total Budget is down close to \$18,000.00 within the Cap and funds are being allocated for an anticipated 2020 reval. The need to replenish the debt service and fund balance is paramount. Comments were made regarding capital projects and road work to be done in 2018. The 2¢ increase is just over 5% of the total budget and the average Township and Open Space tax is \$2520.00.

Robert Morrison, Township Auditor noted that every three years a municipality's budget is reviewed by the State and 2018 was Tewksbury's turn. He noted that an e-mail was received from the State advising that Tewksbury's Budget "passed with flying colors" and authorization was given to adopt the 2018 Budget at tonight's meeting. He noted that Mrs. Kenia was personally thanked for the quality of the documentation submitted with the Budget. He stated that this Budget is a forward looking document that poses no jeopardy to the level of service in the Township, adding that use of the fund balance could mean a tax increase. He reiterated that the Township is taking the appropriate action with regard to the annual Budget.

Discussion followed regarding Mayor DiMare's comment on the road paving projects scheduled for 2018, adding that he was under the impression that lower costs of materials would allow for more roads to be completed.

Ms. Kenia explained how various emergency services and other entities have requested additional funding from the Township, noting that in order to be fair to everyone, a rotating schedule is in place. She explained that the road projects are reviewed during the course of the work and the available funds are used in a conscientious manner. She added that the Township may have to have a bond sale in 2020.

In response to a question from Mayor DiMare, Chief Barlow stated that when new Police officers are hired, they will be coming in at a lower salary (than the outgoing officers).

Mr. Becker noted that the Construction Office has stated that they may require an additional part time employee to help with the higher work load.

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He noted that the Califon Fire Company (CFC) has requested additional funding in order to replace their 1999 engine. He noted that a draft Resolution was presented at the April meeting stating that the current Township Committee agreed to providing funding to CFC for a ten year period – per advice of attorney, this Resolution was not adopted.

Mr. Becker commented on the current paving projects, the request from the Oldwick Fire Company (OFC) for capital equipment, the purchase of a TAC vehicle for use by both the OFC and the Tewksbury Rescue Squad and the high cost associated with health benefits.

In response to a question from Mayor DiMare, Ms. Kenia stated that the request from the Library for additional funding would need to be addressed at next year's budget meeting.

In response to a question from Dr. Voyce as to whether "we could find \$5000" for the Library, Mr. Morrison stated that work could be done and "paperwork could be caught up in the morning."

Mr. Morrison noted that budget rules allow a budget to be amended and adopted at the same meeting if 1) the amendment does not raise any specific line item more than 10% and 2) the amount to be raised by taxation is not more than 1%.

Dr. Voyce made a motion to amend the introduced budget as discussed, seconded by Ms. Desiderio. A roll call vote was taken and the motion was approved. Ayes: Becker, Desiderio, DiMare, Melick, Voyce. Nays: none.

Mr. Ricciardi thanked the Committee for action taken.

Mr. Morrison noted that a numbered Resolution needs to be adopted to memorialize the amendment.

Mr. Becker made a motion to adopt Resolution #84-2018 (attached), seconded by Ms. Desiderio.

A roll call vote was taken and the motion was approved. Ayes: Becker, Desiderio, DiMare, Melick, Voyce. Nays: none.

There being no further comments from the public, Mr. Melick made a motion to close the public hearing on the 2018 Budget, seconded by Mr. Becker. The motion was approved. Ayes: Becker, Desiderio, DiMare, Melick, Voyce. Nays: none.

Dr. Voyce moved adoption of the 2018 Budget, seconded by Mr. Becker. A roll call vote was taken and the motion was approved. Ayes: Becker, Desiderio, DiMare, Melick, Voyce. Nays: none.

The Budget is spread in full at the end of the minutes.

- **Ordinance Public Hearing**

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Mr. Melick made a motion to open the public hearing on Ordinance #03-2018, seconded by Dr. Voyce. The motion was approved. Ayes: Becker, Desiderio, DiMare, Melick, Voyce. Nays: none.

Ms. Brassard provided proof of publication from the April 19, 2018 Hunterdon County Democrat.

Chief Barlow explained that adoption of the Ordinance would exempt not for profit groups from having the pay the administrative fee for outside Police duty.

There being no comments from the public, Mr. Melick made a motion to close the public hearing on Ordinance #03-2018, seconded by Mr. Becker. The motion was approved. Ayes: Becker, Desiderio, DiMare, Melick, Voyce. Nays: none.

Mr. Melick moved adoption of Ordinance #03-2018, seconded by Dr. Voyce. A roll call vote was taken and the motion was approved. Ayes: Becker, Desiderio, DiMare, Melick, Voyce. Nays: none.

ORDINANCE NO. 03-2018

**ORDINANCE OF THE TOWNSHIP OF TEWKSBURY,
COUNTY OF HUNTERDON, STATE OF NEW JERSEY,
AMENDING AND SUPPLEMENTING CHAPTER 2.20.180 ENTITLED "PRIVATE
UTILIZATION OF POLICE PERSONNEL-PAYMENT" TO PROVIDE FOR A WAIVER OF
TOWNSHIP ADMINISTRATIVE CHARGES FOR NONPROFIT ORGANIZATIONS**

WHEREAS, Chapter 2.20.180 requires outside entities utilizing police personnel to reimburse the Township for the private utilization of police personnel cost of compensating the officers as well as the cost to the Township for administration of their services; and

WHEREAS, the Township Committee of the Township of Tewksbury, County of Hunterdon, State of New Jersey wishes to waive the administrative charge for nonprofit organizations utilizing the service of police personnel; and

WHEREAS, the Township Committee believes the waiver of the administrative charge to be in the best interests of the Township.

NOW, THEREFORE BE IT ORDAINED, by the Township Committee of the Township of Tewksbury, County of Hunterdon, State of New Jersey, that an additional subsection(c) shall be added to Chapter 2.20.180 entitled "Private Utilization of Police Personnel - Payment" and which shall read as follows:

Section 1:

2.20.180 Private utilization of police personnel – Payment. . Outside entities shall sign an agreement with the township (whose general form shall be approved by the township

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committee) and shall pay to the chief financial officer of the township such charge for the private utilization of police personnel as may be fixed from time to time by resolution of the township committee as compensation for such service. Such sum shall be designed to reimburse the township for the cost of compensating the officers, related to their providing such services, as well as the cost to the township of administrating this service.

C. The Township's charge for the private utilization of police personnel established in subsection (A) of this section shall be waived for any entity that can demonstrate it is a lawfully existing not-for-profit organization by providing written proof, such as its certificate of incorporation or formation or a recent tax return.

Section 2:

Severability. The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Ordinance shall not be affected thereby.

Section 3:

Repealer. Any ordinances or parts thereof in conflict with the provisions of this Ordinance are hereby repealed as to their inconsistencies only.

Section 4:

Effective Date. This Ordinance shall take effect immediately upon final passage and publication as provided by law.

Louis DiMare
Mayor

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Dr. Voyce made a motion to open the public hearing on Ordinance #04-2018, seconded by Mr. Becker. The motion was approved. Ayes: Becker, Desiderio, DiMare, Melick, Voyce. Nays: none.

Ms. Brassard provided proof of publication from the April 19, 2018 Hunterdon County Democrat.

Mr. Becker requested that the Ordinance be forwarded to the Tewksbury Times for publication. In response to a question from Mr. Cassa, it was noted that the Ordinance is changing the tier structure for inspections.

There being no additional comments from the public, Mr. Melick made a motion to close the public hearing on Ordinance #04-2018, seconded by Mr. Becker. The motion was approved. Ayes: Becker, Desiderio, DiMare, Melick, Voyce. Nays: none.

Mr. Becker moved adoption of Ordinance #04-2018, seconded by Dr. Voyce. A roll call vote was taken and the motion was approved. Ayes: Becker, Desiderio, DiMare, Melick, Voyce. Nays: none.

**ORDINANCE NO. 04-2018
TOWNSHIP OF TEWKSBURY
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

AN ORDINANCE AMENDING CHAPTER 8.12, ENTITLED “ SMOKE-SENSITIVE ALARM AND CARBON MONOXIDE DEVICES AND FIRE EXTINGUISHERS,” OF THE CODE OF THE TOWNSHIP OF TEWKSBURY

BE IT ORDAINED, by the Township Committee of the Township of Tewksbury, in the County of Hunterdon, and State of New Jersey that Chapter 8.12, entitled “Smoke Sensitive Alarm and Carbon Monoxide Devices and Fire Extinguishers” of the Code of the Township of Tewksbury is hereby amended as follows:

- **8.12.070 - Inspection.**

The owner of the structures referred to in this chapter, which require the installation of devices, shall be required to order an inspection to verify compliance with the terms hereof from the township fire official. The cost of this inspection, to be paid at the time of ordering same, shall be forty-five dollars (\$45.00) if received more than ten (10) business days prior to change of occupant and one hundred twenty-five dollars (\$125.00) if received fewer than four business days prior to change of occupant. The fee for any required re-inspection shall be forty-five dollars (\$45.00) payable prior to the re-inspection.

BE IT FURTHER ORDAINED, that all other sections of Chapter 8.12, entitled “Smoke Sensitive Alarm and Carbon Monoxide Devices and Fire Extinguishers” of the Code of the Township of Tewksbury will remain unchanged:

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BE IT FURTHER ORDAINED that this Ordinance shall take effect immediately upon final passage and adoption and publication according to law.

Louis DiMare
Mayor

- **Ordinance Introduction**

Dr. Voyce made a motion to introduce Ordinance #05-2018, seconded by Ms. Desiderio. The motion was approved. Ayes: Becker, Desiderio, DiMare, Melick, Voyce. Nays: none.

The public hearing will be held on 06/12/18 at 7:30 PM in the Mountainville Meeting Hall.

ORDINANCE #05-2018

**AN ORDINANCE PROVIDING FUNDING FOR VARIOUS CAPITAL
PURPOSES FOR THE TOWNSHIP OF TEWKSBURY AND APPROPRIATING
\$397,100 FOR SUCH PURPOSE**

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Ms. Desiderio made a motion to introduce Ordinance #06-2018, seconded by Mr. Becker.

Mr. Melick noted that he had spoken with Chief Barlow regarding depredation permits on Township property and requested that language be added to the proposed Ordinance. Chief Barlow noted that depredation permits are issued by and are under the jurisdiction of the State Division of Fish and Wildlife.

A lengthy discussion followed regarding Mr. Becker's concern with the existing farming lease for the Christie Hoffman Farm, farming practices and the issuance of depredation permits versus sport hunting on Township properties.

Mr. Melick amended the above noted motion to include the language as presented by Chief Barlow (read into the meeting and listed below), the amended motion was seconded by Dr. Voyce. The motion was approved. Ayes: Becker, Desiderio, DiMare, Melick, Voyce. Nays: none.

Farmland Depredation. The provisions set forth above shall in no way interfere with nor take the place of Farmland Depredation Permits or Permits to Kill Wild Deer issued and managed by the New Jersey Division of Fish & Wildlife, and/or the U.S. Fish & Wildlife Service for farmers who lease Township parkland or open space.

The public hearing will be held on 06/12/18 at 7:30 PM in the Mountainville Meeting Hall.

ORDINANCE #06-2018

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**AN ORDINANCE AMENDING CHAPTER 12.24, ENTITLED “ PARK REGULATIONS,” OF
THE CODE OF THE TOWNSHIP OF TEWKSBURY**

- **Consent Agenda**

Dr. Voyce moved adoption of the Consent Agenda, seconded by Dr. Voyce. A roll call vote was taken and the motion was approved. Ayes: Becker, Desiderio, DiMare, Melick, Voyce. Nays: None.

**RESOLUTION #78-2018
TONNAGE GRANT APPLICATION RESOLUTION**

WHEREAS, the Mandatory Source Separation and Recycling Act, PL 1987, c 102, has established a recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

WHEREAS, the New Jersey Department of Environmental Protection has promulgated recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a Resolution authorizing this municipality to apply for the 2017 Recycling Tonnage Grant will memorialize the commitment of this municipality to recycling and to indicate the assent of the Township Committee to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, such a Resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Tewksbury, County of Hunterdon, State of New Jersey hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates Alan Dilley, Certified Recycling Professional to ensure that the application is properly filed; and

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

Louis DiMare
Mayor

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RESOLUTION #79-2018

**GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE
UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S
"Enforcement Guidance on the Consideration of Arrest and Conviction Records in
Employment Decisions Under Title VII of the Civil Rights Act of 1964"**

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, That the Township Committee of the Township of Tewksbury, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON MAY 8, 2018.

Louis DiMare
Mayor

RESOLUTION #80-2018

**APPOINTING CERTAIN TOWNSHIP PROFESSIONALS AND AUTHORIZING THE AWARD
OF A NON-FAIR AND OPEN CONTRACT FOR CERTAIN TOWNSHIP PROFESSIONALS**

WHEREAS, the Township of Tewksbury has a need to acquire professional services of the professionals set forth below in Paragraph No. 1; and

WHEREAS, the Township of Tewksbury purchasing agent has determined and certified in writing that the value of each acquisition will exceed \$17,500; and

WHEREAS, the anticipated term of each contract is noted below; and

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WHEREAS, each Township professional set forth below in Paragraph No. 1 has submitted a proposal indicating each will provide the professional services described below in Paragraph No. 1 for the amount set forth in each professional's proposal; and

WHEREAS, each Township professional set forth below in Paragraph No. 1 has completed and submitted a Business Entity Disclosure Certification which certifies that each Township professional has not made any reportable contributions to a political or candidate committee in the Township of Tewksbury in the previous one year, and that the contract will prohibit each Township professional from making any reportable contributions through the term of the contract; and

WHEREAS, a certification of availability of funds, specifying the line item appropriation(s) to be charged as to each contract set forth below in Paragraph No. 1 has been provided by the Chief Financial Officer of the Township of Tewksbury

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Tewksbury, County of Hunterdon, New Jersey as follows:

1. The Mayor and Clerk are hereby authorized to execute a contract with each of the following as described below.

Francis P. Linnus	Municipal Attorney	Through 12/31/2018 Effective 05/03/18
Lavery, Selvaggi, Abromitis & Cohen	Special Counsel	Through 12/31/2018 Effective 05/03/18

2. The Business Entity Disclosure Certification, Certification of Availability of Funds and the Determinations of Value are hereby placed on file with this Resolution.

3. These contracts are awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because these are recognized professions licensed and regulated by law and it is not feasible to obtain competitive bids.

4. A copy of this resolution shall be published in the Hunterdon Review and Hunterdon County Democrat as required by law, within ten days of its passage.

Louis DiMare
Mayor

RESOLUTION #81-2018

**A RESOLUTION SETTING THE 2018 SALARY AND WAGES FOR AN EMPLOYEE OF THE
TOWNSHIP OF TEWKSBURY**

BE IT RESOLVED by the Township Committee of the Township of Tewksbury, County of Hunterdon, State of New Jersey that the salary or wage to be paid to the certain employee of

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the Township of Tewksbury be, and the same are hereby determined and fixed, at the respective amount or rates for the time period as noted and until same is amended.

<u>NAME</u>	<u>TITLE</u>	<u>SALARY</u>
DEPARTMENT OF PUBLIC WORKS		
Benjamin Quarne	Assistant Foreman	27.32/hour Effective 4/16/18 With a 90 work day probationary period

Louis DiMare
Mayor

**RESOLUTION #82-2018
REFUND OF TAX PRE PAYMENT**

WHEREAS, following recent IRS guidance on the deductibility of prepaid 2018 property taxes, there have been instances where taxpayers are seeking refunds of payments made toward third and fourth quarter 2018 property taxes; and

WHEREAS, the Division of Local Government Services issued Local Finance Notice 2018-04 (attached) setting forth guidance on this matter.

NOW THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Tewksbury hereby permits the refunding of payments toward unbilled third and fourth quarter 2018 property taxes on the basis that the payment is in excess of the tax or assessment levied, which is unknown at this stage; and

BE IT FURTHER RESOLVED, that a written request for a refund has been received from the taxpayer.

BE IT FINALLY RESOLVED, that the tax collector is authorized to refund the 2018 Tax Pre Payment as listed below.

<u>Block</u>	<u>Lot</u>	<u>Name</u>	<u>Year</u>	<u>Amount</u>
29	7	James/Nancy Gensch 25 Fox Hill Road Califon, NJ 07830	2018	\$4,500.00
51	80.01	Ruchun Pu/Hua Lang Ying 22 Parsonage Lot Road Lebanon, NJ 08833	2018	\$4,033.49

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7	38	Nicholas/Patricia Jarsulic 4 Fieldstone Road Califon, NJ 07830	2018	\$8,411.82
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Louis DiMare
Mayor

RESOLUTION #83-2018

TO RECOGNIZE DALE SVENNINGSSEN

WHEREAS, Dale Svenningsen has worked with the Department of Public Works of the Township of Tewksbury since July of the year two thousand and seven; and

WHEREAS, Dale Svenningsen started with the Department as a Laborer and moved to the position of Mechanic, working countless hours to serve the citizens of the Township of Tewksbury by keeping the community roads and vehicles maintained and safe; and

WHEREAS, Dale Svenningsen currently holds the position of Public Works Mechanic and has been involved in all areas of the Department of Public Works which include the maintenance and repair of roads, drainage, snow and ice removal, storm damage and needed emergency response to effectively serve the citizens of the Township of Tewksbury and the Borough of Califon; and

WHEREAS, Dale Svenningsen also assists the Department of Public Works in the areas of athletic fields and park maintenance.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Tewksbury, County of Hunterdon, State of New Jersey hereby recognizes Dale Svenningsen for his service to the Township.

Louis DiMare
Mayor

MISCELLANEOUS

- Claims as submitted by the CFO 04/24/18 and 05/8/18
- Correspondence List
- Regular and E/S minutes of 04-10-18 and 04-24-18

5. Appointments

Mayor DiMare noted Mr. Cassa's request to appoint additional members to the COAH subcommittee through 12/31/18.

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Dr. Voyce made a motion to appoint the following individuals to the COAH subcommittee through 12/31/18, seconded by Mr. Becker. The motion was approved. Ayes: Becker, Desiderio, DiMare, Melick, Voyce. Nays: None.

George Cassa	COAH subcommittee	Citizen	Through 12/31/2018
Robin Love	COAH subcommittee	Citizen	Through 12/31/2018

6. Reports

➤ **Township Committee Sub Committees & Township Committee Comments**

Mr. Melick stated that he testified at a recent BPU hearing regarding JCP&L’s response time during the recent storms. He added that there needs to be stricter and more aggressive tree maintenance.

He stated that he spoke with Mr. Pyatt regarding having the subcontractor for certain Township roads (Rocky Glen & Hunters Circle) also do the work on catch basins prior to paving, noting that monies for this are in the capital budget.

He also noted a conversation with Mr. Pyatt regarding the discussion pertaining to possibly paving a portion of Meadow Lane. It was noted that the practice of continuing with utilizing crushed concrete on the roadway will continue rather than paving or resurfacing.

Mr. Becker noted that representatives from the North Hunterdon Voorhees School will be at the 06-12-18 meeting to discuss their 2018-2019 budget.

Dr. Voyce noted the aforementioned meeting with Mrs. Dillon. He added that the Tewksbury Rescue Squad recently purchased the LUCAS chest compression system for use on calls.

Ms. Desiderio noted that she attended the TEF Barn Dance.

Mayor DiMare welcomed Mr. Linnus.

➤ **Township Attorney**

Mr. Linnus stated that he spoke with Mr. Selvaggi regarding the transfer of Township files and information. He noted two items for discussion in executive session.

➤ **Township Administrator**

Regarding an item on Ms. Brassard’s report, Mr. Becker suggested that the members of the Township Committee review a specific department’s evaluations to assist with creating a personnel development plan.

It was noted that the on-line harassment training and submission of Financial Disclosure Statements still need to be completed by some of the Committee members.

7. Executive Session

At 8:30 PM Ms. Desiderio moved adoption of the following Resolution, seconded by Mr. Becker. The motion was approved. Ayes: Becker, Desiderio, DiMare, Melick, Voyce. Nays: None.

The following Resolution was read into the minutes in its entirety.

**TOWNSHIP COMMITTEE
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RESOLUTION #84-2018

**A RESOLUTION AUTHORIZING AN EXECUTIVE SESSION
OF THE TEWKSBURY TOWNSHIP COMMITTEE**

WHEREAS, the Township Committee of the Township of Tewksbury is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Committee of the Township of Tewksbury to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

- 1) Pending litigation before the Construction Board of Appeals relating to property located at 61 Old Turnpike Road;
- 2) Anticipated litigation involving the Township residential rental of 400 Fisher Road

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Tewksbury, County of Hunterdon, State of New Jersey, assembled in public session on this 8th day of May, 2018, that an Executive Session closed to the public shall be held on May 8, 2018, at 7:30 p.m. in the Mountainville Meeting Hall, 60 Water Street, Lebanon, New Jersey, for the discussion of matters relating to the specific item(s) designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public at the time official action is taken and upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

Louis DiMare
Mayor

7. Reconvened

The meeting reconvened at 8:50 PM.

Mr. Melick made a motion to proceed with going to the Construction Board of Appeals for the property as discussed in Executive Session and to advise the Attorney if rent payments for the property as discussed in Executive Session have not been received by week's end, seconded by Mr. Becker. The motion was approved. Ayes: Becker, Desiderio, DiMare, Melick, Voyce. Nays: None.

8. Adjournment

There being no further business, the meeting was adjourned at 8:55 PM.

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Roberta A. Brassard
Administrator/Clerk